

OFFICIAL MINUTES
BOWMAN COUNTY SCHOOL DISTRICT #1

The regular meeting of the Bowman County School Board was held on Wednesday July 13, 2022 at 4:30pm in the Bowman County High School Conference Room. Members present: President Stacy McGee, Vice-President Andrea Bowman & Board Members Amy Fischer, Randy Gaebe, Camie Janikowski & Jim Stafford. Others present: Superintendent Wayne Heckaman, 7-12 Principal Tyler Senn, Co-Activities Director Kate Cristaldi & Business Manager Debbie Bucholz.

Guests present: Sara Kordovsky, Andy Mrnak, Chad Njos, Lori Sola, Geoff Simon from Western Dakota Energy Association & Brent Bogar from AE2S. Others were invited to listen via remote access.

Members absent: Trevor Kulseth.

1. **Call to Order:** President Stacy McGee called meeting to order.
2. **Pledge of Allegiance.**
3. **Agenda:** Bowman moved, seconded by Stafford to approve the agenda with the addition of item 11.i. "Approve 2022-2023 Teacher Contract" under Other New Business. Discussion was held. All in favor, motion carried.
4. **Routine Board Items:**
 - a. Minutes: Bowman moved, seconded by Janikowski to approve the June 15, 2022 Regular School Board meeting minutes. Discussion was held. All in favor, motion carried.
 - b. Bills: Janikowski moved, seconded by Fischer to approve the district bills. Discussion was held. All in favor, motion carried.
 - c. Monthly Financial Reports: Fischer moved, seconded by Stafford to approve the following annual financial reports:
 - i. School Activities 2021-2022
 - ii. School Hot Lunch 2021-2022
 - iii. Revenue & Expenditures: Actual vs Budget 2021-2022Discussion was held. All in favor, motion carried.
5. **Committee Reports:**
 - a. RESP Governing Board: Discussion was held with no motions being made.
6. **Public Comment:** Public Comment Guidance Statement read by President Stacy McGee. One community member sign up to speak regarding item 11.h. School Board Policy Review.
7. **Administrative Reports:**
 - a. Pre K - 6 Principal Report: Written report distributed with school board packet information. No additional items added. Further discussion was held.
 - b. 7-12 Principal Report: Discussed math electives. PE teacher opening discussed. Attendance data discussed. Written report distributed with school board packet information. No additional items added. Further discussion was held.

Item 11.a. Oil & Gas Funding Presentation moved up in agenda to accommodate guests.
Geoff Simon, Western Dakota Energy Association & Brent Bogar, Communications AE2S presented information regarding Oil & Gas Funding for the school district.

 - c. Activities Directors Report: Kate Cristaldi and Tyler Senn, Co-Activities Directors, gave presentation regarding shared responsibilities for the Co-Activities Director positions and their plan for the 2022-2023 school year. Discussed that officials are needed for athletic programs. Written report distributed with school board packet information. No additional items added. Further discussion was held.
 - d. Superintendent Report: Staffing discussed. Counseling position discussed. Written report distributed with school board packet information. No additional items were added. Further discussion was held.
8. **Unfinished Business:**
 - a. Projects Update: Central Elementary roof, Roosevelt soffit & fascia project, gym scoreboard, buses for summer maintenance program, south of HS building parking lot chipping project, exterior door locks, gym curtains and other various summer projects were discussed with no motions being made.

- b. Strategic Plan Update: Dr. Schatz returned a draft of the strategic plan to the writing committee. Writing team will review Monday morning. Next step is to meet with strategic team followed by a presentation at a school board meeting.
- c. Approval of Principal's Extra Duty Work Agreements 2022-2023:
 - i. Pre K-6 Principal - Cognia Coordinator. Bowman moved, seconded by Gaebe to approve the Pre K – 6 Principal extra duty work agreement as Cognia Coordinator. Discussion was held. All in favor, motion carried.
 - ii. 7-12 Principal – Co-Activities Director: Gaebe moved, seconded by Stafford to approve the 7-12 Principal's Co-Activities Director extra duty work agreements for 2022-2023 as presented. Discussion was held. Bowman, Gaebe, Stafford & McGee in favor, Janikowski & Fischer not in favor. Majority in favor, motion carried.
- d. Other: Dr. Heckaman recognized resigning board members Stafford & Gaebe. Plaques were given as a gift. No further discussion.

Meeting adjourned at 6:30pm.

Stafford, Gaebe & Cristaldi left meeting

Newly elected Board members Camie Janikowski, Stacy McGee, Andy Mrnak & Chad Njos recited their oath of Office

Call to order. Business Manager Debbie Bucholz called the annual meeting to order at 6:39pm.

9. New Business:

- a. Organization of the School Board
 - i. Election of President for 2022-2023 school year: Bowman moved, seconded by Janikowski to nominate Stacy McGee for position as president. All in favor, motion carried.

Meeting turned over to President McGee

- ii. Election of Vice President for 2022-2023 school year. Janikowski moved, seconded by Mrnak to nominate Andrea Bowman for the position of Vice President. All in favor, motion carried.
- iii. Appoint Business Manager: Bowman moved, seconded by Janikowski to appoint Debbie Bucholz as Business Manager for 2022-2023 school year. All in favor, motion carried.

Gary & Cheryl VanDaele arrived.

- b. Establish Regular Meeting Time: Janikowski moved, seconded by Bowman to hold regular meetings as follows:
 - i. Day(s) of the month: Second Wednesday of the month
 - ii. Hour of the Day: 5:00pm in the Bowman County High School Conference Room
 - iii. Quarterly Meeting in Rhame: With one regular meeting per quarter to be held on the Rhame campus. Discussion was held. All in favor, motion carried.

Item 11.b.) VanDaele Busing contract moved up on agenda to accommodate guests

VanDaele Busing Contract: Bowman moved, seconded by Fischer to approve an addendum to the busing contract for the 2022-2023 school year with a \$0.04 increase per mile from base price of \$1.93 to \$1.97 with total miles 627 per day for the 2022-2023 School year. Contract allows for an increase of \$0.01 per mile for every \$0.05 increase in the cost of fuel above \$1.30 per gallon. Discussion was held. All in favor, motion carried.

- c. Appoint Committees: Bowman moved, seconded by Fischer to approve the following appointments for the 2022-2023 school year.
 - i. Budget/Finance: Fischer & McGee
 - ii. Building: Kulseth & Mrnak
 - iii. Curriculum: Fischer & Janikowski
 - iv. Extracurricular: Kulseth & Njos with Fischer as alternate
 - v. Hearing: McGee
 - vi. Hot Lunch: Bowman
 - vii. Negotiations: Janikowski, Kulseth & Njos
 - viii. Personnel: Bowman & McGee

- ix. RESP: Bowman
 - x. School Board Policy: Janikowski & Fischer
 - xi. School Leadership: Bowman & Kulseth
 - xii. Sick Bank: Janikowski
 - xiii. Special Education: part of school board policy committee
 - xiv. Strategic Planning: *NEW Committee in 2022-2023*: McGee & Njos
 - xv. Technology: Mrnak
 - xvi. Transportation: Fischer & Janikowski
- Discussion was held. All in favor, motion carried

10. Other Annual Items

- a. Designate Depository Bank: Mrnak moved, seconded by Njos to designate Dakota Western Bank as the depository bank. Discussion was held. All in favor, motion carried.
 - b. Review Pledge of Assets: Bowman moved, seconded by Fischer to accept and approve the Pledge of Assets. Discussion was held. All in favor, motion carried.
- Janikowski left meeting
- c. Name Official Newspaper: Njos moved, seconded by Mrnak to designate Bowman County Pioneer as the official newspaper. Discussion was held. All in favor, motion carried.
 - d. Review Official State Bonding: Fischer moved, seconded by Mrnak to approve the Official State Bond. Discussion was held. All in favor, motion carried.
 - e. Resolution to Destroy Old Records: Mrnak moved, seconded by Njos to authorize district personnel to destroy records in accordance with state century code. Discussion was held. All in favor, motion carried.
 - f. Appoint Superintendent as Authorized Person for Federal Programs: Bowman moved, seconded by Fischer to authorize Superintendent Heckaman as the authorized representative for the following federal programs: Title I, Title II, Title IV or Transfer Funds and School Food Service. Discussion was held. All in favor, motion carried.

11. Other New Business:

- a. Oil & Gas Funding Presentation: Presentation was held earlier in meeting. No further discussion
- b. VanDaele Busing Contract: Discussed earlier in meeting. No further discussion.
- c. NDSBA Policy Services Agreement: Fischer moved, seconded by Mrnak to approve the NDSBA Policy Services Agreement for the 2022-2023 school year. Discussion was held. All in favor, motion carried.
- d. School Lunch Fees: Fischer moved, seconded by Bowman to approve the daily rates and yearly fee for school lunch as presented for the 2022-2023 school year. Discussion was held. All in favor, motion carried.
- e. Activity Fees: Mrnak moved, seconded by Bowman that all Bowman County students not be charged entry fees for activity event and the remaining activity fee schedule be the same as 2021-2022. Discussion was held. All in favor, motion carried.
- f. Pre K Tuition: Bowman moved, seconded by Njos to maintain the current Pre-K Tuition the same as 2021-2022 @ \$700 and that the General Fund will reimburse the Hot Lunch Fund for milk charges. Discussion was held. All in favor, motion carried.
- g. 2022-2023 Preliminary Budget – Review Timeline: Budget/Finance to schedule meeting for later next week. Special Board meeting Wednesday Aug 3, 2022 @ 5 pm.
- h. School Board Policy Review:
 - i. FFE – Extracurricular Participation Requirements
 - ii. FFB – Attendance & Absences
 - iii. Policies were reviewed. Discussion was held with no motions being made.
- i. Approve 2022-2023 Teachers Contract: Fischer moved, seconded by Bowman to approve the following 2022-2023 contract & salary: Jamie Reisenauer (Mattis) \$45,300. Discussion was held. All in favor, motion carried.
- j. Other: No further discussion

12. Future Meeting Date/Location:

- a. Special Board Meeting: Aug 3, 2022 @ 5pm @ Bowman County High School Conference Room.
- b. Next Regular Meeting: – Wednesday, Aug 10, 2022 @ 5pm @ Bowman County High School Conference Room.

13. Adjournment: With no further business, meeting was adjourned at 8:06pm.

Stacy McGee, President

Debbie Bucholz, Business Manager