

JKL Bahweting School PSA
Acceptable Use Policy for Technology and Internet Access
Grades K-2

Your child's classroom or computer teacher has read this document to his/her class and has explained the importance of using the school computers appropriately. We want to make you familiar with these rules as well. Please review these rules with your student, sign and date the attached form and return it to your student's teacher.

All Internet connected devices in this building are subject to Internet filtering and in compliance with the Child Internet Protection Act (CIPA).

I understand that I may use the school computers, technology, and Internet under the direction of my teachers if I follow these rules:

My teachers will set rules for using school computers and I agree to follow them. I know that the inappropriate use of our computers can break school rules, classroom rules, and sometimes even break the law.

I am responsible for using computers in an appropriate way. I may use computers for research, to communicate with others, and to do assignments from my teachers.

I will never harm or destroy computers and technology, or harm or destroy the work of another person on our school computers.

When I am using school computers, I will always:

- **BEPOLITE:** I will never type, or tell others to type, mean or inappropriate messages.
- **USE APPROPRIATE LANGUAGE:** I will never swear or use any other inappropriate language. I will not threaten or humiliate others.
- **RESPECT PRIVACY:** I will not tell my home address, phone number, names or addresses of family members, or the addresses or phone numbers of other students, when on the Internet.
- **BE HONEST:** I will not enter web sites on the Internet with inappropriate language or inappropriate material. If I enter one by accident, I will leave the site right away and report it to the teacher.

Parents/Guardians:

The School utilizes GSuite for Education for students, teachers, and staff as the main online platform for communication and collaboration. GSuite services are used heavily in the classroom daily. A GSuite account is required for utilizing Chromebooks, accessing GSuite services.

- Under FERPA and corresponding Michigan law, a student's education records are protected from disclosure to third parties. I understand that my student's education records stored in GSuite for Education may be accessible to someone other than my student and the School by virtue of this online environment. I understand that by participating in GSuite for Education, information about my child will be collected and stored electronically on Google's servers.
- I have read the privacy policies associated with use of GSuite for Education
- <https://edu.google.com/why-google/privacy-security>
- For more information about the School's implementation of GSuite for Education, please visit <https://www.jklschool.org/tech/gsuite>

- I understand that I may opt out of my student having a GSuite account or may have it removed at any time by providing a written request addressed to the School Principal. This may interfere with the ability of your student to complete assignments that require the use of GSuite. If you choose to opt out of GSuite, the staff will assign alternate assignments for your student.

Your child will be unable to use the school's computers, technology, and/or Internet except for teacher supervised electronic assessment testing unless the attached form is signed and returned to his/her teacher.

Please retain the informational section above for your records. If you have questions regarding this policy, please contact the Principal via the Main Office at (906) 635-5055.