

Grand Isle Supervisory Union
South Hero School District
School Board Regular Meeting
Thursday, Aug. 16, 2018, at 6 p.m.
Location: Folsom Education & Community Center

DRAFT MINUTES

Call to Order

1. Melanie Henderson called the meeting to order at 6:03 p.m.

Introductions. In attendance:

-Board members: Melanie Henderson, Tim Maxham, Bentley Vaughan, RJ Sweeney

-Staff: Megan Grube, Julie Pidgeon

-Audience: Jim Jones (LCATV)

2. Adjustment of Agenda

The board added payment of bills to the end of Board Business.

3. Public Comments

There were none.

4. Consent Agenda (Action)

Approve the minutes from the Aug. 2, 2018, meeting. T. Maxham moved and B. Vaughan seconded that the minutes of the Aug. 2, 2018, meeting be approved. Passed on a voice vote. The board expressed appreciation to Helen Bishop for taking notes at the meeting.

Board Business

5. Matrix of GISU and Member District Meetings (Informational): M Henderson noted that Superintendent Michael Clark would like to be able to attend all board meetings, but the second-of-the-month South Hero meeting conflicts with the Isle La Motte meeting. RJ Sweeney suggested that the board gear its agenda items for the superintendent to the first meeting of the month and keep the schedule as is. The board will wait to decide until chairman David Cain returns, but the board is leaning toward keeping its current meeting schedule.

M. Grube shared that Michele Weaver has been hired to be the GISU Director of Student Support Services.

M. Henderson shared information from the GISU Board meeting about the superintendent hiring process. The GISU Board had previously decided to hire an acting superintendent for 3 months, then hire an interim to finish the school year and use that time to search for a permanent superintendent.

Henderson said the GISU Board is working on the process to hire an interim superintendent and wrote a job description and posting for the job.

6. Plan for Board Retreat: The board is looking at October dates. M. Henderson suggested the retreat be located at interim principal Matthew Brankman's business in New York State so he can be included in the discussion. Tentative date: Oct. 5.

7. GISU email accounts for board member updates: M. Grube reports that school board members' accounts have been set up. It is first initial, last name @gisu.org. Board members need to log on and make sure they work. After this meeting, all board communication from the superintendent will go to these email accounts.

8. Cash flow update: M. Grube read a letter of update on the audit. The positive news is a draft of the GISU FY17 audit will be submitted on Friday. The GISU does not have a definitive date on the completion of the individual school districts' audits. Until the districts have completed FY17 audits, the districts will not be able to qualify for a tax anticipation note. A concern is that the individual districts will not be able to pay the GISU assessment until they have secured funding, which might impact payroll. Business Manager Rob Gess is working on a short-term funding mechanism to allow districts to pay the GISU assessment and reduce the challenge in meeting payroll. Grube said that South Hero's cash flow is such that South Hero does not need a tax anticipation note. Gess is working with town clerk Janet Yates to provide education tax revenues to cover the GISU assessment.

9. Review Conflict of Interest Policy: M. Grube distributed Code B3 Board Member Conflict of Interest policy. The board asked for clarification about the "majority vote" section and the phrase "A quorum of the board would not be sufficient for the board to take action under the complaint section of this policy." M. Henderson said the board was reviewing the policy because of questions about whether it's an automatic conflict of interest if a board member has a family member who is employed by the district. M. Henderson asked if South Hero has had this issue. The board discussed past members who had stepped down when spouses were employed in the district. M. Grube reminded the board that its discussion needed to focus on South Hero issues, and any issue at the district level would need to be discussed at the GISU Board.

10. Other

A. Approval of Bills for Payment. The bills were approved for payment on a voice vote. B. Vaughan made a motion that the board pay bills totaling \$24,133.30. T. Maxham seconded the motion.

B. Contracts. M. Henderson noted the board was reviewing contracts for positions that were previously approved and required for the needs of students.

M. Henderson moved the board sign a contract for Silas Saxer to serve as Behavior Coach/Schoolwide Interventionist at a rate of \$26.32 per hour. B. Vaughan seconded the motion. Approved on a voice vote.

M. Henderson moved the board sign a contract for Justin Gardner to serve as Behavior Interventionist at an hourly rate of \$18.50 per hour. RJ Sweeney seconded the motion. Approved on a voice vote.

M. Henderson moved the board sign a contract for Renee Mills to serve as a special education paraprofessional at a rate of \$13.50 per hour. T. Maxham seconded the motion. Approved on a voice vote.

M. Henderson moved the board sign a contract for Victoria Barbagallo to serve as a special education paraprofessional at a rate of \$13.50 per hour. RJ Sweeney seconded the motion. Approved on a voice vote.

C. M. Grube read an email request from Principal Susan McKelvie requesting an additional 12 hours for Kay Shutt for custodial cleaning of the main halls and lockers. Superintendent Michael Clark responded to that email and said the amount would be \$180 at \$15 per hour.

M. Henderson moved the board extend Kay Shutt's summer contract an additional 12 hours at a rate of \$15 per hour for \$180. T. Maxham seconded the motion. Approved on a voice vote.

Closure

11. Setting the next agenda: The board's next meeting is Sept. 6.

M. Henderson requested an update on the Middle School camping trip for the Sept. 20 meeting.

M. Henderson will speak with Superintendent Michael Clark about agenda items. J. Pidgeon suggested the board continue its discussion of substitute pay. The question was raised about whether this is a local issue or a GISU issue.

T. Maxham would like to continue the discussion of office space for GISU to build it into the next year's budget.

J. Pidgeon noted the school's ice cream social is Monday, Aug. 27 at 6 p.m. and invited board and community members.

12. Adjourn

T. Maxham moved the board adjourn, and B. Vaughan seconded the motion. The board voted to adjourn at 6:52 p.m. on a voice vote.
