

VALLEY CITY PUBLIC SCHOOL DISTRICT #2 VALLEY CITY, NORTH DAKOTA 58072 FOOD SERVICE PROGRAM	Descriptor Code IB	1st Reading 2/21/18
	Adopted 2/21/18	Revised/Rescinded

FOOD SERVICE PROGRAM

The purpose of the District Food Service Program is to provide nutritious meals which meet the requirements established by the United States Department of Agriculture to all students attending Valley City Public Schools. It is the goal of the District to provide student meals for a reasonable price, which will also enable the Food Service Program to operate fiscally independent from general fund revenue. The price of all meals served through the Food Service Program shall be set by the School Board.

The District participates in the National School Breakfast and Lunch Program. As a participant in these programs, the District assures compliance with the following requirements:

1. The District shall comply with all regulations regarding the keeping of accounts and records and the making of reports prescribed by the Department of Public Instruction.
2. The District shall only claim meal reimbursement for meals in which documentation is available.
3. The District shall determine eligibility for free and reduced lunches for students not categorically eligible in accordance with current Income Eligibility Guidelines.
4. The District shall disseminate applications for free and reduced-priced meals before the start of the school year when possible or within the first week of school. Students who enroll later in the school year shall receive an application at the time of enrollment. The District shall use the Department of Public Instruction (DPI) application form for free and reduced-priced meals.
5. In accordance with federal law and the U.S. Department of Agriculture Policy, the District shall not discriminate on the basis of race, color, national origin, sex, age, disability or other status protected by law. Individuals may file a complaint of discrimination with the USDA Director at the Office of Civil Rights in Washington, D.C.
6. The names of participants for which free or reduced-priced meals may be claimed shall not be published, posted, or announced in any manner and there shall be no overt identification of any such participants by any means. To this end, the District shall establish a system of school meal payment tracking that does not overtly identify any student as receiving a free or reduced price meal/milk.
7. The District shall comply with the eligibility appeals procedure contained in 7 CFR 245.7.
8. The District shall submit any substantive amendments of this policy to the DPI prior to implementation. Such changes shall only become effective upon DPI approval.

The Board designates the Nutrition Services Director as the individual responsible for determining eligibility for purposes of claiming free and reduced priced meals.

Participation

School food service is provided as a convenience. No child shall be forced to participate. Students shall be permitted to bring lunches from home and to eat in the space provided for the school cafeteria.

No child, who a teacher believes is improperly nourished, shall be denied a free lunch, or other food, simply because proper application has not been received from his or her parents or guardian.

The responsibility for control of students using the cafeterias will rest with the building principals. The students shall be supervised by school staff at all times.

Training

The District shall comply with requirements in state law related to training food service personnel.

Serving Meals to Adults

The District shall comply with DPI guidance and requirements with regard to serving meals to adults.

Complementing

- AAC, Nondiscrimination & Anti-Harassment Policy
- IB-BR, Lunch Charging
- IB-E1, Free & Reduced Priced Meal Eligibility Appeals
- IB-E2, DPI Requirements & Guidance for Adult Meals
- IB-E3, Foods of Minimal Nutrition Value #7 CFR CH.II-Appendix B
- IB-E4, Outstanding Balance Letter