

Riverside USD 114
ELL Identification Procedures

Step 1:

Home Language Survey:

Provide all new students enrolled with a Home Language Survey. If a language other than English is provided as one of the answers to the survey, the student is to be assessed for English language proficiency.

Step 2:

English Language Proficiency Assessment: Approved English proficiency assessments for students in grades K-12 are the LAS-Link, IPT, LPTS and the KELPA-P. Students scoring less than fluent on any of the domains are eligible for ESOL support services.

Step 3:

Parent Notification Letter For Title III: Parents are to be notified in a language they understand that their child qualifies for ESOL services within 30 days of the start of the school year. If a student enrolls after the start of the school year, notification must be sent within 2 weeks of the student's enrollment.

Step 3 continued:

Placement in ESOL Services: Eligible students must be offered ESOL services with an ESL endorsed teacher. Service types include pull-out, bilingual, dual language, push-in, ESL class period, and modified instruction. This is where team meets and letter is sent.

Step 3 continued:

Enter student in KIDS System: Students must be entered into the KIDS System in order for the district to receive proper funding and a KELPA assessment for that student.

Step 4:

Individual Learning Plan (ILP):

All ELL's have an individual learning plan (ILP). This plan documents how the student scored on the proficiency assessment and lays out steps ensuring the student is making progress throughout the year in attaining English proficiency. KELPA scores will be recorded on the plan at the end of the year. The plan also lists any accommodations or special needs that the student requires.

Step 5:

Monitoring & Revisiting ILP Goals:

Monitoring services must be completed on a weekly basis between the ESL certified teacher and the para support. During these meetings documentation must be done and kept on file.

KELPA in the Spring:

All English Language Learners (ELL's) in grades K-12 will be given the KELPA in the spring. The KELPA measures progress in attaining English proficiency.

ESL Program
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For information about the English as a Second Language Program,
Migrant Education Program and other services for English Language
Learners, please contact Robert W. Blair