

**LAWRENCE UNION FREE SCHOOL DISTRICT  
BOARD OF EDUCATION  
LAWRENCE, NEW YORK**

The Organizational Meeting of the Lawrence Union Free School District Board of Education was held on July 7, 2015 in the Lawrence Middle School, 195 Broadway, Lawrence, New York.

The following Board members were present:

Mr. Murray Forman  
Dr. David Sussman  
Mr. Michael Hatten  
Mr. Abel Feldhamer  
Ms. Tova Plaut  
Mr. Heshy Blachorsky

Dr. Asher Mansdorf was not present.

Also present were:

Mr. Gary Schall, Superintendent of Schools  
Mr. Albert D'Agostino, School Counselor  
Mr. Christopher G. Kirby, School Counselor  
Ms. Mohinder Bharaj, District Clerk

The meeting was called to order by Gary Schall at 8:10 p.m. He led the audience in the Pledge of Allegiance.

The negative votes or an abstention of board members in attendance upon any item which action is taken immediately follows the report of such action in these minutes. The absence of the name of a board member present at this meeting following a reported action indicates that person's affirmative vote. The absence of any names following an action indicates unanimous affirmation.

Mr. Albert D'Agostino administered the Oath of Office to newly elected Board of Education Member Heshy Blachorsky and re-elected Member Abel Feldhamer.	<b>Administration of Oath of Office to New Board Members</b>
All other Officers were sworn in by the District Clerk prior to the meeting.	<b>Oath Of Office</b>
Gary Schall called for nominations for the position of Board President of the Lawrence Union Free School District for the 2015-2016 school year. David Sussman nominated Murray Forman. Michael Hatten seconded the motion. There being no further nominations and by unanimous vote the Board elected Murray Forman.	<b>Election: Board President</b>
Gary Schall called for nominations for the position of Board Vice President of the Lawrence Union Free School District for the 2015-2016 school year. Murray Forman nominated Asher Mansdorf. Michael Hatten seconded the motion. There being no further nominations and by unanimous vote the Board elected Asher Mansdorf.	<b>Election: Board Vice President</b>
Albert D'Agostino administered the Oath of Office to the re-elected Board President.	<b>Oath of Office</b>

<p>Upon motion by Murray Forman, seconded by David Sussman and approved unanimously the following resolution was adopted. It is <b>HEREBY RESOLVED</b> that the Board of Education hereby accepts with regret the letter of resignation for purposes of accepting a retirement incentive and retirement submitted by Patrick Pizzarelli, effective July 31, 2015; and</p> <p><b>BE IT FURTHER RESOLVED</b> that the Board President is authorized to countersign the retirement incentive agreement and to make, execute and deliver such other and further documents as may be required to effectuate the provisions of this resolution.</p>	<p><b>Resignation: Assistant Superintendent for Student &amp; Community Affairs &amp; Director of Physical Education, Health &amp; Athletics</b></p>
<p>Upon motion by David Sussman, seconded by Michael Hatten and approved unanimously enclosure II.C Schedule of Annual Appointments for 2015-2016 was approved as presented.</p>	<p><b>Annual Appointments</b></p>
<p>Upon motion by David Sussman, seconded by Michael Hatten and approved unanimously the consent agenda consisting of all District Designations was approved as presented.</p> <p>Official Depositories of District Funds- <i>(In accordance with General Municipal Law, Section 10, all banking institutions listed will have a maximum investment level, not to exceed the general fund budget).</i></p> <p><b>BE IT RESOLVED</b>, that the following banks be designated as depositories of the Lawrence Union Free School District:</p> <p>1. TD Bank                      2. The J.P. Morgan Chase Bank</p> <p><u>District Funds Other Than Payroll</u></p> <p><b>BE IT FURTHER RESOLVED</b>, that District funds in said depositories are subject to withdrawal on checks signed by the Treasurer;</p> <p><b>BE IT FURTHER RESOLVED</b> that in the absence or inability of the Treasurer, the Deputy Treasurer or the Board President are authorized to sign.</p> <p><u>Payroll Account</u></p> <p><b>BE IT FURTHER RESOLVED</b>, that checks on the Payroll Account may be signed manually or by machine by the Treasurer signing alone; and</p> <p><b>BE IT FURTHER RESOLVED</b>, that in the absence or inability of the Treasurer, the Deputy Treasurer or the Board President are authorized to sign; and</p> <p><u>All Accounts</u></p> <p><b>BE IT FURTHER RESOLVED</b>, that all signatures may be signed manually or by machine; and</p> <p><b>BE IT FURTHER RESOLVED</b>, that the Accountant, and Account Clerk be allowed to utilize available electronic technology to make the following transactions: Transfers between Lawrence Union Free School District accounts within and between approved depositories, NYSLRS-Office of the Comptroller; Capital One; Omni Group; JJ Stanis and Co. Inc.; Peninsula Public Library, IMS, K12 Enterprises, NEFCU (Nassau Educators Federal Credit Union) and Triad Group LLC., NeoPost, Utilities (LIPA, National Grid, NY Water), Verizon, Gas Cards and TANS.</p>	<p><b>Consent Agenda: District Designations</b></p>

<p><b>BE IT FURTHER RESOLVED</b>, that the Payroll Clerk be allowed to utilize available electronic technology to make the following transfers for the payment of withholding taxes to the Electronic Federal Tax Payment System (EFTPS) &amp; NYS Prompt Tax.</p> <p>Designation of newspapers to receive legal notices for publication: Newsday, Long Island Business News and Nassau Herald</p>	
<p>Upon motion by David Sussman, seconded by Tova Plaut and approved unanimously the consent agenda consisting of all District Authorizations was approved as presented.</p>	<p><b>Consent Agenda: Authorizations</b></p>
<p><b>RESOLVED</b>, that the Superintendent of Schools is hereby authorized to certify payroll for the 2015-2016 school year.</p>	<p><b>Certify Payroll</b></p>
<p>Establish petty cash funds in the schools of the District: \$100 each Elementary School, Middle School, High School, and Business Office. Custodians of the funds shall be designated by the administrator of the building or office where said funds shall be established. Such designee shall be submitted by name to the Superintendent of Schools no later than September 3, 2015.</p>	<p><b>Petty Cash</b></p>
<p>Authorization to each of the following individuals to open and publicly read bids: Purchasing Agent, Accountant, and Superintendent as an alternate.</p>	<p><b>Bids</b></p>
<p><b>RESOLVED</b>, that the Superintendent of Schools is hereby authorized to make transfers up to a limit of \$25,000 within and between unit appropriations as prescribed by the regulations of the Commissioner of Education.</p> <p><b>RESOLVED</b>, that the Superintendent of Schools is hereby authorized to make all end-of-year transfers as deemed necessary.</p> <p><b>RESOLVED</b>, that all purchase orders above \$50,000 shall be presented to the Board of Education for approval.</p>	<p><b>Budget Transfers</b></p>
<p><b>RESOLVED</b>, that the Superintendent, Board President and the District Clerk are authorized to execute and sign contracts for health services between the Lawrence Union Free School District and other local districts for the 2015-2016 school year.</p>	<p><b>Health Services Contracts</b></p>
<p><b>RESOLVED</b>, that the Superintendent of Schools is hereby authorized to approve staff conferences as allocated in the 2015-2016 budget.</p>	<p><b>Staff Conferences</b></p>
<p><b>RESOLVED</b>, that the District designates the District Clerk as the individual for submission of legal proceedings to the District insurance carrier upon notification.</p>	<p><b>District Insurance Carrier Liaison for Legal Correspondence</b></p>
<p><b>RESOLVED</b> that the following be bonded in the amounts shown: Treasurer (\$1 Million), Accountant (\$2.2 Million), Claims Auditor (\$500,000), (2) Extra Classroom Activity Treasurer (\$250,000).</p>	<p><b>Bonds</b></p>

Upon motion by Michael Hatten, seconded by David Sussman and approved unanimously the consent agenda consisting of all Other Necessary Resolutions was approved as presented.	<b>Consent Agenda: Other Necessary Resolutions</b>
Enclosure VI.A - Establishment of 2015-2016 Civil Service Substitute Rates	<b>Civil Service Substitute Rates</b>
Enclosure VI.B – Appointments Pursuant To Part 200 of the Commissioner's Regulations and IDEA 2015-2016.	<b>Part 200 and IDEA</b>
Reimbursement for District Approved Travel at Rate Established by IRS  <b>RESOLVED</b> , the reimbursement of mileage expense rate for 2015-2016 will be at the rate set by the Internal Revenue Service.	<b>Travel Reimbursement</b>
<b>RESOLVED</b> , that the District Clerk shall use the rotational list of Impartial Hearing Officers as presented and in the order they appear on the State Education Department Website. The next Impartial Hearing Officer appearing on the State Education Department rotational list of the Website shall be notified immediately of our request for an impartial hearing. Within 24 hours the Impartial Hearing Officer must indicate a willingness to serve as an impartial hearing officer for Lawrence School District matters or the next hearing officer will be notified.	<b>IHO Selection and Notification</b>
To be in compliance with the State Education Department Laws regarding impartial hearings and the appointments of hearing officers, the Board of Education is mandated to appoint the Impartial Hearing Officer within 24 hours of the Hearing Officer accepting an assignment. Therefore;  <b>RESOLVED</b> , the Board of Education of the Lawrence Union Free Schools District hereby elects to authorize the President of the Board of Education, or in his/her absence the Vice President of the Board of Education, as its designated Board member for the purpose of approving the appointment of an Impartial Hearing Officer from the Rotational List provided by the State Education Department.	<b>IHO Appointment</b>
Re-adoption of all Policies and Code of Ethics in effect during previous year: Implied in Education Law 1709, 2503	<b>District Policies</b>
Enclosure VII.B – The Purchasing Policy was presented for a revision.	<b>Purchasing Policy Revision</b>
Enclosure VII.C – The Concussion Management Policy was presented for a 2 <sup>nd</sup> review.	<b>Concussion Management Policy</b>
Upon motion by David Sussman, seconded by Tova Plaut and approved unanimously the consent agenda consisting of all Business and Finance items was approved as presented.	<b>Consent Agenda: Business &amp; Finance</b>
Enclosure VIII.A – Treasurer's Report-May 2015	<b>Treasurer's Report</b>

## Enclosure VIII.C – Bids

Vendor	Purpose	Amount
S & P Construction Management Inc.	Alterations at Lawrence High School and Lawrence Middle School	Base Bid A \$789,786.00  Alternate 1 \$22,786.00  Base Bid B \$84,786.00
Various	Athletic Supplies	\$73,580.78
Thermo Tech	Lawrence Middle School Boiler Gas Conversion	Base Bid A \$375,950
Various	Music Supplies	\$17,205.52
Advantage Music	Rental of Music Instruments	\$1064 (for the rental of 17 individual instruments)
Gil Breines Music	Repair of Musical Instruments (STRINGS)	\$2079.05 (150 string instrument repairs)
Lewis Music	Repair of Musical Instruments (BRASS/WOODWIND)	\$1291.00
Advantage Music	Sheet Music	39% Discount
LaRoma Construction Corporation	Small General Construction	Cost Per Man Hour/Mechanic: \$95.00 Cost Per Man Hour/Apprentice: \$84.00 Mark Up: 15%
Amend Food Services Equipment for Middle School Bid to \$38,145.22; originally approved for \$29,656.50 at 6/15/2015 Board meeting.		

## Bids

Enclosure VIII.D.1 - New York Plumbing, \$400,000, Sandy emergency repairs

**Encumbrances Over  
\$50,000**

## Enclosures VIII.E.1 a through s

- a. Black Box Network Services, Maintenance Services Agreement, MITEL Telephone System, 7/1/2015-6/30/2016
- b. CBIZ, Fixed Asset Reporting and Valuation & Inventory Updating Services, 2015-2016
- c. CPI-HR, ACA Consultant, 2015-2016 school year
- d.
- e.
- f. Health Source Group, Professional Health Care Personnel, 2015-2016
- g. Independent Coach, Summer Transportation, Extension of Transportation Contract, 7/1/2015-8/31/2015
- h. J.J. Stanis and Company, Inc., Flexible Spending Account, Client Services Agreement, 2015-2016
- i. J.J. Stanis and Company, Inc., Administration Services Agreement, Self-Funded Dental Administrative Services Agreement, 2015-2016
- j. Elizabeth Montalvo, consulting services for data processing and e-school, 2015-2016 school year
- k. Omni Group, Services Agreement Reinstatement for Continuation of 403(b)/457(b) Administration Services, 2015-2016
- l. Shoreline Networks, Inc., Network Administrator, 2015-2016
- m. The Substitute Service, LLC., Certified Substitute Teachers, 2015-2016 school year
- n. Textbook Central, Agreement for Centralized Textbook Distribution Services, 2015-2016 school year
- o. Triad Group, Self-Insured Workers' Compensation Administrative Services, 2015-2016

**Business Contracts**

<p>p. US Medical Staffing, Professional Health Care Personnel, 2015-2016</p> <p>q. Whitsons School Nutrition Corp., Extension of Food Service Contract, 7/1/2015-6/30/2016</p> <p>r. S&amp;P Construction Management Inc., MS &amp; HS science rooms alterations</p> <p>s. Thermo Tech Combustion, MS boiler gas conversion project</p>	
<p>Enclosures VIII.E.2 a through iii</p> <p>a. Adler, Esther, Speech/Language therapist 2015-2016 school year</p> <p>b. All About Kids/Mid Island therapy, related services 2015-2016 school year</p> <p>c. Barrere, Elena, Speech/Language therapist 2015-2016 school year</p> <p>d. Bernstein, Jason, Physical Therapist 2015-2016 school year</p> <p>e. Bobker, Bayla, Physical Therapist 2015-2016 school year</p> <p>f. Brazil, Sheri, Occupational Therapist 2015-2016 school year</p> <p>g. Brookville Center for Children's Services, Inc. tuition for 2015-2016 school year</p> <p>h. Center for Developmental Disabilities, tuition 2015-2016 school year</p> <p>i. Center for Discovery, tuition 2015-2016 school year</p> <p>j. Devereux Foundation, tuition 2015-2016 school year</p> <p>k. DiFilippi, Nickole, ABA Therapist, 2015-2016 school year</p> <p>l. Ehrenreich, Judy, Occupational Therapist 2015-2016 school year</p> <p>m. Eisenberg, Yael, Occupational Therapist 2015-2016 school year</p> <p>n. Gallagher, Lindsey, ABA Therapist, 2015-2016 school year</p> <p>o. Gamzeh, Ronit, Occupational Therapist 2015-2016 school year</p> <p>p. Gayle E. Kligman, related services 2015-2016 school year</p> <p>q. Goldblatt, Dena, Speech/Language therapist 2015-2016 school year</p> <p>r. Gomberg, Kara, Speech/Language therapist 2015-2016 school year</p> <p>s. Guttman, Nicole, Feeding therapist 2015-2016 school year</p> <p>t. Hagedorn Little Village School, tuition 2015-2016 school year</p> <p>u. Handler, Garyn, Physical Therapist 2015-2016 school year</p> <p>v. HASC, summer program 2015</p> <p>w. Helping Hands Children's Services, ABA Therapists, 2015-2016 school year</p> <p>x. Institute for Children with Autism, ABA Therapists, 2015-2016 school year</p> <p>y. Intelligent Testing, bilingual evaluations 2015-2016 school year</p> <p>z. Islip Tutoring Service, tutoring services 2015-2016 school year</p> <p>aa. Kaplan, Brocha, Occupational Therapist 2015-2016 school year</p> <p>bb. Kaplan, Brocha, Programmatic OT, 2015-2016 school year</p> <p>cc. Keane, Lisa, ABA Therapists, 2015-2016 school year</p> <p>dd. Kearney, Ann, Audio-Verbal Therapist, 2015-2016 school year</p> <p>ee. Kestenbaum, Aviva, Speech/Language therapist 2015-2016 school year</p> <p>ff. Krasne, Meryl, Speech/Language therapist 2015-2016 school year</p> <p>gg. Lieberstein, Michael, Physical Therapist 2015-2016 school year</p> <p>hh. Lilker, Lillian, Speech/Language therapist 2015-2016 school year</p> <p>ii. Marion K. Salomon (MKSA), related services 2015-2016 school year</p> <p>jj. Martin DePorres School, tuition 2015-2016 school year</p>	<b>Curriculum/PPS Contracts</b>

kk. Mill Neck Manor School, tuition 2015-2016 school year ll. Mishkin-Michaelson, Jodi, Assistive Technology 2015-2016 school year mm. Morris, Eileen, Physical Therapist 2015-2016 school year nn. Paneth, Aviva, Physical Therapist 2015-2016 school year oo. Petti-Weber, Mary, Occupational Therapist 2015-2016 school year pp. Programs for Little Learners, ABA Therapists, 2015-2016 school year qq. QSAC, tuition 2015-2016 school year rr. Rubel, Shira, Occupational Therapist 2015-2016 school year ss. Schiowitz, Michelle, Occupational Therapist 2015-2016 school year tt. Schiowitz, Rina, Physical Therapist 2015-2016 school year uu. School for Language & Communication, tuition 2015-2016 school year vv. SCO Family of Services, tuition 2014-2015 school year ww. SCO Family of Services, tuition 2015-2016 school year xx. Seelenfreund, Michele, Occupational Therapist 2015-2016 school year yy. Stoll, Abigail, Occupational Therapist 2015-2016 school year zz. Summit School, Jamaica Estates, tuition 2015-2016 school year aaa. Summit School, Upper Nyack, tuition 2015-2016 school year bbb. Syosset Home Tutoring, tutoring services 2015-2016 school year ccc. United Cerebral Palsy, Nassau (UCPN), tuition 2015-2016 school year ddd. United Cerebral Palsy, Nassau (UCPN), tuition summer 2015 eee. Wasser, Osner, Speech/Language therapist 2015-2016 school year fff. Wheelock, Pamela, Vision Therapist, 2015-2016 school year ggg. Wingenfeld, Sarah, Speech/Language therapist 2015-2016 school year hhh. Zielinski, Andrea, ABA Therapists, 2015-2016 school year iii. Zimmerman, Sheri, Occupational Therapist 2015-2016 school year	
The Board of Education hereby accepts a donation of \$100 from Target to be used for the Lawrence High School.	<b>Donation</b>
The Lawrence Union Free School District Board of Education hereby adopts the Income Eligibility Guidelines for Free and Reduced Price Meals for the 2015-2016 school year, as established by the Federal Government.	<b>Income Eligibility Guidelines for Free and Reduced Price Meals</b>
Enclosure VIII.H	<b>Tax Anticipation Note</b>
Enclosure VIII.I	<b>Surplus Items</b>
Upon motion by Michael Hatten, seconded by Abel Feldhamer and approved unanimously the consent agenda consisting of all Personnel items was approved as presented.	<b>Consent Agenda: Personnel Items</b>
Enclosure IX.A.1	<b>Retirements: Professional</b>
Enclosure IX.A.2	<b>Retirements: Civil Service</b>
Enclosure IX.B.1	<b>Resignations: Professional</b>

Enclosure IX.C.1.b	<b>Discontinuance of Employment: Abolition of Position: Civil Service</b>
Enclosure IX.C.2.b	<b>Discontinuance of Employment: Termination by Reason of Abolition of Position: Civil Service</b>
Enclosure IX.D.1	<b>Leave of Absence: Professional</b>
Enclosure IX.F.1	<b>Appointments: Professional</b>
Enclosure IX.F.1.c	<b>Appointments: Professional: Approved Substitute Teachers</b>
Enclosure IX.F.2	<b>Appointments: Civil Service</b>
Enclosure IX.F.2.c	<b>Appointments: Civil Service: Approved Substitutes</b>
Enclosure IX.G.1	<b>Extra Compensation: Professional</b>
Enclosure IX.G.1.a	<b>Extra Compensation: Civil Service: Summer School Appointments</b>
Upon motion by Tova Plaut, seconded by Michael Hatten and approved unanimously the consent agenda consisting of all Administrative items was approved as presented.	<b>Consent Agenda: Administration</b>
<p><b>RESOLVED</b> that the Lawrence Union Free School District Board of Education hereby moves to approve the terms and conditions as indicated in the Stipulation of Settlement between the District and the parents of the youngster classified by the District's CSE and identified by the District as student number XXXXX8516 for the 2015-2016 school year.</p> <p><b>FURTHER BE IT RESOLVED</b>, that the Board President is authorized to make, execute and or deliver any such additional documents as may be required in connection with the foregoing.</p>	<b>Stipulation of Settlement</b>
<b>RESOLVED</b> that the Lawrence Public Schools participate in the Nassau County Directors of School Facilities Purchasing Consortium.	<b>School Facilities Purchasing Consortium</b>
<p><b>RESOLVED</b>, that for purposes of the Rules of the New York State and Local Retirement System at 2 NYCRR 315.4(b), the standard work day for the District Clerk, Mohinder Bharaj, District Treasurer, Chanchal Kumar and Auditor, Denise Longobardi appointed by the Board of Education for the time period of July 1, 2015 through June 30, 2016, is seven (7) hours; and be it further</p> <p><b>RESOLVED</b>, that the District will report days worked to the New York State and Local Employees' Retirement System based on the District's time keeping system; and be it further</p>	<b>Standard Work Day and Reporting</b>



<b>RESOLVED</b> , that this resolution will be posted on the School District website for thirty days, and that the District Clerk will submit a certified copy of this resolution and an affidavit of the posting to the Office of the State Comptroller.	
<b>RESOLVED</b> that the Board approves payment to the District Clerk for her 8.25 unused vacation days for the period beginning 7/1/2014 through to and including 6/30/2015.	<b>Employee Compensation</b>
<b>RESOLVED</b> that the Board of Education, upon the recommendations of the Superintendent of Schools, hereby grants Chanchal Kumar, District Treasurer of the Lawrence Union Free School District, an annual pay increase to \$71,000 and sick days to be increased from 10 to 12 days annually.	<b>Treasurer Pay Increase</b>
Enclosure X.F	<b>ESA MOA Principal's Secretary</b>
Enclosure X.G	<b>Employee Agreement</b>
Enclosure X.H	<b>LTA PERB Settlement Agreement</b>
The Board of Education hereby acknowledges receipt of the informational items presented.	<b>Informational Items</b>
Enclosure XI.B - Budget Summary by Function – May 2015	<b>Budget Summary by Function</b>
Enclosure XI.C - Revenue Status Report – May 2015	<b>Revenue Status Report</b>
Enclosure XI.D - Extra Classroom Activity Funds High School – May 2015 Middle School – May 2015	<b>Extra Classroom Activity Funds</b>
Enclosure XI.E	<b>CSE/CPSE Confidential Recommendations</b>
The Board entertained comments from the public at 8:24 p.m.	<b>Public Comment</b>
Upon motion by David Sussman, seconded by Michael Hatten and approved unanimously the Organizational Meeting adjourned at 8:27 p.m.	<b>Adjournment</b>

**District Clerk  
Mohinder Bharaj**