

<b>VALLEY CITY PUBLIC SCHOOL DISTRICT #2</b>  <b>VALLEY CITY, NORTH DAKOTA 58072</b>  <b>DISTRIBUTION OF PERSONNEL DIRECTORY</b>	<b>Descriptor Code</b> <b>DIA</b>	<b>1<sup>st</sup> Reading</b> <b>10/3/17</b>
	<b>Adopted</b> <b>10/3/17</b>	Revised/ <b>Rescinded</b>

### **DISTRIBUTION OF PERSONNEL DIRECTORY**

The district personnel directory shall include each employee's name, address, telephone number, and school assignment. The District will honor any request of any employee that does not want personal information published. This includes home address and telephone number.

#### **Dissemination**

The directory shall be distributed to all district employees, the members of the Board, and to each school and district office. It shall not be sold and shall not be distributed in any manner that would be detrimental to the District.

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#### Complementing

- DI, Personnel Files