

**MAYNARD PUBLIC SCHOOLS  
MINUTES OF SCHOOL COMMITTEE MEETING  
FOWLER SCHOOL  
DECEMBER 4, 2014**

Present: William Kohlman, Amy Rebecca Gay, Justin Hemm, Jamal De Vita, Dawn Capello  
Administrators: Dr. Robert J. Gerardi, Jr., Superintendent, Peter DiCicco, Business Advisor

Meeting called to order at 7:00 p.m.

Minutes

A motion was made by Dr. De Vita to approve the minutes of November 13, 2014 as written. 2nd by Mr. Hemm with correction on Dr. Gay's name. Motion passed 5-0.

Chairman's Report

Mr. Kohlman advised the committee that with upcoming budget discussions, the meetings would be longer than in the past

The committee was told the Town Facilities Manager has resigned and accepted a position as facilities manager at the Assabet Valley Collaborative.

Superintendent's Report

In order to strengthen instruction and better support the academic achievement of ELLs, the state Board of Elementary and Secondary adopted new regulations in June 2012. These new regulations, which include a requirement that all incumbent core academic teachers of ELLs earn a Sheltered English Immersion (SEI) Teacher Endorsement by July 1, 2016, are at the centerpiece of the Department's Rethinking Equity and Teaching for English Language Learners (RETELL) initiative to transform the teaching and learning of ELLs across the Commonwealth. Dr. Gerardi recently completed the RETELL SEI course and provided the committee with a report.

Student Representative Report

Conor McCarthy reported that the High School recently had spirit week. Students continue to work on the upcoming WAVM Telethon. If anyone would like to donate items they can call 978-897-5213.

Janal Carr reported that the High School had their fall sports banquet and winter sports start on December 8. Bye Bye Birdie rehearsals started today and there is a blood drive on December 8.

Citizens Comments

None

Finance Committee Discussion

Bob McCarthy from the Finance Committee talked with the school committee on the following topics:

- Free cash and guidelines from the Department of Revenue
- Capital plan
- Operating budget
- Tax rates

Mr. McCarthy will look into a model for more discussion among boards. He will look at the inter-agency coordinated council model.

### FY16 Budget

FY16 Budget Submissions were discussed.

Per the town administrators budget directive, our contractual obligations are 3.16% increase of FY15 budget.

The level service requirements (mandated sped cots, buses, utilities, supply/textbooks) brings the total increase percent to 4.98%.

The additional (capital needs, technology infrastructure and computer hardware plus additional staff or program support) equals 1.70% to a total of 7.62%.

The committee advised Mr. DiCicco to put the technology infrastructure expense to the capital committee.

### Assessment Data Review

Donald Holm, Interim Curriculum Director and Mark Sinopoli, Grade 7 Math Teacher presented assessment data for the school committee.

Discussion were centered around:

- Student growth. There are three measures: 1.) In class/homework assessments. 2.) STAR provides standardized evidence correlated to the Common Core. 3.) MCAS and PARCC for scaled score/proficiency level and SGP.

Triangulating these three data points for every student provides the most comprehensive snapshot of student math and reading proficiency and growth.

- This year, the district has k-8 early release program dedicated to use of student data from classroom assessments.
- There are district interventions in math and English Language Arts.

### Town Administrator Letter on Facilities Manager Position

Due to the recent resignation of the town facilities manager, the school committee wanted to have input in the interview process. A letter was drafted by Mr. Kohlman.

A motion was made by Dr. Gay to accept the letter as written. 2nd by Mr. Hemm. Motion passed 5-0.

### Draft Letter to the Board of Selectmen and Planning Board confirming school space availability

A motion was made to accept the letter dated December 4, 2014 as written with minor amendments. 2nd by Dr. De Vita. Motion passed 5-0

### Policies 2nd Reading

- |       |       |  |
|-------|-------|--|
| 532   | 532.1 | Medication for Students                |
| 530   | 530.1 | Wellness                               |
| 641   | 641.1 | School Health Program                  |
| 641.2 |       | Dismissal of Students                  |
| 641.3 |       | Injuries Requiring Parent Notification |
| 644   | 644.1 | Life Threatening Allergies (LTA)       |

A motion was made by Ms. Capello to approve the above listed policies as amended by Dr. Gay for punctuation and consistency in grammar. Also to add "bread and grains" under portion sizes in the wellness policy. 2nd by Dr. Gay. Motion passed 5-0.

Citizen's Comments

Ms. DeMars spoke as a representative of the MTA they support the school committee and administration. Please let the association know if the committee needs anything from them.

There is a SEPAC winter social at 6:30 at the Green Meadow cafe on December 8.

Members Comments/Questions

Dr. Gay wanted to know if there was a scheduled maintenance program at the schools for painting and repairs.

A motion was made by Ms. Capello to adjourn the meeting by roll call vote at 9:52 p.m. without the intent to return to open session. 2nd by Dr. De Vita.

Respectfully submitted,

Colleen Moore  
Administrative Assistant to the Superintendent