

Grand Isle Supervisory Union  
**CIUUSD Regular Meeting**  
School Board Regular Meeting  
Tuesday, December 7, 2021 at 6:30 p.m.  
Location: Grand Isle School

[Join with Google Meet](#)

meet.google.com/iew-nxmp-rzr

[Join by phone](#)

(US) +1 417-355-8567 PIN: 397 059 413#

"If you plan to attend the meeting in person, the current guidance and expectation for anyone in the school is you must wear a mask when indoors."

**Agenda**

**Call to Order**

- |  |           |
|--|-----------|
| 1. Call to Order (M. Inners)           | 6:30 p.m. |
| 2. Citizens and/or Staff to be Heard   | 6:31 p.m. |
| a. Support Staff Negotiation Letter    |           |
| 3. Adjust the agenda                   | 6:35 p.m. |
| 4. Consent Agenda (M. Inners) (Action) | 6:40 p.m. |
| a. Approve the minutes from 11/2/2021  |           |
| 5. Reports                             | 6:45 p.m. |
| a. Superintendent's                    |           |
| b. Principal                           |           |
| c. Financial                           |           |

**Board Business.**

- |  |           |
|--|-----------|
| 6. PBIS Recognition from Secretary French (M. Clark)(Discussion)                         | 6:55 p.m. |
| 7. Approval of bills for payment (M. Inners)(Action)                                     | 7:00 p.m. |
| 8. Audit (Sullivan & Powers)(Presentation & Discussion)                                  | 7:05 p.m. |
| 9. General Buyout Response (M. Inners) (Discussion, possible Action)                     | 7:20 p.m. |
| 10. SU Buildings and Grounds Manager (M. Clark)(Discussion)                              | 7:25 p.m. |
| 11. FY23 Budget - rough draft review (R. Gess)(Discussion)                               | 7:35 p.m. |
| 12. F22 - Electronic Communications Use and Retention (M. Inners)(Action)                | 8:00 p.m. |
| 13. D20 - Curriculum Development & Coordination (M. Inners)(Action)                      | 8:05 p.m. |
| 14. B22 - Public Complaints about Personnel & Instructional Material (M. Inners)(Action) | 8:10 p.m. |
| 15. A20 - Board meetings, Agenda Preparation & Distribution (M. Inners)(Action)          | 8:15 p.m. |
| 16. C28 - Transgender and Gender Nonconforming Students (M. Inners)(Action)              | 8:20 p.m. |
| 17. Support Staff Negotiations Team Appointment. (M. Inners)(Action)                     | 8:25 p.m. |
| 18. Negotiations updates (M. Inners)(Executive Session)                                  | 8:30 p.m. |
| 19. Other  |           |

**Closure**

- |   |           |
|---|-----------|
| 20. Setting the next agenda (M. Inners)(Discussion) | 8:45 p.m. |
| 21. Adjourn   | 8:50 p.m. |

**Note: Executive Session: If discussion warrants and the Board so votes, some items may be discussed in Executive Session pursuant to VSA 1 §313(a)**

**Discussion Items** - Issues the Board needs to discuss and deliberate, but upon which no action is taken at this meeting.

**Action Items** - Issues that require the Board to make a decision by vote, may have been discussed over several meetings prior to this point.

**Consent Items** - Routine matters that need no discussion by the Board, but require Board approval. They are grouped together as a single agenda item. Background materials are provided in the Board packet to be reviewed ahead of the meeting. If there are no concerns, they are approved with a single vote. Any member can request the Board remove an item to be discussed and voted on separately. This frees up time at meetings.

**Information Items [Incidental Information]** - Matters the Board needs to know about, but for which no Board action is needed. The information flow is one way, from presenter to the Board. Questions for clarification are entertained as time allows.

GISU Vermont Education Association

November 29, 2021

RE: Request for Employee Data

Dear Superintendent Clark:

I am writing to inform you of our desire to negotiate a successor agreement. Additionally, I am writing to request employee data so that the Association will have appropriate information necessary to bargain.

For all the employees we represent in our bargaining unit, we are requesting the following information in an Excel spreadsheet:

- Employee name
- FTE
- Length of service
- Current seniority placement
- Salary or wage
- Current placement on the wage schedule (column and step where applicable)
- If the employee takes health insurance, and if so which category of coverage
- If the employee receives cash in lieu of benefit of any sort, and if so the amount of the cash option the employee receives.

The information of the actual wage/salary compared to the schedule placement is useful information as we use both to make sure that there is no mistake, and because some employees may have an "off-step" status.

Thank you in advance for your attention in this matter. Surely the parties are looking ahead to the beginning of the bargaining process. This information is key to our joint ability to exchange proposals and ultimately to reach a new agreement.

Sincerely,

A handwritten signature in black ink, appearing to read "Teri Sibenaller", written over a horizontal line.

Teri Sibenaller-Support Staff GISU Union Representative

**Grand Isle Supervisory Union**  
**CIUUSD Regular Meeting**  
**School Board Regular Meeting**  
**Tuesday, November 2, 2021**  
**Minutes**

**Board Present:** Michael Inners, Brad Blanchette, Chet Bromley

**Admin Present:** Michael Clark, Rob Gess, Lauren Thomas, Amanda Ellison

**Public Present:** Sylvia Jensen, Kathleen Morrow

**Call to Order**

1. Call to Order - Michael Inners called the meeting to order at 6:50 p.m.
2. Citizens and/or Staff to be Heard - Sylvia Jensen shared updates regarding the Isle La Motte kitchen proposal. This included an exploratory survey on interest in use of the space from various stakeholders to solicit interest in the space. The next steps are to create a budget to identify potential funding sources and funding necessary to set up the space.
3. Adjust the agenda - 9. Budget review Will be moved to after the reports, but before the bills. Will also add under board communications a letter from the CIUUSD teachers proposing a buyout offer to teachers who have worked ten or more years in the district. This is not an item for action or discussion tonight, but will be added to a later agenda.
4. Consent Agenda
  - a. Approve the minutes from 10/5/2021 - Brad Blanchette motions to approve, Chet Bromley seconds, all in favor, motion passes.
5. Approval of bills for payment - Rob Gess requested to withdraw the small batch number - for summer food. Chet Broley motions to approve \$135,698.98 and authorize Michael Inners to sign on behalf of the board, Brad Blanchette seconds, all in favor, motion passes.
6. Reports
  - a. Superintendent's - Michael Clark shared his written report from the packet. He highlighted that the district is working with the VT Department of Health and there is a potential to have a voluntary pediatric vaccination clinic pending the vaccine approval from the CDC. More information to come when available.
  - b. Principal - Lauren Thomas shared the written information in the board report and the Grand Isle School has collected 136 pounds of candy for the National Guard at this time. The Grand Isle school is also looking into putting the cubical-style offices with the area before the central office to allow for confidential work spaces. It is through Exterus and would cost approximately \$8000. This will help provide services to families and access to services. Lauren also updated on the afterschool program. Amanda Ellison shared that the North Hero school has started their food drive and there are two upcoming events coming up at the school including the craft fair.
  - c. Financial - Rob Gess shared the budget to actuals and financial report in the packet. He highlighted that he has submitted a letter of intent for food service to be a CEP (community eligible program) so that all breakfast and lunch would be covered.

**Board Business.**

7. Audit - Rob Gess shared he has submitted the last requested documentation last week and anticipate having the final draft audit by the end of the week. As soon as it is received, will send out to board members for review.
8. FY23 Budget - rough draft review - Rob Gess shared the draft, it is showing a 2.6% increase from last year. Rob shared the projections being used to build the budget. Lauren and Amanda highlighted the resources they have budgeted for that build up the student experience and instructional support. The board discussed that it is too early to calculate the tax rates. Rob Gess reviewed the anticipated timeline for receiving the necessary information to calculate the tax rates.

9. Grand Isle boiler update - Michael Clark shared that the boilers have been ordered and the trailer has been removed. Have talked to a lease-to-own company and are negotiating a 3 year term with a 2.9% interest rate. Will update the board as more information is received.
10. F22 - Electronic Communications Use and Retention - Michael Inners reviewed that this was reviewed and approved by all other boards throughout the GISU. This is the catch-up to be in sync with the other boards.
11. D20 - Curriculum Development & Coordination - Michael Inners reviewed that this was reviewed and approved by all other boards throughout the GISU. This is the catch-up to be in sync with the other boards.
12. B22 - Public Complaints about Personnel & Instructional Material - Michael Inners reviewed that this was reviewed and approved by all other boards throughout the GISU. This is the catch-up to be in sync with the other boards.
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14. C28 - Transgender and Gender Nonconforming Students - Michael Inners reviewed that this was reviewed and approved by all other boards throughout the GISU. This is the catch-up to be in sync with the other boards.
15. Other

**Closure**

16. Setting the next agenda - Budget review, policy second reading, audit, general buyout offer response
17. Adjourn - Chet Bromley motions to adjourn, all in favor, motion passes. Meeting adjourns at 7:50 p.m.



**Superintendent Report**  
**November/December 2021**  
**Prepared 11-18-2021**

We are headed into the Thanksgiving Week Holiday. So far this year we have had 7 instances of positive or presumed positive Covid 19 cases in Grand Isle County Schools which required school staff to perform contact tracing. I'm excited that vaccinations are now available for students ages 5-11 and will share more about that later in this report. Our faculty, staff, administrators, students, and families have done a great job through the fall dealing with challenging and difficult situations. I especially want to thank the faculty, staff, and administrators for their hard work. Between our open positions and the daily need for substitutes people have really stepped up to fill in the gaps on a daily basis.

**Safety Pledge/Mandatory Testing/Vaccinations**

Roughly 50% (102 members) of our Faculty, Staff and Administrators have taken the safety pledge. Of the 102 people who have taken the pledge 100% have indicated they are vaccinated and the vast majority have also committed to participating in our weekly surveillance testing program. As we get back from the Thanksgiving break, I'll need to spend some significant effort to see what is slowing us from reaching our target of 100% of Faculty, Staff, and Administrators taking the pledge. There is no question that a large portion of our faculty, staff, and administrators who are vaccinated are not represented in our data.

**Surveillance Testing**

Surveillance testing happens in all of our schools on Monday mornings. At this point, all of our schools have solid systems for efficiently doing the testing. There continues to be some occasional issues with the arrangements with the state contractor who has been hired to collect our samples on Monday afternoons and get them to the testing lab in Massachusetts. Most of the delivery issues of test kits to our test sites seem to have been resolved. We are aware of a number of school districts who are ending their surveillance testing programs; which may take some pressure off the state system and allow our testing program to work more efficiently.

**Vaccinations for Children Ages 5-11**

The Vermont Department of health is working hard to make vaccinations available to 5-11 year olds. We held a vaccination clinic on November 10, 2021 at the Grand Isle School. There were 179 shots administered at that clinic. If you are looking for vaccination I encourage you to check out the [VDH website](#) for opportunities to get vaccinated. Please be aware that the VDH site is constantly updated and clinics which are full today may have openings tomorrow.

Having vaccinations for this age band is the next step in reducing the rate of quarantining necessary should a positive case be in a classroom.

# GRAND ISLE SUPERVISORY UNION

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## **Reminder What can you do to help prevent spread in schools**

There is no question we need your help to keep the virus out of the Islands schools. Here is how you can help us to continue having in person learning for all students:

1. If you are eligible and can [get vaccinated](#) ASAP.
2. Stay Home and Keep your Children Home if they are sick or have [symptoms of COVID-19](#) infection.
3. Wear a mask when in public. The viral load is high all around us - masks help slow the spread.
4. Practice social distancing when possible
5. Use good hand hygiene strategies. Wash and sanitize frequently.
6. If you are concerned you might be infected, [get a test](#). They are free.

## **New Hire and Restructure in the Business Office**

We have had an open Payroll Position at the GISU Business office since September 5, 2021. We have advertised in different places and ways and have struggled to find a suitable candidate. While we have been looking, Michelle Hetling, Megan DeVinny, and Alyssa Dosztan have been taking care of Payroll functions. This is not ideal as this has meant other aspects of their roles have had to be put on hold. That said, I'm very grateful for the hard work they have done. We made the decision to restructure the current Accounts Payable/Food Service and Payroll Specialist position. We have created a Food Service/Accounts Payable Supervisor position that will also process payroll and an Accounts Payable/Special Projects Position. We will move Kristal Gomez to the Food Service/Accounts Payable Supervisor position. We have found an excellent candidate to fill the Accounts Payable/Special Projects position and I'm pleased to introduce Ryan Savage. Ryan is a graduate of Norwich University with a degree in Management and a Concentration in Financial Economics. Ryan grew up in Grand Isle County and shared one of the things that attracted him to this position is the ability to give back. I believe Ryan will make an excellent addition to our team. These changes will not add to the current 2021-2022 budget.

## **Lead Testing Results and PCB Survey**

You will recall that before the governor moved schools to remote learning in March of 2020, we were in the process of doing the required lead testing in each of the schools. All of the campuses were in different phases of doing this work. The testing was paused in the 2020-2021 school year and has restarted this fall. Our campuses have started getting their results back and generally speaking we are in good shape with most taps testing at a safe level. Each building has had some tests that are above the allowed limit which has required the tap to be taken out of service while it is replaced.

Additionally, during the last legislative session the legislature passed a law requiring PCB testing in all schools. I have recently worked with the principals in each building to complete the PCB survey created by the Vermont Agency of Education as a first step in this process. It took a fair amount of time to compile what was being looked for and I'd like to thank the principals and their building maintenance staff for their help.

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## SU Buildings and Grounds Position?

In addition to the Lead Testing and PCB Testing mentioned above, the Legislature has also passed a number of other laws related to buildings and grounds; including a requirement for the AOE to work with schools to create an inventory of all schools. This includes maintenance and building projects and a requirement that all school districts develop detailed 5 year Capital Plans annually for the maintenance of their buildings. I have been trying to work on an assessment of all of the school buildings' HVAC systems, but have not made as much progress as I would have liked to have made at this point.

With all of this in mind, I'm asking the GISU and Local boards to consider if it might make more sense to hire a Buildings and Grounds Supervisor as an SU Employee to oversee some of this work. Our current mode of operating is inefficient and does limit some of our opportunities. A good example of this is CIUUSD is working on a Wood Chip Boiler project. While the project was in process, we learned of several grants the project would be eligible for - however - in some cases the grants were at the federal level or required the federal procurement process to be followed. The project had been bid following Vermont Bid Law which disqualified it from these grants. In the end, a coordinated position may go a long way to paying for itself.

## Negotiations Update

The GISU Board Negotiations team will hold its first meeting on Tuesday, November 30, 2021 at the GISU office. Thank you to the two members of each of the local boards for their work on this committee.

## Budget Timeline

Month	GISU	Member Districts
October	Draft Budget Template	
November	Budget Approval	Work on First Budget identify community Priorities
December		Second Draft Budgets including board supported community priorities from November Meetings
January		Budgets Finalized
February		Budget Education in communities
March		Budget Votes

\*Please note special meetings may be added as needed



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### Open Positions in Grand Isle County Schools Updated 11-19-2021

We have a significant number of open positions available. Please see the chart below for specifics:

Job	Link/SchoolSpring Posting Number	Hiring District
Substitute	<a href="#">3667745</a>	GISU/ All Districts
Building-based Substitute	<a href="#">3702816</a>	GISU/ All Districts
Behavioral Interventionist	<a href="#">3719097</a>	Alburgh
Math Interventionist	<a href="#">3719317</a>	Alburgh
.5 FTE Foreign Language Teacher	<a href="#">3719101</a>	Alburgh
Food Service Professional .5 FTE	<a href="#">3721462</a>	Alburgh
Middle School ELA Teacher - Long Term Sub	<a href="#">3719099</a>	Alburgh
Physical Education - Long Term Sub	<a href="#">3687287</a>	CIUUSD
Long Term Substitute	<a href="#">3705423</a>	South Hero

### Thank You

It has been a very challenging fall after an unprecedented 2020-2021 school year. The uncertainty caused by Covid has created unforeseen obstacles and tensions that everyone is figuring out to navigate all while completing regular tasks and projects. It is well established that people who enter the field of education relish learning new things and will do just about anything if it benefits children. That has been on display in a great way for the last 18 months at all of our schools in Grand Isle County. Educating children in a pandemic has been a tremendous learning experience for all and it is an uphill battle. I'm proud of how everyone has worked to adapt to the changes and new expectations. It has been hard work and everyone is very ready for a break and an opportunity to rest and recharge. My sense is many of our educators are at the point of being overwhelmed and this is a critical break. Words cannot do enough to express my gratitude, appreciation, and pride in all members of the team - faculty, staff, administrators, and central office. **I am so thankful I am for all their hard work.**

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3 November 2021

Dear Parents, Guardians & Community members,

On Tuesday November 2, 2021, the Pfizer Vaccine for children ages 5-11 received full Emergency Use Authorization. The Vermont Department of Health has opened its [registration portal](#) and has vaccination clinics for children ages 5-11 available.

In anticipation of full approval of the EUA, the GISU Administrative Team had already met with the Vermont Department of Health and made plans for a school-hosted vaccination clinic at the Grand Isle School on Wednesday, November 10, 2021. It is important to understand that only students whose parents or guardians specifically authorize them to get the vaccine will be eligible to do so. There is confusion about the way that VDH opened the portal. The belief GISU had was, there would be blocks of time that we could offer appointments for Folsom, North Hero, and Alburgh students to use school transportation to attend the clinic. At the moment we are unclear if this is still possible and we have reached out to our contacts at VDH. More specific information will likely come directly from each individual school as we near the date of the clinic.

## Community Meeting

The access to the Superintendent's weekly Community Meeting is available below. I will share any new information about the November 10 Vaccination Clinic. As always, questions are welcome!

Wednesday, November 3, 2021, 6:00 p.m

**Join with Google Meet** [meet.google.com/yzd-szwo-tqi](https://meet.google.com/yzd-szwo-tqi)

**Join by phone (US)** +1 573-349-3062 PIN: 810 989 343#

Thank you for helping to ensure that all members of the GISU learning community are curious, creative, courageous, and capable of pursuing their aspirations in a diverse and ever changing world.

Sincerely,

*Michael J. Clark*

Grand Isle Supervisory Union  
Superintendent

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10 November 2021

Dear Parents, Guardians & Community members,

I'm pleased to share that today's vaccination clinic at the Grand Isle school is going well. We know that the slots filled up quickly and it was hard to get appointments. The Vermont Department of Health worked hard to get extra doses and vaccinated more Grand Isle County children. We anticipate keeping a pulse on vaccination needs in the Islands and will work with VDH to create and promote opportunities when possible. If you are looking for vaccination I encourage you to check out the [VDH website](#) for opportunities if you are looking for options. Please be aware that the VDH site is constantly updated and clinics which are full today may have openings tomorrow.

Having vaccinations for this age band is the next step in reducing the rate of quarantining necessary should a positive case be in a classroom. Tonight's community meeting will focus on vaccinations.

## Community Meeting

The access to the Superintendent's weekly Community Meeting is available below. I will share any new information about the November 10 Vaccination Clinic. As always, questions are welcome!

Wednesday, November 10, 2021, 6:00 p.m

**Join with Google Meet** [meet.google.com/yzd-szwo-tqi](https://meet.google.com/yzd-szwo-tqi)

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Sincerely,

*Michael J. Clark*

Grand Isle Supervisory Union  
Superintendent



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17 November 2021

Dear Parents, Guardians & Community members,

As we head into the Thanksgiving holiday I want to take this opportunity to thank you for all of your support, flexibility, caring, and compassion over the past 20 months. Covid-19 has certainly tested everyone's patience and adaptability. I'm pleased that we have been able to operate schools in a full time capacity with minimal interruptions at the individual school level this year. Our ability to do this is a result of the work of our dedicated faculty, staff, and administrators along with fantastic students and their families. We appreciate the decisions you make that help us keep everyone safe.

As you prepare for the holiday please keep in mind that you can do the following things to help prevent the spread of the virus:

1. If you are eligible and can [get vaccinated](#) ASAP.
2. Stay Home and Keep your Children Home if they are sick or have [symptoms of COVID-19](#) infection.
3. Wear a mask when in public. The viral load is high all around us - masks help slow the spread.
4. Practice social distancing when possible.
5. Use good hand hygiene strategies. Wash and sanitize frequently.
6. If you are concerned you might be infected, [get a test](#). They are free.

I will not have a community meeting tonight or on November 24 and will look forward to seeing everyone after Thanksgiving at the December 1, 2021 community.

Have a great Thanksgiving!

## **Community Meeting (Next Meeting on December 1, 2021)**

The access to the Superintendent's weekly Community Meeting is available below. As always, questions are welcome!

Wednesday, **December 1, 2021**, 6:00 p.m

[Join with Google Meet](#) [meet.google.com/yzd-szwo-tqi](https://meet.google.com/yzd-szwo-tqi)

[Join by phone \(US\)](#) +1 573-349-3062 PIN: 810 989 343#

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Sincerely,

*Michael J. Clark*

Grand Isle Supervisory Union  
Superintendent

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19 November 2021

Dear GISU Learning Community:

Last night, we learned that one member of the Alburgh learning community has a positive case of Covid-19. Thank you for understanding that, due to medical privacy laws, we are not able to release the name of the individual with COVID-19. We ask for compassion and sensitivity for all those involved. We are closely monitoring this situation and will provide you with updated information as it becomes available.

We have contacted anyone we believe was a close contact. Close contact means being within six feet, or two meters, for a total of 15 minutes or more over a 24-hour period while the person was infectious. A person's infectious period starts two days before any symptoms began (or for people without any symptoms, two days before the day they got tested) and continues until they are recovered.

## **The most important things you can do:**

- Make sure your child is wearing [a mask](#) when recommended or required.
- Make sure your child is [washing their hands](#).
- Keep your child home if they are sick.
- Call your primary care provider if you or your child has [symptoms of COVID-19](#).
- Make sure that your children get vaccinated when they are eligible. [Find a location near you.](#)

## **People who may have been exposed have been notified:**

Anyone who is not fully vaccinated and was in [close contact](#) with the person who tested positive may have been exposed to the virus and was asked to quarantine, which means staying home and away from other people for up to 14 days. Read more about [what it means to quarantine](#).

Anyone who is fully vaccinated or has recovered from COVID-19 within the past 3 months and was in close contact with the person who tested positive does not need to quarantine unless they develop symptoms.

[Learn more about what happens when there is a case in a school.](#)

## **Supporting our learning community**

In order to maintain everyone's privacy, we cannot disclose who in our community has tested positive. Remember that we are all at risk of getting this virus. These "COVID-19 cases" are our friends and family, and we need to be understanding and supportive. People with COVID-19 often experience uncomfortable symptoms and emotional stress. Instead of participating in speculation or gossip, offer to help community members who are affected by quarantine. With creative action from all of us, we will get through this period of anxiety and disruption. We thank you for your investment in the health and wellbeing of our school community.

## **What is COVID-19?**

A coronavirus that causes COVID-19, which is an illness that was discovered in 2019. Coronaviruses are a type of virus that are named for the crown-like spikes on their surface. There are many kinds of coronaviruses including some that cause respiratory illnesses, like the common cold. The specific symptoms of COVID-19 include:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting

- Diarrhea

### **How does COVID-19 spread?**

COVID-19 spreads when a person infected with COVID-19 breathes out droplets and very small particles that contain the virus when they cough, sneeze, sing, talk, or breathe. People who are closer than 6 feet (or 2 meters) from the person with COVID-19 are most likely to get infected. You can get COVID-19 if these droplets or particles are breathed in, land on your eyes nose or mouth, or get on your hands, and then you touch your eyes, nose or mouth.

Vaccines are the best way to protect your child against COVID-19. When your child is fully vaccinated, they are much less likely to get sick and less likely to spread the virus to others. Everyone who is eligible for the COVID-19 vaccine should get vaccinated. It's free, quick and easy. Talk with your child's health care provider if you have questions or find a vaccine site near you at [healthvermont.gov/MyVaccine](https://healthvermont.gov/MyVaccine). Everyone, including children who can't be vaccinated, can take prevention steps to protect themselves and others. Learn more at [healthvermont.gov/StaySafeVT](https://healthvermont.gov/StaySafeVT).

### **How can parents and guardians help prevent COVID-19 from spreading?**

- If your child is sick, keep them home.
- Make sure members of your household wash their hands often using soap and water for 20 seconds.
- Make sure every member of your household covers their coughs and sneezes with a tissue or their elbow, and then washes their hands afterwards.
- Wear a mask in public when you cannot stay 6 feet apart from other people.

### **We are working with the Health Department to keep our community safe.**

- We are working closely with the Health Department and following their recommendations to keep our community safe.
- We will clean and disinfect the Alburgh School per the Health Department guidance.
- Sick employees and children will not return to work until they are healthy.

Learn more about [getting tested in Vermont](#).

We will continue to communicate changes and updates with you. With your participation, we believe we can create a safe and fun experience for your children.

If you have any questions, please feel free to reach out to Beth Hemingway Alburgh Community Education, Principal, Kristie Barber, GISU District Nurse and Covid Coordinator, or Michael Clark, GISU Superintendent at any time.

Sincerely,

*Michael J. Clark*

Michael J. Clark

GISU Superintendent

*Beth Hemingway*

Beth Hemingway

Alburgh Principal

*Kristie Barber*

Kristie Barber

GISU District Nurse

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1 December 2021

Dear Parents, Guardians & Community members,

I hope you had a wonderful Thanksgiving break. The GISU ended up contact-tracing three different confirmed positive Covid-19 cases over the break from exposures which happened the Friday before break and at after school care on the Monday of the break. This brings the total number of cases that GISU has had to contact-trace to ten. Case counts are higher than they have been at any other point in the pandemic. By following the steps below you can help us keep Covid out of the schools - this will let us keep in person learning going strong.

1. If you are eligible and can [get vaccinated](#) ASAP.
2. Stay Home and Keep your Children Home if they are sick or have [symptoms of COVID-19](#) infection.
3. Wear a mask when in public. The viral load is high all around us - masks help slow the spread.
4. Practice social distancing when possible.
5. Use good hand hygiene strategies. Wash and sanitize frequently.
6. If you are concerned you might be infected, [get a test](#). They are free.

I do ask everyone to please be kind if we do have to call either because your child is showing symptoms at school or if we have to make close contact calls. We understand how complicated getting that call can be. We are all feeling stretched to our limit and still we are all hanging on together.

I'm pleased to share that the GISU has received a small supply of Take Home PCR tests. These tests can be used in one-off situations where you need to test your child to see if they might have Covid-19. The collection protocol is very straightforward and families just need to make arrangements with UPS to pick up the sample on the day it is collected so it can be delivered to the testing facility. Both the sample collection kit and the shipping have been paid for by the Vermont Agency of Education. If you need a kit you can contact the GISU Parent Liaison, David Mills, at 802 372-6921 ext 2008 to make arrangements to pick up the kit.

## **Community Meeting on December 1, 2021**

The access to the Superintendent's weekly Community Meeting is available below. I will talk about high case counts and the new Take Home Test Kits. As always, questions are welcome!

Wednesday, **December 1, 2021**, 6:00 p.m

[Join with Google Meet](#) [meet.google.com/yzd-szwo-tqi](https://meet.google.com/yzd-szwo-tqi)

[Join by phone](#) (US) +1 573-349-3062 PIN: 810 989 343#


Thank you for helping to ensure that all members of the GISU learning community are curious, creative, courageous, and capable of pursuing their aspirations in a diverse and ever changing world.

Sincerely,

*Michael J. Clark*

Grand Isle Supervisory Union  
Superintendent





# CIUUSD Board Report- Principals

December 2021

# CIUUSD Board Report: Principals

- COVID Update:
  - NH had to quarantine some students due to a COVID exposure just before Thanksgiving break. GI had some exposure during break from our afterschool program.
- CIUUSD Sports:
  - Winter basketball season is starting with the first practice for 5th and 6th graders starting December 2nd.
- Ski Trips:
  - Grand Isle is moving forward with our Learn to Ride program at Smugglers Notch. Our parent volunteer is in his last year of organizing and is training another volunteer in the process. Our next step is securing transportation for Thursdays in January and February. Scholarships provided by the Grand Isle Rec Department.
  - North Hero will be visiting Bolton Valley on four Fridays starting on January 21st, 2022. Students are excitedly signing up and getting ready for this highly anticipated experience.
- Grand Isle:
  - Craft Fair- PTA will be hosting a craft fair Dec. 4. The Scholastic book fair will also be occurring at the same time.
  - Held two COVID vaccination clinics with the Department of Health. Great attendance and no disruptions.
  - Students have been having classroom buddies 1-2 times a month during our Monday PBIS meetings. Younger students are paired with older students to read, connect, do a craft, and help enhance our school culture through connectedness, mentorship and strong relationships.
  - There will be a virtual music concert later in December. Links will be emailed directly to parents of their student's class performance.
  - Teachers grades K-4 have Foundations materials and are utilizing to help students with their fluency and letter sounds and identification to help increase reading comprehension in the early grades.
  - Lexia (online reading program) and Dreambox (online math program) are being utilized in K-6 classrooms.
  - Teachers and interventionists will be retesting students in January for progress monitoring in math through high leverage concepts and in reading using the Fountas and Pinnell screeners. After that, students will have their What I Need "WIN" time adjusted accordingly.
  - Diversity, Equity and Inclusion Team met to discuss their yearly goals and strategic plan.

# CIUUSD Board Report: Principals

- North Hero:
  - Students have a series of train themed December events planned including a door decorating contest, a jingle bell run, hot chocolate, and a variety of PE games as part of the winter express obstacle course.
  - The PTYO is coordinating a Cookies with Santa Event on December 12th from 10am-12pm.
  - The school has been working closely with the North Hero Library and have encouraged students to sign up for the newest library program called “Girls Who Code.”
  - North Hero Staff are planning an optional secret gift exchange and end of 2021 potluck.
  - Many North Hero Staff also participated in a training in November run through the Center for Creative Leadership called ‘Beyond Bias.’

**Grand Isle Boiler Project:** We are moving forward with the Boiler project, Sunwood Biomass was up here on the 19th taking measurements and getting a layout built. We have received the quote for the operating system on the new projects control system, this would replace the older version currently in use and be compatible with the new system. TCV (Temperature Controls Vermont) The estimated the cost at \$15300

**Water Results:** We received the water results from the State lab on the lead levels, we had two areas where the faucets were the likely cause of a higher than normal reading, one was removed completely after the test was taken and I have replaced the other one faucet.

**Sewer backup:** We had some unexpected issues with the sewer becoming blocked from the locker rooms. It ended up backing up into the showers. I called in CSS and together we dug the up the sewer line and were able to clear the clog. Locker Rooms were cleaned and are back in service.

# NH & ILM Facilities update

**North Hero Sewer back up:** The same day of the Grand Isle sewer issues we had a back up at North Hero. The line is bowed causing the flow from the restrooms to the tank to slow and stop. I am currently looking at options for repairs.

**Water Circulator Pumps:** These pumps are a problem, the hardware breaks frequently. I have reached out to get quote and I have received an initial quote for \$1600 a pump plus installation costs associated with it. We would need three pumps to replace the system we have in place currently.

**Isle La Motte:** Water issues again, the gallons per minute has reduced significantly, Chevalier is looking into the problem, we think it might be the pressure relief valve clogging up and are looking for replacements.

**Champlain Islands Unified Union School District**  
**FY 2022 Summary Financial Status - Unaudited**  
**As of: 11/30/21**

	Adopted Budget	Revised Budget	As of 11/30/21	Encumbrance	Spent & Encumbered	Budget Remaining	Percentage Spent/Received So Far This Year	Percentage Spent/Received Expected (TBD)
Revenues	8,485,070	-	2,511,382			5,973,688	29.6%	
Expenses	8,485,070	-	2,052,143	3,276,525	5,328,668	3,156,402	62.8%	
Wages/Benefits	3,108,215		1,048,374	1,911,774	2,960,148	148,067	95.2%	
Tuitions	3,256,945		111,243	1,204,704	1,315,947	1,940,998	40.4%	
Subtotal	-	-	459,239			459,239		
Balance Brought Forward	527,815	-						
	527,815	-	459,239					

**NOTES:**

**This includes bills, payroll and revenue though 11/30/21. Accounts Payable reflected in tonight's warrant are not included in the amount above.**

**Revenue**

Ed fund paymnerts from Grand Isle and Isle La Motte were posted in the month of November

**Expenses**

The first of the FY22 tuition invoices have been received and are reflected in tonight's AP warrant. It is very early in the new fiscal year. I am working with Michelle Hetling to verify the instructional wages account (1100-5110). I want to make sure the the correct staff wages are being posted to this account.



**Other**

As of November 30th we have not receive a determinaton from the AOE as to whether or not CIUUSD students will qualify for free meals for the next four years. The lease to purchase agreement with MLC is almost completed. I am waiting on a detailed equipment list from SunCommon. I have sent several emails that have not been responded to. Progress has been made on the on the food service RFP. 80% of the doumentation required for the first submission has been completed . I have a call scheduled with the AOE program manager to finalize the remaining items. I would like to get the documentation to the AOE by December 15th. This will kickoff their 30 day review. I attended the initial meeting for the Vermont school facilities inventory which is required to be completed by the end of December. I can provide more detail at the board meeting .

# Champlain Islands Unified Union SD

## Expenses All Funds Function and Object Codes

Report # 4490

Statement Code: 2 FunObjBA

Account Number / Description	Adopted Budget 7/1/2021 - 6/30/2022	Reported Period 7/1/2021 - 6/30/2022	Encumbrances 7/1/2021 - 6/30/2022	Total Spent & Encumbered	Amount Remaining	Last Year Period 7/1/2020 - 6/30/2021
<b>001 General Fund</b>						
<b>1100 Instructional</b>						
001-1100-5110-000-00-00-0 Instructional-salaries	1,157,994.60	416,924.10	796,221.51	1,213,145.61	(55,151.01)	1,108,709.56
001-1100-5112-000-00-00-0 Instructional-substitutes	60,000.00	5,681.47	0.00	5,681.47	54,318.53	36,845.04
001-1100-5115-000-00-00-0 Instructional-aides Salaries	42,427.10	32,984.96	54,322.66	87,307.62	(44,880.52)	120,505.14
001-1100-5140-000-00-00-0 Retirement Incentive incl FICA/Med	0.00	0.00	0.00	0.00	0.00	62,089.00
001-1100-5210-000-00-00-0 Instructional-group Health	202,313.95	44,638.25	101,638.87	146,277.12	56,036.83	125,514.99
001-1100-5215-000-00-00-0 Instructional - HRA	25,830.00	3,432.16	0.00	3,432.16	22,397.84	19,076.00
001-1100-5220-000-00-00-0 Instructional-fica	96,422.26	34,153.31	65,066.64	99,219.95	(2,797.69)	98,652.92
001-1100-5230-000-00-00-0 Instructional - Group Life	1,983.00	0.00	0.00	0.00	1,983.00	1,544.96
001-1100-5240-000-00-00-0 Employee Retirement	15,250.00	2.63	0.00	2.63	15,247.37	12,953.29
001-1100-5250-000-00-00-0 Instructional-Workers Comp.	11,158.05	3,612.86	0.00	3,612.86	7,545.19	9,272.53
001-1100-5260-000-00-00-0 Instructional-unemployment Comp.	3,031.00	1,288.00	0.00	1,288.00	1,743.00	2,915.44
001-1100-5270-000-00-00-0 Instructional-course Reimbursement	25,000.00	4,355.00	3,288.00	7,643.00	17,357.00	8,064.00
001-1100-5280-000-00-00-0 Instructional-group Dental Insurance	10,633.91	3,597.35	8,320.13	11,917.48	(1,283.57)	11,534.62
001-1100-5281-000-00-00-0 Instructional-group Vision Insurance	2,766.57	917.86	2,132.93	3,050.79	(284.22)	2,846.65
001-1100-5290-000-00-00-0 Instructional-professional Development	6,500.00	1,384.00	1,112.50	2,496.50	4,003.50	3,304.00
001-1100-5320-000-00-00-0 Professional Educ. Svcs.	20,000.00	4,888.88	33,371.92	38,260.80	(18,260.80)	50,912.89
001-1100-5334-000-00-00-0 ACT 504 Accomodations K-8	25,000.00	24,640.80	16,634.20	41,275.00	(16,275.00)	28,894.48
001-1100-5433-000-00-00-0 Instructional-repairs To Equipment	0.00	105.00	210.50	315.50	(315.50)	0.00
001-1100-5515-000-00-00-0 Field Trips (Educational)	10,000.00	0.00	3,185.88	3,185.88	6,814.12	3,681.69
001-1100-5560-000-00-00-0 Tuition- Elementary/ Middle	654,973.69	48,572.43	482,751.00	531,323.43	123,650.26	890,508.53
001-1100-5561-000-00-00-0 Tuition HS - In State	2,298,856.56	0.00	646,730.60	646,730.60	1,652,125.96	1,572,080.90
001-1100-5564-000-00-00-0 Tuition HS- Out of State Public/Private	28,840.00	16,696.00	17,513.00	34,209.00	(5,369.00)	45,886.00
001-1100-5566-000-00-00-0 Tuition HS- In State Private & Pub/Priv	0.00	45,975.00	57,709.38	103,684.38	(103,684.38)	33,705.00
001-1100-5568-000-00-00-0 Tech Center w/Offsetting Revenues	132,500.00	0.00	0.00	0.00	132,500.00	97,403.00
001-1100-5569-000-00-00-0 Tuition - Tech Ctr/Vocational	130,774.40	1,274.22	0.00	1,274.22	129,500.18	71,835.34
001-1100-5580-000-00-00-0 Instructional-travel	2,500.00	15.34	0.00	15.34	2,484.66	56.93
001-1100-5610-000-00-00-0 Instructional-general Supplies	40,000.00	17,926.58	8,143.13	26,069.71	13,930.29	36,932.21
001-1100-5610-107-00-00-0 Art Supplies	1,500.00	0.00	0.00	0.00	1,500.00	1,220.96

# Champlain Islands Unified Union SD

## Expenses All Funds Function and Object Codes

Report # 4490

Account Number / Description	Adopted Budget 7/1/2021 - 6/30/2022	Reported Period 7/1/2021 - 6/30/2022	Encumbrances 7/1/2021 - 6/30/2022	Total Spent & Encumbered	Amount Remaining	Last Year Period 7/1/2020 - 6/30/2021
001-1100-5610-109-00-00-0 Music Supplies	750.00	0.00	0.00	0.00	750.00	776.36
001-1100-5610-113-00-00-0 Science Supplies	0.00	0.00	0.00	0.00	0.00	1,894.00
001-1100-5610-117-00-00-0 Phys Ed Supplies	2,000.00	26.05	0.00	26.05	1,973.95	1,274.97
001-1100-5640-000-00-00-0 Instructional-Books	3,000.00	0.00	1,395.39	1,395.39	1,604.61	1,017.60
001-1100-5640-105-00-00-0 Literacy Books	750.00	0.00	0.00	0.00	750.00	0.00
001-1100-5640-115-00-00-0 Social Studies Books	100.00	0.00	0.00	0.00	100.00	0.00
001-1100-5641-000-00-00-0 Magazines/Periodicals	500.00	0.00	0.00	0.00	500.00	0.00
001-1100-5650-000-00-00-0 Instructional-audio-visual Materials	500.00	0.00	0.00	0.00	500.00	160.00
001-1100-5670-000-00-00-0 Instructional-computer Software	15,000.00	4,130.60	432.00	4,562.60	10,437.40	6,581.28
001-1100-5730-000-00-00-0 Instructional-instructional Equipment	5,000.00	0.00	3,063.00	3,063.00	1,937.00	0.00
001-1100-5733-000-00-00-0 Instructional-furniture & Fixtures	2,000.00	0.00	3,824.96	3,824.96	(1,824.96)	2,282.09
001-1100-5734-000-00-00-0 Instructional-computer Equipment	15,000.00	0.00	3,848.59	3,848.59	11,151.41	2,940.48
001-1100-5739-000-00-00-0 AV Equipment	1,000.00	0.00	75.96	75.96	924.04	128.12
<b>TOTAL 1100 Instructional</b>	<b>\$5,051,855.09</b>	<b>\$717,222.85</b>	<b>\$2,310,992.75</b>	<b>\$3,028,215.60</b>	<b>\$2,023,639.49</b>	<b>\$4,474,000.97</b>
<b>1101 Title I</b>						
001-1101-5110-000-00-00-0 Title I Salaries	17,155.81	0.00	0.00	0.00	17,155.81	0.00
001-1101-5220-000-00-00-0 Title I FICA	1,312.42	0.00	0.00	0.00	1,312.42	0.00
001-1101-5230-000-00-00-0 Title I Life Insurance	88.00	0.00	0.00	0.00	88.00	0.00
001-1101-5250-000-00-00-0 Title I - Workers Comp.	220.00	0.00	0.00	0.00	220.00	0.00
001-1101-5260-000-00-00-0 Title I Unempl. Comp.	65.00	0.00	0.00	0.00	65.00	0.00
<b>TOTAL 1101 Title I</b>	<b>\$18,841.23</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$18,841.23</b>	<b>\$0.00</b>
<b>1102 SWP</b>						
001-1102-5110-000-01-00-0 SWP Salaries	0.00	19,173.21	43,139.79	62,313.00	(62,313.00)	60,574.50
001-1102-5210-000-01-00-0 SWP Group Health	0.00	3,545.70	8,273.30	11,819.00	(11,819.00)	8,244.72
001-1102-5215-000-00-00-0 SWP - HRA	0.00	0.00	0.00	0.00	0.00	3,377.33
001-1102-5220-000-01-00-0 SWP FICA	0.00	1,402.18	3,300.20	4,702.38	(4,702.38)	4,483.44
001-1102-5240-000-01-00-0 SWP Teacher's Retirement	0.00	0.00	0.00	0.00	0.00	12,910.38
001-1102-5250-000-01-00-0 SWP Workers' Comp	0.00	180.53	0.00	180.53	(180.53)	416.40

# Champlain Islands Unified Union SD

## Expenses All Funds Function and Object Codes

Account Number / Description	Adopted Budget 7/1/2021 - 6/30/2022	Reported Period 7/1/2021 - 6/30/2022	Encumbrances 7/1/2021 - 6/30/2022	Total Spent & Encumbered	Amount Remaining	Last Year Period 7/1/2020 - 6/30/2021
001-1102-5260-000-01-00-0 SWP Unemployment Comp	0.00	0.00	0.00	0.00	0.00	159.44
001-1102-5280-000-01-00-0 SWP Group Dental	0.00	140.76	328.35	469.11	(469.11)	469.11
001-1102-5281-000-01-00-0 SWP Group Vision	0.00	46.38	108.15	154.53	(154.53)	154.53
001-1102-5670-110-51-11-3 SWP Computer Software - GI	0.00	3,900.00	0.00	3,900.00	(3,900.00)	3,250.00
001-1102-5670-110-53-11-3 SWP Computer Software - NH	0.00	2,010.00	0.00	2,010.00	(2,010.00)	1,675.00
<b>TOTAL 1102 SWP</b>	<b>\$0.00</b>	<b>\$30,398.76</b>	<b>\$55,149.79</b>	<b>\$85,548.55</b>	<b>\$(85,548.55)</b>	<b>\$95,714.85</b>
<b>1123 Universal Access Pre-K/ACT 62</b>						
001-1123-5110-000-00-00-0 Universal Access-Pre K Salaries	36,447.00	11,479.58	22,660.15	34,139.73	2,307.27	37,835.35
001-1123-5210-000-00-00-0 UA Pre K- Group Health	5,615.16	1,337.82	3,121.57	4,459.39	1,155.77	4,068.96
001-1123-5215-000-00-00-0 HRA	2,100.00	123.48	0.00	123.48	1,976.52	794.22
001-1123-5220-000-00-00-0 UA Pre K- FICA	2,788.20	853.94	1,733.50	2,587.44	200.76	2,703.43
001-1123-5230-000-00-00-0 UA-Pre K- Group Life Ins.	88.20	0.00	0.00	0.00	88.20	0.00
001-1123-5240-000-00-00-0 UA- Pre K- Emp. Retirement	0.00	0.00	0.00	0.00	0.00	1,329.00
001-1123-5250-000-00-00-0 UA-Pre K- Workers Comp.	338.96	79.24	0.00	79.24	259.72	261.02
001-1123-5260-000-00-00-0 UA- Pre K- Unemp. Comp.	135.00	0.00	0.00	0.00	135.00	159.44
001-1123-5280-000-00-00-0 UA - Pre K- Group Dental	0.00	82.08	191.54	273.62	(273.62)	273.65
001-1123-5281-000-00-00-0 UA - Pre K- Group Vision	0.00	0.00	0.00	0.00	0.00	90.14
001-1123-5563-000-00-00-0 Tuition - UAPK	104,250.00	0.00	0.00	0.00	104,250.00	2,952.73
001-1123-5563-000-51-00-0 Tuition -UAPK (GI)	0.00	7,576.77	52,532.88	60,109.65	(60,109.65)	75,692.46
001-1123-5563-000-52-00-0 Tuition -UAPK (ILM)	0.00	707.00	6,364.70	7,071.70	(7,071.70)	3,445.05
001-1123-5563-000-53-00-0 Tuition -UAPK (NH)	0.00	2,424.68	15,255.22	17,679.90	(17,679.90)	6,989.37
001-1123-5610-000-00-00-0 Preschool supplies	2,200.00	0.00	0.00	0.00	2,200.00	525.14
001-1123-5640-000-00-00-0 Preschool Books	300.00	0.00	0.00	0.00	300.00	0.00
<b>TOTAL 1123 Universal Access Pre-K/ACT 62</b>	<b>\$154,262.52</b>	<b>\$24,664.59</b>	<b>\$101,859.56</b>	<b>\$126,524.15</b>	<b>\$27,738.37</b>	<b>\$137,119.96</b>
<b>1200 Special Education</b>						
001-1200-5112-000-00-00-0 Special Ed-substitutes	2,500.00	100.00	0.00	100.00	2,400.00	0.00
001-1200-5115-000-00-00-0 Special Ed-aides Salaries	252,440.00	74,443.86	148,221.49	222,665.35	29,774.65	276,469.23
001-1200-5210-000-00-00-0 Special Ed-group Health Insurance	63,893.50	23,821.46	60,422.72	84,244.18	(20,350.68)	92,988.95

# Champlain Islands Unified Union SD

## Expenses All Funds Function and Object Codes

Report # 4490

Account Number / Description	Adopted Budget 7/1/2021 - 6/30/2022	Reported Period 7/1/2021 - 6/30/2022	Encumbrances 7/1/2021 - 6/30/2022	Total Spent & Encumbered	Amount Remaining	Last Year Period 7/1/2020 - 6/30/2021
001-1200-5210-000-90-00-0 SpEd ARRA funded health ins	16,170.00	0.00	0.00	0.00	16,170.00	0.00
001-1200-5215-000-00-00-0 SpEd - HRA	0.00	6,651.46	0.00	6,651.46	(6,651.46)	17,018.77
001-1200-5220-000-00-00-0 Special Ed-fica	19,502.91	5,417.24	11,340.66	16,757.90	2,745.01	19,936.29
001-1200-5230-000-00-00-0 Special Ed. - Life Insurance	816.40	0.00	0.00	0.00	816.40	0.00
001-1200-5240-000-00-00-0 Special Ed - Retirement	750.00	0.00	0.00	0.00	750.00	0.00
001-1200-5250-000-00-00-0 Special Ed - Workers Comp	2,303.60	511.69	0.00	511.69	1,791.91	1,925.53
001-1200-5260-000-00-00-0 Special Ed-unemployment Comp.	1,138.50	0.00	0.00	0.00	1,138.50	1,674.12
001-1200-5280-000-00-00-0 Special Ed-group Dental Insurance	2,272.18	616.82	1,842.18	2,459.00	(186.82)	3,994.72
001-1200-5281-000-00-00-0 Special Ed-group Vision Insurance	0.00	46.38	108.15	154.53	(154.53)	243.42
<b>TOTAL 1200 Special Education</b>	<b>\$361,787.09</b>	<b>\$111,608.91</b>	<b>\$221,935.20</b>	<b>\$333,544.11</b>	<b>\$28,242.98</b>	<b>\$414,251.03</b>
<b>1410 Student Body Activities</b>						
001-1410-5120-000-00-00-0 Coaches & Athletic Director Salaries	4,600.00	1,005.25	0.00	1,005.25	3,594.75	0.00
001-1410-5121-000-00-00-0 Student Activities- Salaries/Stipends	5,400.00	0.00	0.00	0.00	5,400.00	0.00
001-1410-5130-000-00-00-0 Student Activity Program Stipends	2,500.00	0.00	0.00	0.00	2,500.00	810.00
001-1410-5220-000-00-00-0 Coaches/Student Activity FICA/Med	956.25	690.89	0.00	690.89	265.36	195.65
001-1410-5250-000-00-00-0 Student Body Act - Workers Comp.	0.00	47.58	0.00	47.58	(47.58)	17.63
001-1410-5320-000-00-00-0 Student activities - Before/After school	25,000.00	7,228.51	663.23	7,891.74	17,108.26	2,450.73
001-1410-5337-000-00-00-0 Student activities - Programs	5,000.00	122.14	0.00	122.14	4,877.86	999.46
001-1410-5515-000-00-00-0 Student Activities- Field Trips Educ	0.00	0.00	0.00	0.00	0.00	492.19
001-1410-5519-000-00-00-0 Extra Curricular Transportation	4,000.00	0.00	0.00	0.00	4,000.00	0.00
001-1410-5610-000-00-00-0 Student Body Activities-general Supplies	3,000.00	0.00	0.00	0.00	3,000.00	2,406.37
001-1410-5683-000-00-00-0 Student Body Spts/Supp/Bus	1,500.00	0.00	0.00	0.00	1,500.00	0.00
<b>TOTAL 1410 Student Body Activities</b>	<b>\$51,956.25</b>	<b>\$9,094.37</b>	<b>\$663.23</b>	<b>\$9,757.60</b>	<b>\$42,198.65</b>	<b>\$7,372.03</b>
<b>1422 Summer School Program</b>						
001-1422-5110-000-00-00-0 Summer School Program- Salary	1,500.00	0.00	0.00	0.00	1,500.00	0.00
001-1422-5220-000-00-00-0 Summer School - FICA	114.75	0.00	0.00	0.00	114.75	0.00
001-1422-5250-000-00-00-0 Summer School Program - WC	35.00	0.00	0.00	0.00	35.00	0.00
<b>TOTAL 1422 Summer School Program</b>	<b>\$1,649.75</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,649.75</b>	<b>\$0.00</b>

# Champlain Islands Unified Union SD

## Expenses All Funds Function and Object Codes

Report # 4490

Account Number / Description	Adopted Budget 7/1/2021 - 6/30/2022	Reported Period 7/1/2021 - 6/30/2022	Encumbrances 7/1/2021 - 6/30/2022	Total Spent & Encumbered	Amount Remaining	Last Year Period 7/1/2020 - 6/30/2021
<b>2120 Guidance Services</b>						
001-2120-5110-000-00-00-0 Guidance-salary	50,923.00	15,754.79	35,448.21	51,203.00	(280.00)	49,439.50
001-2120-5210-000-00-00-0 Guidance - Health Ins.	22,220.09	6,352.80	14,823.17	21,175.97	1,044.12	19,321.82
001-2120-5215-000-00-00-0 Guidance - HRA	4,200.00	626.36	0.00	626.36	3,573.64	1,193.99
001-2120-5220-000-00-00-0 Guidance -FICA	3,895.61	959.35	2,711.79	3,671.14	224.47	2,990.40
001-2120-5230-000-00-00-0 Group Life Insurance	88.20	0.00	0.00	0.00	88.20	0.00
001-2120-5240-000-00-00-0 Employee Retirement	0.00	0.00	0.00	0.00	0.00	1,329.00
001-2120-5250-000-00-00-0 Guidance-Workers Comp	473.58	148.08	0.00	148.08	325.50	339.62
001-2120-5260-000-00-00-0 Guidance-unemployment	135.00	0.00	0.00	0.00	135.00	159.44
001-2120-5280-000-00-00-0 Guidance - Dental	1,254.57	376.38	878.19	1,254.57	0.00	1,254.57
001-2120-5281-000-00-00-0 Guidance Vision Insurance	332.32	99.72	232.60	332.32	0.00	332.32
001-2120-5610-000-00-00-0 Guidance-general Supplies	1,000.00	0.00	0.00	0.00	1,000.00	0.00
001-2120-5640-000-00-00-0 Guidance-books	100.00	0.00	0.00	0.00	100.00	0.00
<b>TOTAL 2120 Guidance Services</b>	<b>\$84,622.37</b>	<b>\$24,317.48</b>	<b>\$54,093.96</b>	<b>\$78,411.44</b>	<b>\$6,210.93</b>	<b>\$76,360.66</b>
<b>2134 Health Services</b>						
001-2134-5110-000-00-00-0 Health Services-salaries(nurse)	34,304.00	11,329.79	20,843.95	32,173.74	2,130.26	21,321.64
001-2134-5115-000-00-00-0 Health Services - Clinician	79,296.00	23,989.63	51,406.37	75,396.00	3,900.00	80,550.00
001-2134-5210-000-00-00-0 Health Services-group Health Insurance	45,497.61	10,888.78	25,787.05	36,675.83	8,821.78	21,737.05
001-2134-5215-000-00-00-0 Health Svcs - HRA	8,400.00	60.91	0.00	60.91	8,339.09	4,690.59
001-2134-5220-000-00-00-0 Health Services-fica	8,690.40	2,633.72	5,527.16	8,160.88	529.52	7,471.75
001-2134-5230-000-00-00-0 Health Svcs - Life Insurance	264.40	0.00	0.00	0.00	264.40	0.00
001-2134-5240-000-00-00-0 Employee Retirement	0.00	0.00	0.00	0.00	0.00	1,329.00
001-2134-5250-000-00-00-0 Health Services-Workers Comp.	1,020.03	249.88	0.00	249.88	770.15	696.78
001-2134-5260-000-00-00-0 Health Services-unemployment Comp.	405.00	0.00	0.00	0.00	405.00	318.88
001-2134-5280-000-00-00-0 Health Services-group Dental Insurance	2,509.14	382.35	902.50	1,284.85	1,224.29	924.42
001-2134-5281-000-00-00-0 Health Services-group Vision Insurance	0.00	79.70	193.83	273.53	(273.53)	0.00
001-2134-5290-000-00-00-0 Health Services-Prof. Development	0.00	0.00	0.00	0.00	0.00	1,913.79
001-2134-5332-000-00-00-0 Health Services Assessment	51,518.00	25,759.00	0.00	25,759.00	25,759.00	48,288.00
001-2134-5610-000-00-00-0 Health Services-general Supplies	5,000.00	467.19	109.58	576.77	4,423.23	2,177.88



# Champlain Islands Unified Union SD

## Expenses All Funds Function and Object Codes

Report # 4490

Account Number / Description	Adopted Budget 7/1/2021 - 6/30/2022	Reported Period 7/1/2021 - 6/30/2022	Encumbrances 7/1/2021 - 6/30/2022	Total Spent & Encumbered	Amount Remaining	Last Year Period 7/1/2020 - 6/30/2021
<b>TOTAL 2134 Health Services</b>	<b>\$236,904.58</b>	<b>\$75,840.95</b>	<b>\$104,770.44</b>	<b>\$180,611.39</b>	<b>\$56,293.19</b>	<b>\$191,419.78</b>
<b>2222 Library</b>						
001-2222-5110-000-00-00-0 Library Services-salary	48,946.00	15,902.13	35,168.52	51,070.65	(2,124.65)	49,570.60
001-2222-5112-000-00-00-0 Library Services-substitutes	0.00	0.00	0.00	0.00	0.00	680.00
001-2222-5210-000-00-00-0 Library Services-group Health Insurance	4,000.00	4,307.16	10,050.02	14,357.18	(10,357.18)	4,366.68
001-2222-5215-000-00-00-0 Library - HRA	0.00	1,311.21	0.00	1,311.21	(1,311.21)	2,927.37
001-2222-5220-000-00-00-0 Library Services-fica	3,744.37	1,137.09	2,690.39	3,827.48	(83.11)	3,758.02
001-2222-5230-000-00-00-0 Library - Group Life Ins	88.00	0.00	0.00	0.00	88.00	0.00
001-2222-5240-000-00-00-0 Employee Retirement	0.00	0.00	0.00	0.00	0.00	1,329.00
001-2222-5250-000-00-00-0 Library Services-Workers Comp.	455.00	147.54	0.00	147.54	307.46	308.88
001-2222-5260-000-00-00-0 Library Services-unemployment Comp.	135.00	0.00	0.00	0.00	135.00	159.44
001-2222-5280-000-00-00-0 Library Services-group Dental Insurance	0.00	254.70	594.26	848.96	(848.96)	283.00
001-2222-5281-000-00-00-0 Library Services-group Vision Insurance	0.00	99.72	232.60	332.32	(332.32)	110.76
001-2222-5610-000-00-00-0 Library Services-library Supplies	1,000.00	446.63	0.00	446.63	553.37	276.90
001-2222-5640-000-00-00-0 Library Services-library Books	12,500.00	583.59	204.75	788.34	11,711.66	10,136.88
001-2222-5641-000-00-00-0 Library Services-magazines/periodicals	1,000.00	418.67	0.00	418.67	581.33	475.66
001-2222-5670-000-00-00-0 Library Services-computer Software	1,000.00	300.00	1,598.00	1,898.00	(898.00)	2,198.00
001-2222-5730-000-00-00-0 Library Services-furniture	500.00	0.00	0.00	0.00	500.00	0.00
001-2222-5733-000-00-00-0 Library Services- Furniture & Fixtures	1,500.00	0.00	0.00	0.00	1,500.00	0.00
001-2222-5734-000-00-00-0 Library Services-computer Equipment	1,750.00	300.00	0.00	300.00	1,450.00	0.00
<b>TOTAL 2222 Library</b>	<b>\$76,618.37</b>	<b>\$25,208.44</b>	<b>\$50,538.54</b>	<b>\$75,746.98</b>	<b>\$871.39</b>	<b>\$76,581.19</b>
<b>2310 Board of Education</b>						
001-2310-5110-000-00-00-0 Board Of Ed Services-salaries	12,500.00	0.00	0.00	0.00	12,500.00	11,508.33
001-2310-5111-000-00-00-0 Board Of Ed/treasurer-salary	3,000.00	0.00	0.00	0.00	3,000.00	3,000.00
001-2310-5112-000-00-00-0 Board of Ed Svc - Secretary	1,500.00	77.05	0.00	77.05	1,422.95	1,722.95
001-2310-5119-000-00-00-0 BOE Staff Appreciation	0.00	0.00	0.00	0.00	0.00	11,500.00
001-2310-5220-000-00-00-0 Board Of Ed Services-fica	1,071.00	30.60	0.00	30.60	1,040.40	2,096.98
001-2310-5240-000-00-00-0 Treasurer's Fica	229.50	0.00	0.00	0.00	229.50	0.00

# Champlain Islands Unified Union SD

## Expenses All Funds Function and Object Codes

Report # 4490

Account Number / Description	Adopted Budget 7/1/2021 - 6/30/2022	Reported Period 7/1/2021 - 6/30/2022	Encumbrances 7/1/2021 - 6/30/2022	Total Spent & Encumbered	Amount Remaining	Last Year Period 7/1/2020 - 6/30/2021
001-2310-5250-000-00-00-0 Board of Ed Workers' Comp	0.00	0.69	0.00	0.69	(0.69)	0.00
001-2310-5300-000-00-00-0 Board of Ed Svc - Section 125 plan fees	1,000.00	0.00	0.00	0.00	1,000.00	0.00
001-2310-5330-000-00-00-0 Board of Ed. Purchased Prof Services	0.00	250.00	0.00	250.00	(250.00)	0.00
001-2310-5360-000-00-00-0 Board Of Ed Services-legal Services	7,500.00	0.00	0.00	0.00	7,500.00	0.00
001-2310-5391-000-00-00-0 Board of Ed/Town Service Charges	6,500.00	0.00	0.00	0.00	6,500.00	8,132.11
001-2310-5530-000-00-00-0 Board Of Ed Services-telephone/postage F	550.00	0.00	0.00	0.00	550.00	0.00
001-2310-5540-000-00-00-0 Board Of Ed Services-advertising	750.00	0.00	0.00	0.00	750.00	881.65
001-2310-5610-000-00-00-0 Board Of Ed Services-supplies	500.00	0.00	0.00	0.00	500.00	0.00
001-2310-5810-000-00-00-0 Board Of Ed Services-Dues/Fees/Reg	4,000.00	0.00	0.00	0.00	4,000.00	0.00
<b>TOTAL 2310 Board of Education</b>	<b>\$39,100.50</b>	<b>\$358.34</b>	<b>\$0.00</b>	<b>\$358.34</b>	<b>\$38,742.16</b>	<b>\$38,842.02</b>
<b>2320 Administrative Services - Supervisory U</b>						
001-2320-5331-000-00-00-0 SU General Assessment	636,191.00	318,095.50	0.00	318,095.50	318,095.50	636,987.00
<b>TOTAL 2320 Administrative Services - Supervisory U</b>	<b>\$636,191.00</b>	<b>\$318,095.50</b>	<b>\$0.00</b>	<b>\$318,095.50</b>	<b>\$318,095.50</b>	<b>\$636,987.00</b>
<b>2410 Principal Services</b>						
001-2410-5110-000-00-00-0 Principal Service-salary	199,614.00	82,680.61	112,955.39	195,636.00	3,978.00	191,800.00
001-2410-5112-000-00-00-0 Principal Services-substitutes	5,000.00	0.00	0.00	0.00	5,000.00	0.00
001-2410-5113-000-00-00-0 Principal Service-secretary Salary	83,579.00	34,086.97	47,226.88	81,313.85	2,265.15	92,004.98
001-2410-5117-000-00-00-0 Home School Coordinator	43,282.00	14,195.77	24,988.21	39,183.98	4,098.02	0.00
001-2410-5210-000-00-00-0 Principal Services-group Health Insuranc	56,214.33	15,989.34	37,308.37	53,297.71	2,916.62	42,768.33
001-2410-5215-000-00-00-0 Principal Svcs - HRA	12,600.00	910.49	0.00	910.49	11,689.51	6,389.29
001-2410-5220-000-00-00-0 Principal Services-fica	25,357.84	9,808.79	14,335.43	24,144.22	1,213.62	21,202.78
001-2410-5230-000-00-00-0 Principal Service-group Life Insurance	844.20	0.00	0.00	0.00	844.20	0.00
001-2410-5240-000-00-00-0 Principal Svcs - Retirement	0.00	0.00	0.00	0.00	0.00	2,658.00
001-2410-5250-000-00-00-0 Principal Services-Workers Comp.	3,036.34	919.74	0.00	919.74	2,116.60	1,965.10
001-2410-5260-000-00-00-0 Principal Service-unemployment Comp.	665.00	0.00	0.00	0.00	665.00	717.48
001-2410-5280-000-00-00-0 Principal Services-group Dental Insuranc	2,705.51	572.91	1,336.52	1,909.43	796.08	1,613.15
001-2410-5281-000-00-00-0 Principal Services-group Vision Insuranc	668.65	146.10	340.75	486.85	181.80	514.12
001-2410-5290-000-00-00-0 Principal Svcs.- Prof. Development	1,500.00	601.71	0.00	601.71	898.29	1,250.00

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001-2410-5291-000-00-00-0 Principal Services-Prof. Expense-Princip	2,500.00	1,433.00	0.00	1,433.00	1,067.00	1,018.46
001-2410-5292-000-00-00-0 Principal Svc- Oth Emp. Benefits	0.00	1,001.62	0.00	1,001.62	(1,001.62)	3,112.35
001-2410-5430-000-00-00-0 Principal Svcs.- Copier Svcs.	0.00	586.34	0.00	586.34	(586.34)	4,035.10
001-2410-5530-000-00-00-0 Principal Services-telephone	9,500.00	2,624.57	0.00	2,624.57	6,875.43	15,662.26
001-2410-5532-000-00-00-0 Principal Svcs.- Postage	3,000.00	730.47	0.00	730.47	2,269.53	2,170.46
001-2410-5580-000-00-00-0 Principal Services-travel	500.00	207.48	0.00	207.48	292.52	45.35
001-2410-5610-000-00-00-0 Principal Services-office Supplies/petty	1,500.00	15.98	0.00	15.98	1,484.02	96.90
001-2410-5612-000-00-00-0 Principal Prof Exp	3,500.00	1,720.00	0.00	1,720.00	1,780.00	239.00
001-2410-5810-000-00-00-0 Dues and Fees	2,000.00	615.15	0.00	615.15	1,384.85	1,922.28
<b>TOTAL 2410 Principal Services</b>	<b>\$457,566.87</b>	<b>\$168,847.04</b>	<b>\$238,491.55</b>	<b>\$407,338.59</b>	<b>\$50,228.28</b>	<b>\$391,185.39</b>
<b>2420 Supp Svcs - Special Ed Coordination</b>						
001-2420-5332-000-00-00-0 GISU Special Ed Assessment	392,743.00	196,371.50	0.00	196,371.50	196,371.50	657,428.42
<b>TOTAL 2420 Supp Svcs - Special Ed Coordination</b>	<b>\$392,743.00</b>	<b>\$196,371.50</b>	<b>\$0.00</b>	<b>\$196,371.50</b>	<b>\$196,371.50</b>	<b>\$657,428.42</b>
<b>2600 Operation/Maintenance of Plant</b>						
001-2600-5110-000-00-00-0 Operation/maint. Of Plant-salaries	143,870.80	65,220.33	90,167.27	155,387.60	(11,516.80)	113,169.91
001-2600-5112-000-00-00-0 Operation/maint. Of Plant-substitutes	2,500.00	0.00	7,838.40	7,838.40	(5,338.40)	0.00
001-2600-5210-000-00-00-0 Operation/maint. Of Plant-group Health I	18,698.37	9,618.90	22,444.06	32,062.96	(13,364.59)	23,352.21
001-2600-5215-000-00-00-0 Maintenance - HRA	6,300.00	158.04	0.00	158.04	6,141.96	7,726.02
001-2600-5220-000-00-00-0 Operation/maint. Of Plant-fica	11,197.37	5,144.38	7,567.69	12,712.07	(1,514.70)	8,517.05
001-2600-5230-000-00-00-0 Oper/Maint of Plant- Group Life	352.20	0.00	0.00	0.00	352.20	0.00
001-2600-5250-000-00-00-0 Operation/maint. Of Plant-Workers Comp	1,259.27	3,538.62	0.00	3,538.62	(2,279.35)	5,870.45
001-2600-5260-000-00-00-0 Operation/maint. Of Plant-unemployment C	540.00	0.00	0.00	0.00	540.00	478.32
001-2600-5280-000-00-00-0 Operation/maint. Of Plant-group Dental I	1,318.11	277.35	647.07	924.42	393.69	972.92
001-2600-5281-000-00-00-0 Operation/maint. Of Plant-group Vision I	476.53	99.72	232.60	332.32	144.21	382.53
001-2600-5411-000-00-00-0 Operation/Plant - Water	17,500.00	7,556.98	0.00	7,556.98	9,943.02	19,374.47
001-2600-5421-000-00-00-0 Operation/maint. Of Plant-garbage Collec	12,500.00	3,224.35	0.00	3,224.35	9,275.65	10,885.59
001-2600-5422-000-00-00-0 Operation/maint. Of Plant-snow Plowing	8,000.00	0.00	0.00	0.00	8,000.00	5,880.00
001-2600-5424-000-00-00-0 Op/Maint of Plant- Lawn Service	8,000.00	4,420.00	0.00	4,420.00	3,580.00	11,115.00

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001-2600-5431-000-00-00-0 Operation/maint. Of Plant-grounds - Repa	5,000.00	592.18	2,172.49	2,764.67	2,235.33	6,371.52
001-2600-5432-000-00-00-0 Operation/maint. Of Plant-building - Rep	32,000.00	40,660.36	0.00	40,660.36	(8,660.36)	30,726.09
001-2600-5433-000-00-00-0 Oper/maint. - Equip Repairs	12,500.00	5,545.54	0.00	5,545.54	6,954.46	4,226.57
001-2600-5436-000-00-00-0 Facility Svc Contracts	42,000.00	7,886.66	2,500.00	10,386.66	31,613.34	18,042.88
001-2600-5580-000-00-00-0 Oper/maint Of Plant-travel	500.00	1,363.01	0.00	1,363.01	(863.01)	2,420.00
001-2600-5610-000-00-00-0 Oper/maint. Of Plant-Custodial Supplies	35,000.00	17,170.20	0.00	17,170.20	17,829.80	25,602.44
001-2600-5620-000-00-00-0 Operation/maint. Of Plant-Energy Svc Oil	42,500.00	1,607.20	0.00	1,607.20	40,892.80	37,945.28
001-2600-5621-000-00-00-0 Operation/Plant - Energy Svc - Wood Chip	17,500.00	532.00	0.00	532.00	16,968.00	4,017.76
001-2600-5622-000-00-00-0 Operation/maint. Of Plant-Electricity	65,000.00	14,472.41	0.00	14,472.41	50,527.59	46,470.37
001-2600-5623-000-00-00-0 Oper/maint Of Plant-Propane	4,000.00	545.80	0.00	545.80	3,454.20	2,343.25
001-2600-5624-000-00-00-0 Operation/Maint of Plant - Water Do Not	0.00	261.21	1,700.00	1,961.21	(1,961.21)	0.00
001-2600-5710-000-00-00-0 Operation/maint. Of Plant-improvements	65,000.00	8,989.13	0.00	8,989.13	56,010.87	6,911.32
001-2600-5730-000-00-00-0 Operation/Maint of Plant- Equipment	0.00	0.00	2,760.73	2,760.73	(2,760.73)	0.00
<b>TOTAL 2600 Operation/Maintenance of Plant</b>	<b>\$553,512.65</b>	<b>\$198,884.37</b>	<b>\$138,030.31</b>	<b>\$336,914.68</b>	<b>\$216,597.97</b>	<b>\$392,801.95</b>
<b>2700 Transportation Services</b>						
001-2700-5332-000-00-00-0 Bus Service from SU	302,459.00	151,229.50	0.00	151,229.50	151,229.50	259,312.00
001-2700-5519-000-00-00-0 Vehicle Operation Services-contracted Sv	25,000.00	0.00	0.00	0.00	25,000.00	0.00
<b>TOTAL 2700 Transportation Services</b>	<b>\$327,459.00</b>	<b>\$151,229.50</b>	<b>\$0.00</b>	<b>\$151,229.50</b>	<b>\$176,229.50</b>	<b>\$259,312.00</b>
<b>3100 Food Service</b>						
001-3100-5110-000-00-00-0 Food Service - Salaries	0.00	0.00	0.00	0.00	0.00	1,727.53
001-3100-5220-000-00-00-0 Food Service - FICA	0.00	0.00	0.00	0.00	0.00	132.16
<b>TOTAL 3100 Food Service</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,859.69</b>
<b>5600 Food Service Transfer</b>						
001-5600-5290-000-00-00-0 Food Service Transfer	40,000.00	0.00	0.00	0.00	40,000.00	40,000.00
<b>TOTAL 5600 Food Service Transfer</b>	<b>\$40,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$40,000.00</b>	<b>\$40,000.00</b>
<b>TOTAL 001 General Fund</b>	<b>\$8,485,070.27</b>	<b>\$2,052,142.60</b>	<b>\$3,276,525.33</b>	<b>\$5,328,667.93</b>	<b>\$3,156,402.34</b>	<b>\$7,891,236.94</b>

# Champlain Islands Unified Union SD

## Expenses All Funds Function and Object Codes

Report # 4490

Account Number / Description	Adopted Budget 7/1/2021 - 6/30/2022	Reported Period 7/1/2021 - 6/30/2022	Encumbrances 7/1/2021 - 6/30/2022	Total Spent & Encumbered	Amount Remaining	Last Year Period 7/1/2020 - 6/30/2021		
<b>131 2131 - ESSER</b>								
<b>1100 Instructional</b>								
131-1100-5610-000-00-00-0 Instructional Supplies	0.00	790.00	0.00	790.00	(790.00)	879.73		
<b>TOTAL 1100 Instructional</b>	<b>\$0.00</b>	<b>\$790.00</b>	<b>\$0.00</b>	<b>\$790.00</b>	<b>\$(790.00)</b>	<b>\$879.73</b>		
<b>2134 Health Services</b>								
131-2134-5610-000-00-00-0 Health Services Supplies	0.00	0.00	0.00	0.00	0.00	3,772.84		
<b>TOTAL 2134 Health Services</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,772.84</b>		
<b>TOTAL 131 2131 - ESSER</b>	<b>\$0.00</b>	<b>\$790.00</b>	<b>\$0.00</b>	<b>\$790.00</b>	<b>\$(790.00)</b>	<b>\$4,652.57</b>		
<b>133 2133 - CRF - LEA Grant</b>								
<b>1100 Instructional</b>								
133-1100-5610-000-00-00-0 Instructional Supplies	0.00	0.00	0.00	0.00	0.00	4,108.29		
<b>TOTAL 1100 Instructional</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,108.29</b>		
<b>2134 Health Services</b>								
133-2134-5290-000-00-00-0 Health Services Prof Development	0.00	0.00	0.00	0.00	0.00	279.00		
133-2134-5610-000-00-00-0 Health Services Supplies	0.00	0.00	0.00	0.00	0.00	2,778.34		
<b>TOTAL 2134 Health Services</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,057.34</b>		
<b>2600 Operation/Maintenance of Plant</b>								
133-2600-5610-000-00-00-0 Maintenance Supplies	0.00	0.00	0.00	0.00	0.00	6,312.71		
<b>TOTAL 2600 Operation/Maintenance of Plant</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,312.71</b>		
<b>2700 Transportation Services</b>								
133-2700-5580-000-00-00-0 Transportation - Travel expense	0.00	0.00	0.00	0.00	0.00	1,098.03		
<b>TOTAL 2700 Transportation Services</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,098.03</b>		
<b>TOTAL 133 2133 - CRF - LEA Grant</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$14,576.37</b>		
<b>311 SRSA</b>								

# Champlain Islands Unified Union SD

## Expenses All Funds Function and Object Codes

Report # 4490

Account Number / Description	Adopted Budget 7/1/2021 - 6/30/2022	Reported Period 7/1/2021 - 6/30/2022	Encumbrances 7/1/2021 - 6/30/2022	Total Spent & Encumbered	Amount Remaining	Last Year Period 7/1/2020 - 6/30/2021		
<b>1100 Instructional</b>								
311-1100-5670-000-00-00-0 SRSA- Instructional- Computer Software	0.00	0.00	0.00	0.00	0.00	3,105.00		
<b>TOTAL 1100 Instructional</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,105.00</b>		
<b>TOTAL 311 SRSA</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,105.00</b>		
<b>501 Food Program</b>								
<b>3100 Food Service</b>								
501-3100-5320-000-00-00-0 Food Service-Payment to Abbey Group	0.00	28,225.12	0.00	28,225.12	(28,225.12)	148,394.58		
501-3100-5730-000-00-00-0 Food Program Equipment	0.00	0.00	0.00	0.00	0.00	16,447.36		
<b>TOTAL 3100 Food Service</b>	<b>\$0.00</b>	<b>\$28,225.12</b>	<b>\$0.00</b>	<b>\$28,225.12</b>	<b>\$(28,225.12)</b>	<b>\$164,841.94</b>		
<b>5290 Other Transfers</b>								
501-5290-5900-000-00-00-0 Fund Transfer	0.00	0.00	0.00	0.00	0.00	(40,000.00)		
<b>TOTAL 5290 Other Transfers</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$(40,000.00)</b>		
<b>TOTAL 501 Food Program</b>	<b>\$0.00</b>	<b>\$28,225.12</b>	<b>\$0.00</b>	<b>\$28,225.12</b>	<b>\$(28,225.12)</b>	<b>\$124,841.94</b>		
<b>GRAND TOTAL</b>	<b>\$8,485,070.27</b>	<b>\$2,081,157.72</b>	<b>\$3,276,525.33</b>	<b>\$5,357,683.05</b>	<b>\$3,127,387.22</b>	<b>\$8,038,412.82</b>		



**State of Vermont**  
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*Agency of Education*

November 2021

Lauren Thomas, Principal  
Grand Isle School  
224 U.S. Route 2  
Grand Isle, VT 05458

Dear Principal Thomas,

I want to congratulate you for the impressive efforts of you and your staff to support students and families by maintaining your Positive Behavioral Interventions and Supports (PBIS) implementation despite the challenges of the 2020-2021 school year.

As Secretary, I recognize the importance of prioritizing social, emotional, behavioral learning and well-being to achieve success for all learners. I thank and congratulate you and your school community for your focused efforts to utilize, sustain, and/or improve your PBIS systems, data, and practices. The recognition you received was based on the interventions and supports you delivered to students and communities to achieve positive outcomes during these challenging times. Your team maintained PBIS as a priority, despite many distractions, and worked harder than ever to engage students and families, improve school climate, and consider issues of diversity, equity, and inclusion. Perhaps most importantly, your team reflected on your learnings from last year and considered what was most important to bring into this school year.

Your stories and data will be highlighted as best practices for other schools to learn from and use in planning. Your school was recognized during the Annual Vermont PBIS Leadership Forum on October 7<sup>th</sup> and highlighted in the 2020-21 VTPBIS Annual Report which can be found on the VTPBIS website at [www.pbisvermont.org](http://www.pbisvermont.org). I encourage you to celebrate your achievement with the leadership team, PBIS School Coordinator, PBIS SU/SD Coordinator, your students, staff, and community. Again, congratulations for a job well done!

Sincerely,

Daniel M. French, Ed.D.  
Secretary of Education

cc: Michael Clark, Superintendent



## **ELECTRONIC COMMUNICATIONS USE & RETENTION**

### **I. Policy Purpose**

The Grand Isle Supervisory Union and its member districts intend to comply with state and federal requirements regarding the retention, storage and destruction of electronic information and records. The Superintendent or his/her designee shall be responsible for developing and implementing administrative procedures concerning the retention, storage, and destruction of electronic information.

### **II. Use of E-Mail and Electronic Communications**

The school board and administration will not use email as a substitute for discussion at board meetings, or for any business properly conducted at board meetings subject to the Vermont Open Meeting Law.<sup>1</sup>

E-mail messages produced or acquired by school officials, board members and employees in the course of school district business are subject to disclosure under the Vermont Access to Public Records law whether or not the messages originate from, or are stored on, personal or school district computer systems.<sup>2</sup>

The school district may monitor the use of its computer systems regardless of whether individuals have been assigned passwords for system security.

Password systems utilized by the school district are for the purpose of providing system security from unauthorized users, not to provide privacy to individual system users. The system's security aspects, message delete function and personal passwords may be bypassed for monitoring purposes. This provision applies to any and all uses of the school district's computer systems, including any incidental personal use permitted in accordance with board policy or administrative regulations regarding computer use by employees or school board members.

Any retained messages may be retrieved as part of routine monitoring, an employee investigation or a formal discovery process as part of litigation. E-mail messages may be retained at different locations within the computer network and are subject to retrieval at any retention location.

### **III. Retention of Electronically Stored Information**

Record retention protocols that apply to paper records also apply to electronically

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<sup>1</sup> 1 V.S.A. §310 et seq. The Open Meeting Law, defines a "meeting" as "a gathering of a quorum of the members of a public body for the purpose of discussing the business of the public body or for the purpose of taking action."

<sup>2</sup> 1 V.S.A. §315 et seq. "As used in this subchapter, 'public record' or 'public document' means any written or recorded information, regardless of physical form or characteristics, which is produced or acquired in the course of public agency business. Individual salaries and benefits of and salary schedules relating to elected or appointed officials and employees of public agencies shall not be exempt from public inspection and copying." 1 V.S.A. §317(b).



stored information, including e-mail communications. The content and function of an electronic record, including an e-mail communication, shall determine the retention period for that record. The school district will comply with any record retention requirements established by the Vermont State Archives and Records Administration that apply to school districts.<sup>3</sup>

In addition to the retention protocols established by the Superintendent and used by school district officials and employees, all school officials and employees have a duty to preserve all records and electronic information, including records and electronic information that might otherwise be deleted or destroyed, that relate to any matter that is currently in litigation or may be anticipated to involve future litigation.<sup>4</sup>

<i>VSBA Updated:</i>	9/17/20			
<i>Legal Reference(s):</i>	Vermont Open Meeting Law, 1 V.S.A. § 310 et seq. Vermont Access to Public Records Act, 1 V.S.A. § 315 et seq. Electronic Messages Best Practice for All Public Agencies (Effective April 1, 2009) Vermont State Archives and Records Administration. <a href="http://vermont-archives.org/records/standards/vermont.htm">http://vermont-archives.org/records/standards/vermont.htm</a> .			
<i>Cross Reference:</i>	Rules 34 and 45 of the Federal Rules of Civil Procedure			
	<i>GISU</i>	<i>Alburgh</i>	<i>CIUUSD</i>	<i>South Hero</i>
<i>Date Warned</i>	1/26/2021	1/4/2021	11/2/2021	1/21/2021
<i>Date Adopted</i>	2/23/2021	2/1/2021		2/18/2021

<sup>3</sup> 1 V.S.A. § 317a(b) states that a “custodian of public records shall not destroy, give away, sell, discard, or damage any record or records in his or her charge, unless specifically authorized by law or under a record schedule, as defined in **3 V.S.A. § 117(a)(6)**, that has been approved by the State Archivist.”

<sup>4</sup> Rules 34 and 45 of the Federal Rules of Civil Procedure (2006 Amendments) require that electronic information be retained so that it can be provided to a party in a federal lawsuit if the (school district) was either: 1) engaged in federal litigation as a party to a lawsuit, 2) anticipating being engaged in federal litigation, or 3) issued a subpoena by a party to a federal lawsuit in a matter in which the (school district) is not a party.

## Curriculum Development & Coordination

### Policy

The supervisory union board shall be responsible for establishing a supervisory union-wide curriculum by either developing the curriculum or assisting member school districts to develop it jointly. The supervisory union curriculum shall be coordinated to allow students to meet or exceed standards established by the Vermont State Board of Education.<sup>2</sup> Curriculum plans shall be coordinated between sending and receiving schools within the supervisory union and will be periodically reviewed to determine compatibility with schools outside the school district that are attended by students residing within the school district.<sup>3</sup>

The supervisory union shall assist each school in the supervisory union to follow the curriculum developed in accord with this policy.<sup>4</sup>

The superintendent shall be responsible for assisting the supervisory union and member school district boards in the development, implementation, coordination, and evaluation of the curriculum.<sup>5</sup>

The superintendent shall conduct systematic evaluations of all programs within the curriculum and report the results to the school board at least annually.

	<i>GISU</i>	<i>Alburgh</i>	<i>CIUUSD</i>	<i>South Hero</i>
<i>Date Warned</i>	<i>1/26/2021</i>	<i>1/4/2021</i>	<i>11/2/2021</i>	<i>1/21/2021</i>
<i>Date Adopted</i>	<i>2/23/2021</i>	<i>2/1/2021</i>		<i>2/18/2021</i>

*Legal Reference(s):*      16 V.S.A. §261a(a) (1) (Duties of supervisory union boards)  
                                 16 V.S.A. §242(1) (Duties of Superintendents)  
                                 16 V.S.A. §165(a)(3)(B) (School Quality Standards)

*Cross Reference:*

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<sup>1</sup> 16 V.S.A. 261a(a) does not explicitly require a policy on curriculum development. It does require the supervisory union board to “establish a supervisory union-wide curriculum by either developing the curriculum or or assisting the member districts to develop it jointly.

<sup>2</sup> 16 V.S.A. §165(a)(3)(B).

<sup>3</sup> 16 V.S.A. §261a(a)(3).

<sup>4</sup> 16 V.S.A. §261a(a)(2)

<sup>5</sup> 16 V.S.A. §242(1).

## PUBLIC COMPLAINTS ABOUT PERSONNEL

### **Policy**

It is the policy of the Grand Isle Supervisory Union and its member districts to see that complaints about school personnel are considered in a timely manner that is fair to all parties. The district places trust in its employees and desires to support their actions in such a manner that employees are freed from unnecessary, spiteful, or unjustified criticism or complaints.

### **Resolving Complaints**

The complainant shall be encouraged first to bring a complaint to the individual concerned. If the problem cannot be resolved with the individual concerned, it should be brought to the attention of the immediate supervisor or administrator. The complaint should be in writing stating the issues and supporting facts. The individual employee involved shall be given every opportunity for explanation, comment, and presentation of the facts as he/she sees them.

If the issue is not resolved by involvement of the immediate supervisor, the complainant may refer the issue to the principal for his or her review and decision. In the event the principal's review does not lead to a satisfactory resolution, the compliant may submit the issue to the superintendent for review and decision.

In cases of alleged discrimination, the complainant should follow the procedures accompanying the non-discrimination policy.

### **Appeal to the Board**

If the above steps do not resolve the concern of the complainant, he/she may request a session of the board for the purpose of reviewing the superintendent's decision. If the school board decides to hear the request of the complainant, it shall invite all parties involved including the appropriate school and supervisory union administrators to attend a meeting for purposes of presenting facts, making further explanations, and clarifying the issue. The board shall conduct such meetings in a fair and just manner and shall render a decision.

It is the intent of the board that the rights of employees under collective bargaining agreements and Vermont law be protected through the administration of this policy.

	<i>GISU</i>	<i>Alburgh</i>	<i>CIUUSD</i>	<i>South Hero</i>
<i>Date Warned</i>	<i>3/23/2021</i>	<i>3/1/2021</i>	<i>11/04/2021</i>	<i>3/18/2021</i>
<i>Date Adopted</i>	<i>4/22/2021</i>	<i>4/5/2021</i>		<i>4/15/2021</i>

<i>VSBA Version:</i>	
<i>Legal Reference(s):</i>	<i>16 V.S.A. § 1752 (Suspension, dismissal)</i> <i>1 V.S.A. §§ 310 et seq. (Open meetings)</i>
<i>Cross Reference:</i>	

# BOARD MEETINGS, AGENDA PREPARATION & DISTRIBUTION

## **Policy**

All Board meetings will be held in compliance with Vermont's open meeting law, 1 V.S.A. §§ 310 et seq.

## **Regular Meeting Schedule**

The meeting schedule will be published and made available by the superintendent to any person on request.

Special and emergency meetings will be called by the chair on his or her own initiative or when requested by a majority of the board and shall be warned appropriately.<sup>1</sup> Only items on the agenda may be acted upon at these meetings.<sup>2</sup>

## **Conduct of Board Meetings**

Meetings will be conducted in accordance with Robert's Rules of Order, Newly Revised.<sup>3</sup> One or more members of the board may attend and participate in a regular, special or emergency meeting by electronic or other means so long as the requirements of 1 V.S.A. §312(a)(2) are met.

## **Executive Sessions**

Executive sessions of the board will be convened only for the purposes stated in 1 V.S.A. §313. The minutes of any meeting where an executive session takes place will reflect the specific statutory reason for convening the executive session. Board members will not make public the confidential issues discussed during an executive session.

## **Agenda Preparation**

The superintendent will prepare proposed agendas for all meetings of the board after consultation with the board chair. Items of business may be suggested by any board member, staff member, student, or citizen of the district. The inclusion of items on proposed agendas will be at the discretion of the board chair and superintendent. An item may only be added or removed from a meeting agenda as the first order of business at the meeting.<sup>4</sup> Other adjustments to an agenda may be made at any time during the meeting.

## **Agenda Distribution**

The proposed agenda, together with supporting materials, will be distributed to board members by the superintendent three days prior to regular meetings and as soon as practicable before special and emergency meetings. At least 48 hours prior to a regular meeting and 24 hours prior to a special meeting, the superintendent shall ensure that the agenda is posted in the board designated locations.<sup>5</sup> In addition, proposed meeting agendas will be made available to any interested person upon specific request.<sup>6</sup>

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<sup>1</sup> See 1 V.S.A. See 1 V.S.A. §312(c)(2) & (3)

<sup>2</sup> See Robert's Rules of Order §9. Although action on items not on the proposed agenda for regular meetings is allowed as "New Business," boards should avoid taking action on non-agenda items at regular meetings. If necessary, emergency meetings can be called to act on matters needing immediate action.

<sup>3</sup> See 16 V.S.A. §554(b)

<sup>4</sup> See 1 V.S.A. § 312(d)(3)(A)

<sup>5</sup> See 1 V.S.A. § 312(d)

<sup>6</sup> This section of this model policy is not required. See 1 V.S.A. § 312(c) and (d) for notice and warning requirements for special and emergency meetings.

	<i>GISU</i>	<i>Alburgh</i>	<i>CIUUSD</i>	<i>South Hero</i>
<i>Date Warned</i>	<i>3/23/2021</i>	<i>3/1/2021</i>	<i>11/04/2021</i>	<i>3/18/2021</i>
<i>Date Adopted</i>	<i>4/22/2021</i>	<i>4/5/2021</i>		<i>4/15/2021</i>

<i>VSBA Version:</i>	March 3, 2020
<i>Date Warned:</i>	
<i>Date Adopted:</i>	
<i>Legal Reference(s):</i>	1 V.S.A. §§ 310 et seq. (Public meetings) 16 V.S.A. § 554 (School board meetings)
<i>Cross Reference:</i>	

# TRANSGENDER AND GENDER NONCONFORMING STUDENTS

## **Policy**

This policy is designed to provide direction for administrators, staff, students, and parents to address issues that may arise concerning the needs of transgender and gender nonconforming students. Title IX of the Education Amendments of 1972, and 9 V.S.A. 4502<sup>1</sup> protect all students from sex discrimination, including transgender students and students who do not conform to traditional gender stereotypes.<sup>2</sup>

It is the policy of the Grand Isle Supervisory Union and its member districts to provide a safe, orderly, civil and positive learning environment for all students, regardless of perceived or actual sex, sexual orientation, gender identity, or gender expression.

## **Definitions<sup>3</sup>**

- “Cisgender” means a person whose gender identity corresponds to their assigned sex at birth.
- “Gender identity” means a person’s actual or perceived gender identity, or gender-related characteristics that are intrinsically related to a person’s gender or gender-identity, regardless of the person’s assigned sex at birth.
- “Gender expression” means the way a person externally communicates gender to other people such as through behaviors, clothing, hairstyles, voice, mannerisms, activities, or body characteristics.
- “Gender nonconforming” refers to a person whose gender-related identity and/or gender expression does not conform to the social expectations or norms for a person of that sex assigned at birth. Other terms that have the same or similar meaning include gender creative, gender variant, gender expansive, gender fluid or gender atypical.
- “Transgender” is a term that describes a person whose gender identity or gender expression is different from the person’s assigned sex at birth.
- “Sexual orientation” is a person’s emotional and sexual attraction to other people based on the gender of the other person. Sexual orientation is not the same as gender identity. Not all transgender students identify as gay, lesbian or bisexual, and not all gay, lesbian and bisexual students display gender nonconforming characteristics.

## **Privacy**

All students have the right to privacy. Consistent with those rights provided under the Family Educational Rights and Privacy Act of 1974 a transgender or gender nonconforming student will be able to discuss and express their gender identity and gender expression openly and to decide when, with whom, and how much of their private information to share with others.

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<sup>1</sup> Vermont’s Public Accommodations Act prohibits the discrimination on the basis of “race, creed, color, national origin, marital status, sex, sexual orientation, or gender identity of any person.” 9 V.S.A. § 4502.

<sup>2</sup> The recommendation for districts to adopt a Transgender and Gender Nonconforming Students policy was made in response to federal guidance issued May 2016 ([US Department of Education Office of Civil Rights and US Department of Justice Office of Department of Justice Civil Rights Division Dear Colleague Letter on Transgender Students, May 13, 2016.](#))

<sup>3</sup> Definitions are adapted from the Vermont Agency of Education guidance document, “Best Practices for Schools Regarding Transgender and Gender Nonconforming Students.”

In addition, school staff will respect any requests to use a name and pronoun that corresponds to the student's gender identity that the student asserts or wishes to assert at school. Students will not be required to obtain a court ordered name and/or gender change or to change their pupil personnel records as a prerequisite to being addressed by the name and pronoun that corresponds to their gender identity<sup>4</sup>.

There may be times when disclosure to school staff or employees of a student's transgender status is necessary in order to fulfill a school's obligations to the transgender student with respect to safety and health, education and anti-discrimination efforts. In all cases the school will work closely with students and families in devising an appropriate plan regarding the confidentiality of a student's transgender status that works for both the student and the student's family while meeting competing legal requirements. To the extent possible and consistent with all competing legal requirements, school personnel will endeavor throughout to maintain the confidentiality of the student's transgender status<sup>5</sup>.

### **Student Records**

The superintendent will adopt procedures that ensure that all students' personally identifiable information is maintained in compliance with FERPA<sup>6</sup> and state and federally mandated reporting requirements.

To the extent that the school is not legally required to use a student's legal name or gender on school records and other documents, the school will use the name and gender preferred by the student<sup>7</sup>.

Where a student's record(s) may not be changed absent court order due to state and federal law, efforts will be taken to maintain those records in strictest confidentiality in order to preserve the student's transgender status and, where appropriate, for an amended version to be maintained which preserves the confidentiality of that transgender status where a review of the record is required for educational purposes by either school personnel education the student or personnel who will be evaluating the student (for eligibility purposes for example).

A student (or parent in the case of minor student) who is currently enrolled may request retroactive changes to that student's record including name and gender. Such requests will be handled on a case by case basis with consideration of the need to maintain legally accurate records consistent with state and federal mandated reporting requirements with the school's

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<sup>4</sup> Under Title IX, a school must treat students consistent with their gender identity even if their education records or identification documents indicate a different sex. The Departments of Education and Justice have resolved Title IX investigations with agreements committing that school staff and contractors will use pronouns and names consistent with a transgender student's gender identity. (From *Dear Colleague* letter of May 13, 2016).

<sup>5</sup> Even when a student has disclosed the student's transgender status to some members of the school community, schools may not rely on this FERPA exception to disclose PII from education records to other school personnel who do not have a legitimate educational interest in the information. Inappropriately disclosing (or requiring students or their parents to disclose) personally identifiable information from education records to the school community may violate FERPA and interfere with transgender students' right under Title IX to be treated consistent with their gender identity. (From *Dear Colleague* letter of May 13, 2016).

<sup>6</sup> Family and Educational Rights and Privacy Act, 34 CFR Part 99.

<sup>7</sup> There is no medical diagnosis or treatment requirement that students must meet as a prerequisite to being treated consistent with their gender identity. Because transgender students often are unable to obtain identification documents that reflect their gender identity (e.g., due to restrictions imposed by state or local law in their place of birth or residence) requiring students to produce such identification documents in order to treat them consistent with their gender identity may violate Title IX when doing so has the practical effect of limiting or denying students equal access to an educational program or activity. (From *Dear Colleague* letter of May 13, 2016).

ongoing efforts to maintain internal student confidentiality regarding a student's transgender status.

Former student permanent pupil records will be changed by request of a parent of a minor student, or former students who have reached the age of majority, upon receipt of documentation<sup>8</sup> that such legal name and/or gender have been changed pursuant to applicable state law.

### **Use of Gender Segregated Facilities**

A transgender student should not be required to use a locker room or restroom that conflicts with the student's gender identity.<sup>9</sup>

Any student who expresses a need or desire for increased privacy will be provided with reasonable alternative arrangements. Reasonable alternative arrangements may include the use of a private area, or a separate changing schedule, or use of a single stall restroom. Any alternative arrangement will be provided in a way that protects a student's ability to keep their transgender status confidential.

In all cases the use of restrooms and locker rooms by transgender students requires schools to consider numerous factors, including, but not limited to: the transgender student's preference; protecting student privacy; maximizing social integration of the transgender student; minimizing stigmatization of the student; ensuring equal opportunity to participate; the student's age; and protecting the safety of the students involved.<sup>10</sup>

### **School Activities**

As a general rule, in any other circumstances where students are separated by gender in school activities (i.e. overnight field trips), students will be permitted to participate in accordance with their gender identity consistently asserted at school. Activities that may involve the need for accommodations to address student privacy concerns will be addressed on a case-by-case basis considering the factors listed above.

	<i>GISU</i>	<i>Alburgh</i>	<i>CIUUSD</i>	<i>South Hero</i>
<i>Date Warned</i>	<i>3/23/2021</i>	<i>3/1/2021</i>	<i>11/04/2021</i>	<i>3/18/2021</i>
<i>Date Adopted</i>	<i>4/22/2021</i>	<i>4/5/2021</i>		<i>4/15/2021</i>

<i>VSBA Updated:</i>	March 3, 2020
<i>Date Warned:</i>	
<i>Date Adopted:</i>	
<i>Legal Reference(s):</i>	
<i>Cross Reference:</i>	

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<sup>8</sup> See, 18 V.S.A. § 5112 for Vermont law governing the process for obtaining a new birth certificate following a sexual reassignment.

<sup>9</sup> Best Practices for Schools Regarding Transgender and Gender Nonconforming Students, Vermont Agency of Education (Revised: February 23, 2017).

<sup>10</sup> Id.