

DATE	September 25, 2018	KIND OF MEETING	Program Meeting
WHERE HELD	Middle School Board of Education Room	PRESIDING OFFICER	Thomas Huxtable
MEMBERS PRESENT		MEMBERS ABSENT	
Jennifer Maine, Cynthia Miller, Catharine Wheat, Phil Casler, Chris Burke, Tom Huxtable, Jay Kulczak			
Clerk – Christine Roberts			
PUBLIC ATTENDANCE			
<i>Others Present:</i> P. Berry, P. Foss, G. Doreamus, J. Flanagan, C. Falcone, Maryssa Hatch, Katelyn Gates, Katherine Loomis, Trey Gates. Richard Louis, Jeona Case			

Mount Markham Central Schools 2018-19 District Goals

In order to create a clearly defined vision for success and a system of accountability necessary to support that vision, the Mount Markham Board of Education has developed the following goals to guide the progress of the district. Each building will develop goals that support district goals and address building needs. District goals, along with building goals, are developed using a shared decision making model and measurable benchmarks are used and reported regularly to assess progress.

Who We Are; What We Believe; Our Mission Statement

Mount Markham is a large, diverse, community sharing a common rural heritage.

Every Mount Markham child is a gift to be appreciated and nurtured

Together, we will challenge and inspire our children to become lifelong learners.

- 1) The Mount Markham Central School is committed to *providing* a rigorous academic program that aligns with New York State Standards; *preparing* students for college and/or career readiness and *creating* strong PK-12 connections and collaborations as supported by ongoing professional development.
- 2) The Mount Markham Central School is committed to leading technology integration education by supporting the development and implementation of *innovative* programs that promote the capable use of technology and digital media strategically throughout the district.
- 3) The Mount Markham Central School community maintains high expectations for all community members. The campus environment will be safe, respectful, supportive, and inclusive. All community members will be held accountable for their actions that interfere or negatively impact the school learning environment.
- 4) The Mount Markham Central School is committed to community engagement. We recognize the importance and embrace the opportunity to engage with parents, community members and all stakeholders in support of our students and our school district.
- 5) It is the goal of the Mount Markham Central School District to support sustainable programs that are effectively managed and implemented. Annually, building and department leaders will thoroughly assess needs and make recommendations for program improvement.

I. Call to order/ Pledge of Allegiance

The **Board of Education Meeting** was called to order at 7 PM by T. Huxtable on **Tuesday, September 25, 2018 at 7 PM** in the Board of Education Room at the Middle School.

T. Huxtable welcomed board members and guests and shared a memory of the times he had to watch every step he took to get reach his goal. We all may misstep but we need to stay focused on the goals and remain mindful of the responsibility to follow our pathway to achieve excellence for our school.

- He explained the Mount Markham Central School home page has a Pathway to Excellence Stakeholder Survey for all “stakeholders” to complete i.e. senior citizens, community members, students, parents, teachers, veterans, employees etc.. The intention is to provide those in the Mount Markham community with a resource to communicate with the board of education members and superintendent by answering questions in 13 key areas.
- P. Berry explained plans are to invite different stakeholder groups (see survey question 12 for groups) to share their answers to the survey questions at a board of education meeting. The goal is to

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utilize relevant information obtained from those meetings and information submitted via the survey in the decision making process, including the school budget. To date 154 surveys have been submitted.

II. Adjournment to Executive Session (none)

III. Reports/Program Updates

1. Pathway to Excellence-Stakeholder Group-High School Students- Katelyn Gates, Katherine Loomis, Maryssa Hatch, Logan Palmer and Trey Gates. Students shared their information and answers to the Pathway to Excellence Stakeholder Questions. They noted their appreciation for: offering of college level credits to potentially complete a year of college courses in High School, club opportunities, athletics and the support of those programs, HS school counselor (Meghan Dickens) and guidance counselor (Jeff Parow), teacher availability and assistance, strong community support, conditional freedoms i.e. NH Society).
Areas suggested for improvement: Increase student level of appreciation for what the faculty/administrator/school offers them. Equal treatment of all levels of sports i.e. high tech scoreboard for other athletic fields. Information on clubs provided to all students i.e. membership, participation and activities. School lunch: provide accurate lunch menu postings on the MMCS D webpage, better-value, quality, adequate supply and adequate portions of all menu items to feed all students. Webpage: Accurate sporting event dates and times, updated when rescheduled, include combined sports. College level classes: Increase AP business course offerings and offer at non-conflicting times. Other: E-cigarettes-increased checks to student bathroom areas between periods. Technology: Additional and maintained high school iPads, Chromebooks and updated computer operating systems and software at the HS level to maximize student usage during class periods. When asked students shared principal Zampetti has been doing a great job and overall morning forum has been helpful and encouraging. It was also shared that rules and regulations in place are working and continued enforcement of them is enough.

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2. **Building Goals for 2018-2019 Report-Principals Victor Zampetti** projected high school building goals reviewed the level of 2017-2018 achievement and explained the plans to achieve 2018-2019 goals. A detailed handout of high school building goals was provided.
3. **Targeted Goal Areas: Increase Academic Performance- Engage students in career based academic experiences i.e FFA, Naviance Career Awareness module, College Choice module.** Environment-Reduction in the number of infractions, 12 forum presentations to target focus topics as needed (student expectations clearly explained), provide students with character education programs and provide opportunities for students to share input. Community Engagement-Increase information access to the parents and community i.e. monthly newsletter, encourage parental involvement via faculty-parent computer App (goal of 40% faculty-parent participation), Current focus topics evening events for parents and students to attend.

IV. Public Comment Requests

Richard D. Louis Jr., Herkimer County Veterans’ Service Agency Director, Mr. Lewis distributed information explaining available reductions that veterans can apply for to reduce their land taxes and explained what would be needed to offer like tax reductions to veterans on their school taxes.

V. Correspondence

VI. Additions to the Agenda

VII. Consent Agenda

Action Items-Consent Agenda

- a. Superintendent comments on Consent Agenda Items P. Berry reviewed all resolutions and provided relevant background information.
- b. Action Items Separated from the Consent Agenda- No item(s) separated from the Consent Agenda.

c. Approval of Consent Agenda

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MOTIONED by C. Wheat second C. Miller that the Board of Education of the Mount Markham Central School District upon the recommendation of the Superintendent approves as presented the **September 25, 2018** consent agenda:

Carried 6-0-0

A. Approval of Minutes

MOTIONED by C. Wheat second C. Miller **that** the minutes from the **September 12, 2018** Meeting be approved as presented.

Carried 6-0-0

B. Action on Financial Matters

- a. **MOTIONED** by C. Wheat second C. Miller that upon the recommendation of the Internal Claims Auditor, the following Warrants, be accepted as presented.

Warrant #	Funding	Date	Amount
A-14	General Fund Payroll	9/13/2018	\$
A-15	General Fund	9/27/2018	\$454,212.16
A-16	General Fund Void Reissue	9/27/2018	\$00
H-3	Capital Fund	9/27/2018	\$13,270.00

Carried 6-0-0

C. Action on Personnel

MOTIONED by C. Wheat second C. Miller that upon the recommendation of the superintendent, the resignation of Sara Sanchez, Teacher Assistant effective September 28, 2018, be accepted as presented.

Carried 6-0-0

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D. Action on Substitute(s) 2018-2019

MOTIONED by C. Wheat second C. Miller that upon the recommendation of the superintendent, the following be added to the substitute list. All initial requirements have been met.

Name	Qualification	Area
Gail Carney	Non-Certified	K-12 Instructional
Melinda Tyler	Certified	T. Assistant, Bldg. Aide, K-12 Instructional

Carried 6-0-0

E. Action on Gifts

1. MOTIONED by C. Wheat second C. Miller that upon the recommendation of the superintendent, the gift of \$ 1500.00 from the Mount Markham Foundation for Books in Homes be accepted as presented with thanks.

Carried 6-0-0

2. MOTIONED by C. Wheat second C. Miller that upon the recommendation of the superintendent, the gift of \$ 500.00 from the Mothers of Mount Markham Students for Books in Homes be accepted as presented with thanks.

Carried 6-0-0

3. MOTIONED by C. Wheat second C. Miller that upon the recommendation of the superintendent, the gift of \$ 100.00 from the Mount Markham Teachers Association for Books in Homes be accepted as presented with thanks.

Carried 6-0-0

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F. Action on Combined Sports

1. **WHEREAS**, the Mount Markham Central School district does not sponsor, nor intend to sponsor at this time, an interscholastic **Hockey** program;
WHEREAS, the Mount Markham Central School district will support athletic mergers that provide student-athlete opportunities to participate in athletic competition not offered in district; and
WHEREAS, the Mount Markham Central School will support such mergers that do not increase district expenses; therefore,
MOTIONED that upon the recommendation of the superintendent, Mount Markham Central School shall combine with Cazenovia Central School to compete in Hockey. All costs relating to this merger shall be paid by the participating athletes’ parents/guardians.

2. **WHEREAS**, the Mount Markham Central School district does not sponsor, nor intend to sponsor at this time, an interscholastic **Bowling** program;
WHEREAS, the Mount Markham Central School district will support athletic mergers that provide student-athlete opportunities to participate in athletic competition not offered in district; and
WHEREAS, the Mount Markham Central School will support such mergers that do not increase district expenses; therefore,
MOTIONED that upon the recommendation of the superintendent, Mount Markham Central School shall combine with Waterville Central School to compete in Bowling. All costs relating to this merger shall be paid by the participating athletes’ parents/guardians.

Motion by C. Wheat second C. Miller that upon the recommendation of the superintendent, Mount Markham Central School shall combine with Cazenovia Central School District for the 2018-2019 hockey season and Waterville Central School for 2018-2019 bowling season. All costs relating to these mergers shall be paid by the participating athletes’ parents/guardians.

Carried 6-0-0

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G. Action on 2018-2019 Coaches and Volunteer Appointments

MOTIONED by C. Wheat second C. Miller that upon the recommendation of the superintendent, the following Winter appointments be approved as presented pending confirmation of all initial and continuing requirements.

Season	Coaching Position	Name	Level
Winter	Speech and Debate Volunteer	Alyssa Lupinski	n/a
Winter	Speech and Debate Volunteer	Ken Behan	n/a
Winter	Speech and Debate Volunteer	Allison Flanagan	n/a
Winter	Speech and Debate Volunteer	Jennifer Foster	n/a

Carried 6-0-0

H. Action on Co-Curricular

MOTIONED by C. Wheat second C. Miller that upon the recommendation of the superintendent, the following Co-Curricular Matrix position appointments (Appendix B, of the MMTA Agreement) be approved as presented.

Building	Position	Advisor
High School	Drama Per Production (1 of 2 positions)	Suzanne Culver
High School	Musical Per Production (.5 of 2.5 positions)	Laura Neff
High School	Musical Per Production (2 of 2.5 positions)	Joshua Overrocker
Middle School	Advisor National Junior Honor Society	Chris Falcone
Middle School	Advisor Ski Club (1 of 2 positions)	Ryan Jones
Middle School	Advisor Ski Club (2 of 2 positions)	Henry Weiss
Middle School	Advisor Yearbook – MS	Josh Higby
Middle School	After School Study	Laurie Gonyea Scott Walrath Jessica Cooper-sub Chris Falcone-sub
Middle School	Drama Per Production	Joshua Overrocker
Middle School	Exploratories	Amy Coleman
Middle School	Team Leader 5th grade	Laura Gonyea

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Middle School	Team Leader 6th grade/shared (.5 of 1 position)	Jackie Eck
Middle School	Team Leader 6th grade/shared (.5 of 1 position)	Courtney Acker
Middle School	Team Leader 7th grade	Karie Sanzo
Middle School	Team Leader 8th Grade	Chris Falcone
Middle School	Advisor Student Council MS	Nicole McDough

Carried 6-0-0

I. Special Education Recommendations

MOTIONED by C. Wheat second C. Miller that upon the recommendation of the Committee on Special Education, the following recommendations dated **September 25, 2018** for the 2017-2018 school year be accepted as presented.

Carried 6-0-0

VIII. Old Business/New Business/Items Removed from Consent Agenda

a. Old Business

Action on Amendments

RESOLUTION AUTHORIZING AMENDMENTS TO RESOLUTIONS FOR THE PURPOSE OF CORRECTION OF DATES SPECIFIED IN CERTAIN PROBATIONARY EMPLOYMENT RESOLUTIONS AND RELATED LETTERS.

WHEREAS, pursuant to Education Law §3212 (1) (a) (ii) boards of education are granted the express authority to appoint teachers and other members of the teaching staff, including Teacher Assistants, on a probationary basis subject to specific periods of probation; and that statute, more particularly, specifies that, candidates hired after July 1, 2015, "... shall be appointed by the board of education, or the trustees of common school districts, upon the recommendation of the superintendent of schools, for a probationary period of four years..." and

WHEREAS, an examination of the records of the Board of Education, it has been determined that in five specific instances, at four business meetings of the Board of Education (August 8, 2017, November 28, 2017,

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July 10, 2018 and August 14, 2018) probationary appointments were made for five individuals, but in each instance, the resolution stated the correct starting date but contained an error in the end date, which error was repeated in subsequent letters extended to advise the candidates of their probationary appointments; and

WHEREAS, at no time either in making the probationary appointments or subsequent to the dates of the five individual appointments described in this Resolution has the Superintendent of Schools made any recommendation, nor has the Board of Education taken any action, relating to the continuing employment, termination or tenure of any of the five individuals whose appointments are addressed herein; and

WHEREAS, while the statutory four year probationary period has not expired for any of the five individuals, the Board of Education recognizes that it has a responsibility to correct errors relating to matters of employment under the statute, and to simultaneously ensure that the District has the full probationary period before making binding decisions with respect to teachers and other members of the teaching staff, while also assuring probationary candidates will receive timely evaluation and consideration of their eligibility for tenure in the manner prescribed in Education Law §3012(2)(b);

BE IT RESOLVED THAT, the Board of Education of the Mt. Markham Central School District, for the purpose of correcting certain resolutions so that each affected teaching assistant has a four-year probationary period of employment, as required by statute, properly computed from the original start date of each individual, hereby approves and authorizes the following amendments to Resolutions making probationary appointments:

1. Item XI (B) (8) on the Board agenda of August 8, 2017, appointing Kristen Landgren to the probationary position of Teacher Assistant Level I, to begin on August 30, 2017 be and hereby is amended to provide that the four year statutory probation period will end on August 29, 2021, and the Administration is hereby authorized and directed to take all steps and execute all documents necessary to give effect to this Resolution.

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2. Item XI (B) (9) on the Board agenda of August 8, 2017, appointing Rebecca Van Buren to the probationary position of Teacher Assistant Level III, to begin on August 30, 2017 be and hereby is amended to provide that the four year statutory probation period will end on August 29, 2021, and the Administration is hereby authorized and directed to take all steps and execute all documents necessary to give effect to this Resolution.
3. Item XIII (B) (1) on the Board agenda of November 28, 2017, appointing Traci De Lore to the probationary position of Teacher Assistant Level I, to begin on November 17, 2017 be and hereby is amended to provide that the four year statutory probation period will end on November 16, 2021, and the Administration is hereby authorized and directed to take all steps and execute all documents necessary to give effect to this Resolution.
4. Item VII (D) (2) on the Board agenda of July 18, 2018 appointing Sara Sanchez to the probationary position of Teacher Assistant, to begin on September 4, 2018 be and hereby is amended to provide that the four year statutory probation period will end on September 3, 2022, and the Administration is hereby authorized and directed to take all steps and execute all documents necessary to give effect to this Resolution.
5. Item VII(a)(1) on the Board agenda of August 14, 2018 appointing Melissa Burke to the probationary position of Teacher Assistant, to begin on September 4, 2018 be and hereby is amended to provide that the four year statutory probation period will end on September 3, 2022, and the Administration is hereby authorized and directed to take all steps and execute all documents necessary to give effect to this Resolution.

AND BE IT FURTHER MOTIONED, that Nothing in this Resolution shall be deemed to extend the probationary period of any Teacher Assistant beyond four years from the original start date, nor shall it be deemed to limit the authority of the Superintendent of Schools and the Board of Education to take any action authorized by New York State law relating to the employment, evaluation or tenure status of any employee named in this Resolution.

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THIS RESOLUTION shall take effect immediately, retroactive to the original start date of each individual Teacher Assistant named herein.

Carried 6-0-0

b. New Business

Action on Debt Service

RESOLUTION ESTABLISHING A MANDATORY DEBT SERVICE RESERVE FUND

BE IT MOTIONED, by the Board of Education of the Mount Markham Central School District (the “School District”), pursuant to Section 6-L of the New York General Municipal Law, as follows:

1. The Board of Education hereby establishes a reserve fund to be known as the “Mandatory Debt Service Reserve Fund 2018” for the purpose of restricting the use of (1) the proceeds of the cash sale of a capital improvement and (2) State and federal aid received for a capital improvement, generally to the retirement of outstanding obligations issued to finance such improvement;
2. The source of funds for such Mandatory Debt Service Reserve Fund 2018 shall be: proceeds from the cash sale of a capital improvement that was financed by obligations that remain outstanding at the time of the sale; and State and federal aid received for a capital improvement financed by obligations that are outstanding at the time the aid is received;
3. Monies in such Mandatory Debt Service Reserve Fund 2018 may be used only to retire the obligations issued to finance the capital improvement sold or for which federal or State aid is received or other obligations of at least equal weighted average life;
4. If the aggregate amount in the Mandatory Debt Service Reserve Fund 2018 exceeds the principal of the outstanding indebtedness due, or to become due, any excess may be used for any lawful School District purpose. Also, if there are any remaining unexpended moneys in the fund when all of the outstanding obligations have been retired, the excess may be used for any lawful School District purpose;

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5. The Treasurer is hereby authorized and directed to deposit and invest the monies of such Fund in accordance with Sections 10 and 11 of the General Municipal Law and other applicable law;
6. The sum of \$ 92,595.00 is hereby appropriated to the Mandatory Debt Service Reserve Fund 2018; the source of funds shall be the sale of the Leonardsville Elementary School; and
7. This Resolution shall take effect immediately.

Carried 6-0-0

c. Items Removed from Consent Agenda-No Items

IX. Board and Superintendent Forum

P. Berry noted open ES, HS, MS houses and thanked 911 Organization Committee, Mr. Zampetti and staff, community members and veterans in attendance and it was noted the event includes appreciation for the role of first responders then and today. Attendance by representatives Seward, Miller, and Tenny was appreciated. Noted ongoing Project Positivity character education at the Elementary School, and recent participation of the FFA at the Farm Progress Show.

Smart School Investment Plan submitted 2016 was approved (thanks to John Henry, Administrators and Staff). Plan is a reimbursement project \$2 billion bond MM share is \$1.4 million. Plan Proposes: Increase in fiber optic cables, network upgrades, increase wireless, replace and add network switches. Classroom technology –whiteboards, computers, laptops, iPad, Chromebooks, projectors. Security-cameras, access control system, intercom system.

Proposed to meet the community volunteers that submitted letters of interest for the open board of education seat (due Sept. 27). Plan to invite them to attend board of education meeting Oct. 9 and share their thoughts. Audit by Mike Rossi/West and Associates to be completed and board reviewed, vote Oct. 9th.

Noted planned tour of Elementary School Oct. 9th at 6P.M., BOE meeting at 7 P.M. T. Huxtable reviewed Board Self-Evaluation board members to complete grid and submit Oct. 9.

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Upcoming Dates

September			
Tues. 25	BOE Program Meeting	7 P.M.	BOE Room-Middle School
Thurs. 27	HS Underclass Individual Pictures		High School
Thurs. 27	MS Individual Picture Day		Middle School
October			
Mon. 1	MOMMS Meeting	6:30	Elementary School
Wed. 3	HS Financial Aid Night	6 P.M.	High School
Fri. 5	Pep Rally & Powder Puff Game		High School
Fri. 5	Jr. Class Homecoming Dance & Bon Fire	7-10 P.M.	High School
Mon. 8	No School Columbus Day		
Tues. 9	BOE Elementary Tour BOE Business Meeting	6 P.M. 7 P.M.	Elementary School BOE Room-Middle School
Wed. 10	PSAT		
Fri. 12	End of First 5 Weeks		
Sat. 13	MOMMS Craft Fair	10 A.M.	High School
Tues. 16	Open House Elementary	6:30-7:30P.M.	Elementary School
Fri. 19	No School Superintendent's Conference Day		

X. Public Comment Related to Agenda

G. Doremus noted positive student support for Principal Zampetti at a recent High School forum he was present at, as a substitute teacher, and complimented his oversight of the high school. Mr. Louis noted the information he provided is for the board to consider and be aware of it is not meant to diminish student educational programs.

The President of the Board of Education retains the right to interrupt any person making a comment that is not related to the agenda or the length of which is beyond the appropriate amount of time, i.e. three to four minutes.

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XI. Adjournment to Executive Session

MOTIONED by P. Casler second C. Miller that upon the recommendation of the superintendent, the Board of Education Meeting of Tuesday, **September 25, 2018** adjourn to executive session and appoint T. Huxtable as clerk at 9:15 PM for the purpose of discussing a particular personnel matter.

Carried 6-0-0

Meeting reconvened at 10:32

XII. Meeting Adjournment

MOTIONED by C. Wheat and C. Miller that the Board of Education Meeting of the Board of Education held on Tuesday, **September 25, 2018** be adjourned at 10:44 PM.

Respectfully submitted,

Christine Roberts
District Clerk