

Directions for Making Payments During Online Registration

Fee Payment is the last step of Online Registration. If you do not want to pay at this time OR you want to pay with cash or check, you MUST still open the step and then mark the step as Complete. You can mail or drop off a payment at the school your child(ren) will attend in the fall after August 1st. Building secretaries are not in the office during the summer so we are unable to accept payments until that date. **Registration is not considered complete until all fees are paid.**

When you click on **Pay Fees and Add Money to Lunch Account** you will be sent to the Web Store where you will be able to make payments and add money to food service accounts for all of your children in one transaction using a debit or credit card.

Geneseo Middle School

Step 8. Pay Fees and Add Money to Lunch Account (Required)

There is a \$1 convenience fee on all online transactions. Combine transactions for multiple students into one payment to avoid paying more than one convenience fee.

Your registration is not considered complete until you have paid your registration fees.

Pay Fees and Add Money to Lunch Account

You are already logged into Skyward Quick Connect as _____.

Please click on the action you want to take below:

[Empty the current cart and log out of Skyward Quick Connect as _____ before proceeding with my login.](#)

[Keep my cart and proceed with my new login.](#)

Choose an option to login to your account. After logging in, select an option on the left-hand side or scroll down to see all of the fees listed.

GENESEO CUSD #228
Web Store

Not you? [Switch Accounts](#)

Skyward

A ALL

FOOD

\$ REQUIRED FEES

\$ OPTIONAL FEES

FOOD ACCOUNTS

<input type="text"/>	Balance: \$0.10
<input type="button" value="MAKE ONE-TIME PAYMENT"/>	
<input type="text"/>	Balance: \$15.85
<input type="button" value="MAKE ONE-TIME PAYMENT"/>	
<input type="text"/>	Balance: \$0.65
<input type="button" value="MAKE ONE-TIME PAYMENT"/>	

REQUIRED FEES

<input type="text"/>		
#MSGR00	MS Registration	\$123.00 <input type="button" value="ADD TO CART"/>
#PARTCP	Participation Fee - NON-REFUNDABLE	\$30.00 <input type="button" value="ADD TO CART"/>
#HSGR02	HS Registration	\$135.00 <input type="button" value="ADD TO CART"/>
#PARTCP	Participation Fee - NON-REFUNDABLE	\$35.00 <input type="button" value="ADD TO CART"/>

OPTIONAL FEES

You successfully signed in to Skyward, however there are no accounts that have optional fees.

AUTO-REPLENISH FOR FOOD SERVICE

Processing Schedule

Auto-replenish will process after 7:00 p.m. CT when the food service account balance falls below the threshold.

Transactions

A transaction will be processed when the student's food service account balance falls below the predetermined threshold ("When my balance falls below"). A transaction will process through the payer's account (customer) once per student, per day. If a payment was made the previous day after 7:00 p.m. CT, auto-replenish will not execute a transaction against the transaction. If multiple students are linked to the same customer account and the food service balance falls below the respective thresholds, auto-replenish will process the payments in a single transaction. If two or more customers are linked to a single student's food service account and both have auto-replenish enabled for that student, both customers will be charged for auto-replenish on that student's food service account, based on the customers' respective thresholds.

Failed Transactions

If an auto-replenish transaction fails to process, the account is disabled for future transactions. The customer is notified of the failed transaction by email and informed that the account settings must be updated. The email will include a link to the [RevTrak®](#) Web Store account with instructions on updating the payment method. The payment method must be updated before re-establishing auto-replenish.

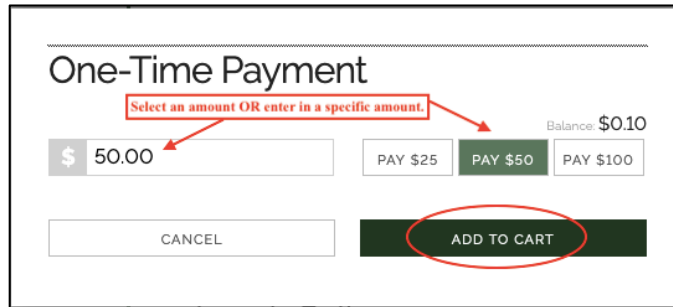
For more information, please refer to the [Auto-Replenish for Food Service Guide](#).

GMS and GHS Only Participation Fee - One time payment - Covers all activities that student participates in. **NON-REFUNDABLE**

Do NOT pay the Participation Fee if you child is NOT participating in a sport, activity, club, band or choir. It will NOT be refunded.

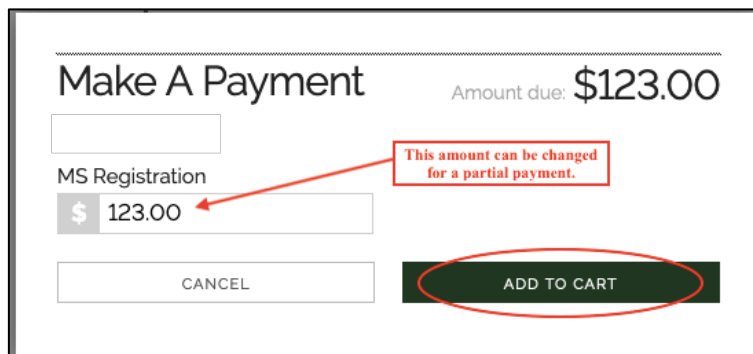
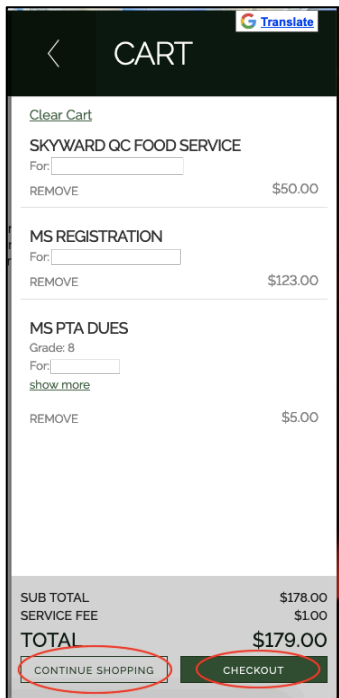
Optional fees can be added if they apply to your child.

For Food Service Payments, select MAKE ONE TIME PAYMENT. Enter in a specific amount or choose a predetermined amount and then select ADD TO CART.



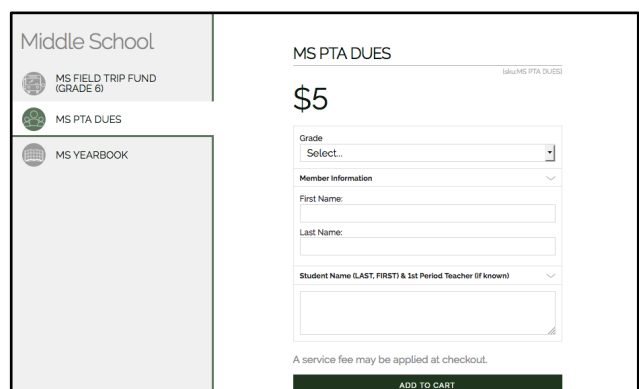
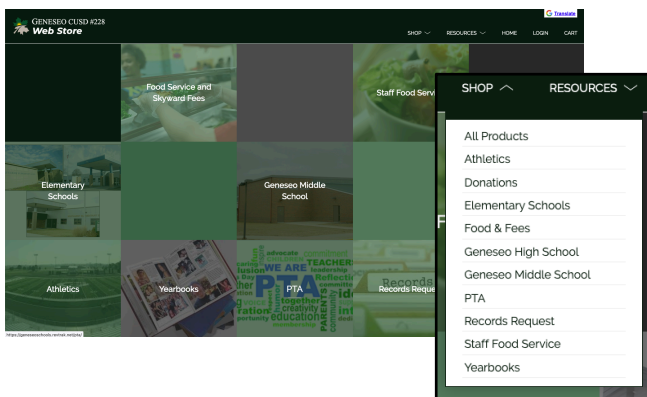
If you have more fees to pay, including fees for another child, select CONTINUE SHOPPING.

To add additional fees, select ADD TO CART then either enter in the amount you would like to pay or select ADD TO CART to pay the full amount. Select either CONTINUE SHOPPING or CHECKOUT.



NOTE: The amount due for the Registration Fee is based on your child's lunch status at the end of the previous school year. If you have submitted a Food Service Application and are awaiting notification of approval/denial, do **NOT** pay your fees at this time. Wait until you have received notification regarding your free/reduced status to pay. If you are Direct Certified, do NOT complete a Food Service application. **Fees and discounts may be adjusted throughout the year based on your Lunch Status.**

There are some additional optional fees that are not tracked in Skyward that are available for some schools. To access these fees, click the appropriate tile on the Home page or on SHOP at the top of the page. Select the item you would like to add, fill in the required information and add to cart. Select either CONTINUE SHOPPING or CHECKOUT.



After selecting CHECKOUT, you may be taken to the login page for the Web Store. You will use the same login and password that you have used in the past to make online payments. If you do not have an account, select Create New Account. If you do not know your password, select Forgot Password?

Verify that Billing Information, Payment Information and the items you are paying for are correct and then select PLACE ORDER. You should receive an email confirmation that your order has been placed.

NOTE: A \$1 Service Fee is added to every transaction. You can pay for all items for multiple students in one transaction to avoid paying more than one fee.

To make a payment once your online registration has been submitted, go to <https://www.geneseoschools.org/> and click on [WebStore](#). Login and follow the steps above to place your order.