

Executive Session

The Board of School Trustees of the Southwest School Corporation met in Executive Session on Monday, December 2, 2019, at 5:00 p.m. in the Southwest School Corporation Board Room, 1502 N. Section St., Sullivan, Indiana as per I.C. 5-14-1.5-6.1(b)(1) Where authorized by federal or state statute; I.C. 5-14-1.5-6.1(b)(2)(C) Implementation of security systems; I.C. 5-14-1.5-6.1(b)(3) For discussion of the assessment, design, and implementation of school safety and security measures, plans, and systems; I.C. 5-14-1.5-6.1(b)(6), With respect to any individual over whom the governing body has jurisdiction; and I.C. 5-14-1.5-6.1(b)(9) To discuss a job performance evaluation of individual employees. All Board Members were present. Others present were Superintendent Chris Stitzle, Assistant Superintendent Jon Stuckey, and Attorney Katie Springer. The Executive Session was adjourned at 5:59 p.m.

No other items were discussed other than those advertised.

A T T E S T :

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Jon Bobbitt, Secretary

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Jerry Wilson, President

Call to Order

The Board of School Trustees of the Southwest School Corporation met in Special Session on Monday, December 2, 2019, at 6:00 p.m. in the Southwest School Corporation Board Room, 1502 N. Section St., Sullivan, Indiana. All Board Members were present. Others present included Superintendent Chris Stitzle; Assistant Superintendent Jon Stuckey; and Attorney Katie Springer.

Consideration of any Additions or Deletions to the Agenda

- A. Under Routine Business Items By Consent - Letter G – Approval of Investigation of Parent Concern – Number 11-20-1 – Regarding Policy 5517
- B. Under Routine Business Items By Consent – Letter H – Resignation – Whitney Reed – SES Aide

These two items were approved to be added upon a motion by Barb Rotramel, second by Mitzie Badger, and unanimous vote of the Board.

Disposition of Routine Business Items by Consent

Mr. Stitzle presented the Board with the following Routine Business Items by Consent:

A. Personnel Recommendations

Sullivan Elementary School

- Anna Mascari – Jackie Ridge – Leave of Absence

Sullivan High School

- Darcy Powell – Temporary Girls Track Coach

- B. Student Transfers - One transfer for tonight
- C. Donations - None
- D. Request – Craig Hendry – Unpaid Leave – February 3-7, 2020
- E. Request – Crystal Flath – Beta Leadership Summit – March 12 -13, 2020, Evansville, IN
- F. Approval of the Settlement Agreement Negotiated at November 21, 2019 Mediation

These items were approved upon a motion by Mitzie Badger, second by Jon Bobbitt, and a unanimous vote of the Board.

#### Second Reading – Neola Policies – Volume 29, No. 1

Superintendent Stitzle informed the Board this was the 2<sup>nd</sup> reading of the following Neola Policies:

Policy 1520	Employment of Administrators in Addition to Superintendent -Revised
Policy 3124	Employment Contracts with Professional Employees - Revised
Policy 1520.08	Employment of Personnel for Extracurricular Activities - New
Policy 3120.08	Employment of Personnel for Extracurricular Activities - Revised
Policy 4120.08	Employment of Personnel for Extracurricular Activities - Revised
Policy 5340.01	Student Concussions and Sudden Cardiac Arrest - Revised
Policy 8455	Coach Training - Revised
Policy 1521	Personal Background Checks and Mandatory Reporting of Convictions and Substantiated Child Abuse ( ) and Arrests - Revised
Policy 3121	Personal Background Checks and Mandatory Reporting of Convictions and Substantiated Child Abuse ( ) and Arrests - Revised
Policy 4121	Personal Background Checks and Mandatory Reporting of Convictions and Substantiated Child Abuse ( ) and Arrests – Revised
Policy 8120	Volunteers - Revised
Policy 8121	Personal Background Check – Contracted Services - Revised
Policy 8340	Request for Letter of Reference or Employment Reference - Revised
Policy 2623	Student Assessment - Revised
Policy 1619	Group Health Plans - New
Policy 1619.01	Privacy Protections of Self-Funded Group Health Plans - New
Policy 1619.02	Privacy Protections of Fully Insured Group Health Plans - New
Policy 1619.03	Patient Protection and Affordable Care Act - New
Policy 3419	Group Health Plans - Revised
Policy 3419.01	Privacy Protections of Self-Funded Group Health Plans - Revised
Policy 3419.02	Privacy Protections of Fully Insured Group Health Plans - Revised
Policy 3419.03	Patient Protection and Affordable Care Act - New
Policy 3420	Health Insurance Benefit - Delete/Rescind
Policy 4419	Group Health Plans - Revised

Policy 4419.01	Privacy Protections of Self-Funded Group Health Plans - Revised
Policy 4419.02	Privacy Protections of Fully Insured Group Health Plans - Revised
Policy 4419.03	Patient Protection and Affordable Care Act - New
Policy 5111	Determination of Legal Settlement and Eligibility for Enrollment of Students Without Legal Settlement in the Corporation - Revised
Policy 5460	Graduation Requirements - Revised
Policy 5530	Drug Prevention - Revised
Policy 8400	School Safety - Revised
Policy 5830	Student Fundraising - Revised
Policy 6605	Crowdfunding - New
Policy 9700	Relations with Special Interest Groups - Revised
Policy 6700	Fair Labor Standards Act ("FLSA") - Revised
Policy 8330	Student Records - Revised
Policy 8405	Environmental Health and Safety Issues – Indoor Air Quality, Animals in the Classroom, and Idling Vehicles on School Property - Technical Correction
AG 1521	Personal Background Check - New
AG 1521A	Reports of Arrest, Criminal Charges, Convictions and Substantiated Child Abuse or Neglect - Revised
AG 1619	Board-Sponsored Wellness Program - New
AG 1621	Federal Group Health Continuation (Cobra) - New
AG 3121	Personal Background Check - Revised
AG 3121A	Reports of Arrest, Criminal Charges, Convictions and Substantiated Child Abuse or Neglect - Revised
AG 4121	Personal Background Check - Revised
AG 4121A	Reports of Arrest, Criminal Charges, Convictions and Substantiated Child Abuse or Neglect - Revised
AG 8120	Personal Background Check - Volunteers - New
AG 8120A	Reports of Arrest, Criminal Charges, Convictions and Substantiated Child Abuse or Neglect - New
AG 8120B	Use of Unpaid Volunteer Aides - Technical Correction/Renumbered
AG 8121	Personal Background Check – Contracted Services - New
AG 8121A	Reports of Arrest, Criminal Charges, Convictions and Substantiated Child Abuse or Neglect - New
AG 8340	Providing a Reference - Revised
AG 3122.01	Drug-Free Workplace - Revised
AG 4122.01	Drug-Free Workplace - Revised
AG 3142	Procedure for Cancellation of Teacher Contracts - Revised
AG 3419	Board-Sponsored Wellness Program - New
AG 3421	Federal Group Health Continuation (COBRA) - Replacement
AG 4419	Board-Sponsored Wellness Program - New
AG 4421	Federal Group Health Continuation (COBRA) - Replacement
AG 5460A	Graduation Examination - Technical correction
AG 5830	Student Fundraising - Revised
AG 6605	Crowdfunding - New
AG 9700	Fundraising by Charitable Organizations - Revised
AG 6700	Fair Labor Standards Act ("FLSA") - New
AG 8600B	Bus Safety Procedures - Revised/Renumbered
AG 8600C	Transportation for Special Education Students - Delete/Renumbered
AG 8605	Bus Safety Procedures - Revised/Renumbered
AG 8606	Transportation for Special Education Students - Delete/Renumbered
Form 1521F1	Pre-Employment Requirements - New
Form 1521F2	Request for a Criminal History Records Check - New

Form 1521F3	Expanded Criminal History Check and Expanded Child Protection Index Check Requirements Checklist - New
Form 3121F1	Pre-Employment Requirements - Revised
Form 3121F2	Request for a Criminal History Records Check - Revised
Form 3121F3	Expanded Criminal History Check and Expanded Child Protection Index Check Requirements Checklist - New
Form 4121F1	Pre-Employment Requirements - Revised
Form 4121F2	Request for a Criminal History Records Check - Revised
Form 4121F3	Expanded Criminal History Check and Expanded Child Protection Index Check Requirements Checklist - New
Form 8120F1	Volunteer Release Form - Revised
Form 8120F2	Request for a Criminal History Records Check - New
Form 8120F3	Expanded Criminal History Check and Expanded Child Protection Index Check Requirements Checklist - New
Form 8121F1	Contracted Services Release Form - New
Form 8121F2	Request for a Criminal History Records Check - New
Form 8121F3	Expanded Criminal History Check and Expanded Child Protection Index Check Requirements Checklist - New
Form 7430F5	Notice to Staff Members – Revised

These policies were approved as presented upon a motion by Barb Rotramel, second by Jon Bobbitt, and unanimous vote of the Board.

#### Determine Date, Time and Location for Board Reorganization Meeting in January

Upon a motion by Mitzie Badger, second by Mike Eslinger, and unanimous vote of the Board, Wednesday, January 15, 2020, at 6:00 p.m. was the date set for the Board Reorganization Meeting.

#### Approval of Corporation Bus Drivers New Daily Rate

The Corporation Bus Drivers new daily rate was set at \$80.00 per day effective January 1, 2020, upon a motion by Jon Bobbitt, second by Mitzie Badger, and unanimous vote of the Board.

#### Up-Coming Dates: Meetings, School Activities, Community Activities, Other

- December 20, 2019 – Last Day of School before Christmas Vacation
- December 23, 2019, December 24, 2019 & December 25, 2019 – SWSC Office Closed
- December 31, 2019 & January 1, 2020 – SWSC Office Closed
- January 6, 2020 – School Resumes

#### Adjournment

Upon call for further business and there being none, the meeting was adjourned at 6:04 p.m.

A T T E S T :

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Jon Bobbitt, Secretary

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Jerry Wilson, President