

**Grand Isle Supervisory Union**  
**School Board Regular Meeting**  
Tuesday, January 24, 2023

**Minutes**

**Board Present:** Brad Blanchette, Tim Maxham, Bob Chutter, Whitney Maxham, Whitney Doremus, Michael Savage (joined at 7:03 p.m.)

**Admin Present:** Michael Clark, Rob Gess, Megan Grube, Nick DeVita

**Public Present:** LCATV

**Call to Order**

1. Call to Order and Introductions - Brad Blanchette called the meeting to order at 6:43 p.m.
2. Adjust the agenda - Add item of employee compensation of single employee based on Alburgh school district. Move reports to after item 8.
3. Citizens and/or Staff to be Heard
4. Consent Agenda - Tim Maxham motioned to approve the regular meeting minutes from October 25, the special meeting minutes from November 29, and the special meeting minutes from December 20 as printed and received, Brad Blanchette seconds, all in favor, motion passes.
  - i. Approve the minutes: 10/25/2022, 11/29/2022, 12/20/2022

**Board Business.**

6. FY21 Audit update - Rob shared good progress has been made in the past two weeks. There is a check in scheduled with the AOE tomorrow. Believe everything is done with the audit to close up by the end of the week for FY21. FY22 reconciliations have been completed and in process of collecting the work papers to be able to pass onto the auditors once FY21 is done. Sullivan & Powers is ready to go with FY22 once FY21 is done.
7. Annual Financial Management Questionnaire - Rob shared that the GISU is required to complete this on an annual basis. This is a standard form completed by the GISU. Tim Maxham motions to authorize Chair Brad Blanchette to review with Rob and sign on behalf of the board, Bob Chutter seconds, all in favor, motion passes.
- 7.5 Employee compensation - Michael Clark shared that employee Rebecca Ashline is a GISU employee working in the Alburgh building. Michael updated the board on the Alburgh closure last week and the motions made by the Alburgh board regarding the compensation of hourly support staff in relation to the closure. Brad Blanchette motions to pay Rebecca Ashline equitably with the other hourly school year employees in Alburgh, Tim Maxham seconds, all in favor, motion passes.
8. Policy F2 - Mascot - Michael Clark shared this has been reviewed at each local board. Tim Maxham motions to approve the mascot policy F2, Brad Blanchette seconds, all in favor, motion passes.

**Reports**

Financial - Rob Gess shared the budget to actuals in the packet. He reviewed updates on candidate interviews for the open accounting position. Completing mandatory food service visits to the school. W2 and 1099 processing has also been completed. Rob shared that the Business Manager Transitioning is going well and the town reports are underway. Megan is starting to get hands on projects and processing reporting due. Tim Maxham motions the board has received and reviewed the budget to actuals for FY23 dated January 15, 2023, Whitney Maxham seconds, all in favor, motion passes.

Superintendent & Team Report - Michael Clark shared a verbal report and the written report provided in the packet. The reports highlighted the progress towards the goals.

9. Previewing adoption of Board Protocols in March - Brad Blanchette shared the suggestion that the next GISU board consider adopting board protocols from the VSBA during the reorganization in March.
10. Evaluation of the Superintendent Process - Brad Blanchette reviewed that Michael Clark has sent out his evaluation to all board members as well as a letter requesting input. Brad clarified that he is working on the evaluation and would appreciate input. The evaluation process is still being worked on to be hopefully used in the next evaluation cycle. Hoping to have feedback based on the 5 goal areas.

11. Other - none

**Closure**

12. Setting the next agenda - Superintendent evaluation, FY21 audit

13. Adjourn - Bob Chutter motions to adjourn, Michael Savage seconds, all in favor, motion passes. Meeting adjourns at 7:19 p.m.