



ARKANSAS SCHOOL FOR THE BLIND



James Caton, Superintendent

POSITION: 22082516

POSITION TITLE:

Cook

REPORTS TO :

Barbara Cole

JOB DESCRIPTION:

Assist with breakfast, lunch and supper. General cleaning. Serve students and staff. Pre-prepare food items. Ability to cook and follow standardized recipes. Prepare salad bar and make salads. Follow good sanitation practices. Assist as needed with all food service duties. Other duties as assigned.

MINIMUM QUALIFICATIONS:

The formal education equivalent of a high school diploma; plus two years of experience in institutional cooking or related field.

PREFERENCES:

Two years cooking experience.

SPECIAL REQUIREMENTS:

A background check will be conducted. Direct deposit and 6% Contributory Teacher Retirement is mandatory. All persons selected for employment must submit to a drug test as a precondition of employment. All hiring decisions are contingent on the person selected passing the drug test. **(Able to lift 25lbs – 50 lbs. Rotate shift every other Friday. Work on Sundays and weekends as needed. Work summer school and special activities such as banquets, alumni weekend. Chaperone buses at least 9 times per school year).**

This position is Shift:

9:30 a.m. to 6:00 p.m. Monday to Thursday.

5:45 a.m. to 1:45 p.m. or 9:45 a.m. to 1:45 p.m. every other Friday

3:00 p.m. to 7:00 p.m. Every other Sunday

APPLICATION PROCEDURE:

Submit State Application by 4:30 p.m. 04/02/19 to: Bonita Nash, Assistant Personnel Manager

Arkansas School for the Blind

Location: 2606 West Markham, Blind School Campus

Mailing address: 2606 West Markham, Little Rock, AR 72205

Fax: 501-603-3532

Online at www.arstatejobs.com

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