

Executive Session

The Board of School Trustees of the Southwest School Corporation met in Executive Session on Wednesday, November 20, 2019, at 4:30 p.m. in the Southwest School Corporation Board Room, 1502 N. Section St., Sullivan, Indiana as per I.C. 5-14-1.5—6.1(b)(1) Where authorized by federal or state statute; I.C. 5-14-1.5-6.1(b)(3) For discussion of the assessment, design, and implementation of school safety and security measures, plans, and systems; I.C.5-14-1.5-6.1(b)(6), With respect to any individual over whom the governing body has jurisdiction; and I.C.5-14-1.5-6.1(b)(9) To discuss a job performance evaluation of individual employees. All Board Members were present except Jon Bobbitt who was present via phone. Others present were Superintendent Chris Stitzle, Assistant Superintendent Jon Stuckey, Attorney Katie Springer; and school patron Jamie Dugan. The Executive Session was adjourned at 6:14 p.m.

No other items were discussed other than those advertised.

A T T E S T :

Jon Bobbitt, Secretary

Jerry Wilson, President

Call to Order

The Board of School Trustees of the Southwest School Corporation met in Regular Session on Wednesday, November 20, 2019, at 6:18 p.m. in the Southwest School Corporation Board Room, 1502 N. Section St., Sullivan, Indiana. All Board Members were present except Jon Bobbitt. Others present included Superintendent Chris Stitzle; Assistant Superintendent Jon Stuckey; Attorney Katie Springer; Treasurer Michele Hazelrigg; Teacher Crystal Flath; Lynne Arnett, Mike Caton, Andy Kerr and Jeff Butler from Sodexo; Jim Dotson, SRO Officer; and Cassy Tiefel representing the Sullivan Daily Times.

Consideration of any Additions or Deletions to the Agenda

- A. Letter J – Under Routine Business Items by Consent – Request – Jacqueline Ridge – Leave of Absence
- B. Letter K - Under Routine Business Items by Consent – Request – Justin Ridge – Leave of Absence

These two items were approved to be added upon a motion by Mitzie Badger, second by Mike Eslinger, and 4-0 vote of the Board.

Approval of Minutes

Minutes for the Regular Meeting on October 24, 2019, were approved upon a motion by Mike Eslinger, second by Barb Rotramel, and a 4-0 vote of the Board.

Treasurer's Report and Approval of Claims

The Treasurer's Report for the period ending October 31, 2019, was presented to the Board. Superintendent Stitzle read the Treasurer's Report. Claims in the amount of \$342,876.90 for the period of October 25, 2019 to October 31, 2019 and claims in the amount of \$485,736.43 for the period of November 1, 2019 to November 20, 2019 for a total of \$829,700.83 for the period of October 25, 2019 to November 20, 2019 were presented. The Treasurer's Report and Claims were approved upon a motion by Barb Rotramel, second by Mike Eslinger, and a 4-0 vote of the Board. Claim #2 in the amount of \$1087.50 was approved upon a motion by Mitzie Badger, second by Barb Rotramel, and a vote of 3-0, 1 abstention, by the Board.

Disposition of Routine Business Items by Consent

Mr. Stitzle presented the Board with the following Routine Business Items by Consent:

A. Recommendations

CARLISLE ELEM & MIDDLE SCHOOL & SULLIVAN MIDDLE SCHOOL

Lori Markle

Stephanie Wilhelm's Leave of Absence

SULLIVAN MIDDLE SCHOOL

Scott Andritsch

Soccer Coach

Kyle Perkinson

Girls Basketball Volunteer

Clark Golish

Girls Basketball Volunteer

Caleb Pirtle

Boys 7th & 8th Grade Basketball Volunteer

SULLIVAN HIGH SCHOOL

Blaine Powell

PE Aide

B. Retirements

David Bright - SHS Aide – Effective December 20, 2019

Missy Ridge – SES Teacher – Effective the end of the 2019-20 School Year

C. Resignations

Claudia Hancock – Substitute Bus Driver

Rhonda Van Meter – Stephanie Wilhelm's Leave of Absence

D. Approval of Substitute Teachers

Anna Mascari

James Shrum

E. Acceptance of Donations

Carlisle Elementary Middle School

Anonymous - \$1000 – Teacher Supplies

Sullivan Middle School

Duke Energy - \$41.68

Sullivan Elementary

Rich & Connie Cole - \$200 – Kindergarten

- F. Student Transfer Requests – 3 Requests
- G. Request – Kevin Cross – Leave of Absence
- H. Request – Sarah Lewis – Leave of Absence
- I. Request – Stacy Hollis – Theatrical Camp/ Performance – June 21-28, 2020
- J. Request – Jacqueline Ridge – Leave of Absence
- K. Request – Justin Ridge – Leave of Absence

These items were approved upon a motion by Mike Eslinger, second by Mitzie Badger, and a 4-0 vote of the Board.

First Reading – Neola Policies – Volume 29, No. 1

Superintendent Stitzle informed the Board this was the first reading of the proposed Neola Policies, Volume 29, No. 1. No action was required at this time.

Policy 1520	Employment of Administrators in Addition to Superintendent -Revised
Policy 3124	Employment Contracts with Professional Employees - Revised
Policy 1520.08	Employment of Personnel for Extracurricular Activities - New
Policy 3120.08	Employment of Personnel for Extracurricular Activities - Revised
Policy 4120.08	Employment of Personnel for Extracurricular Activities - Revised
Policy 5340.01	Student Concussions and Sudden Cardiac Arrest - Revised
Policy 8455	Coach Training - Revised
Policy 1521	Personal Background Checks and Mandatory Reporting of Convictions and Substantiated Child Abuse () and Arrests - Revised
Policy 3121	Personal Background Checks and Mandatory Reporting of Convictions and Substantiated Child Abuse () and Arrests - Revised
Policy 4121	Personal Background Checks and Mandatory Reporting of Convictions and Substantiated Child Abuse () and Arrests – Revised
Policy 8120	Volunteers - Revised
Policy 8121	Personal Background Check – Contracted Services - Revised
Policy 8340	Request for Letter of Reference or Employment Reference - Revised
Policy 2623	Student Assessment - Revised
Policy 1619	Group Health Plans - New
Policy 1619.01	Privacy Protections of Self-Funded Group Health Plans - New
Policy 1619.02	Privacy Protections of Fully Insured Group Health Plans - New
Policy 1619.03	Patient Protection and Affordable Care Act - New
Policy 3419	Group Health Plans - Revised

Policy 3419.01	Privacy Protections of Self-Funded Group Health Plans - Revised
Policy 3419.02	Privacy Protections of Fully Insured Group Health Plans - Revised
Policy 3419.03	Patient Protection and Affordable Care Act - New
Policy 3420	Health Insurance Benefit - Delete/Rescind
Policy 4419	Group Health Plans - Revised
Policy 4419.01	Privacy Protections of Self-Funded Group Health Plans - Revised
Policy 4419.02	Privacy Protections of Fully Insured Group Health
Plans - Revised	
Policy 4419.03	Patient Protection and Affordable Care Act - New
Policy 5111	Determination of Legal Settlement and Eligibility for Enrollment of Students Without Legal Settlement in the Corporation - Revised
Policy 5460	Graduation Requirements - Revised
Policy 5530	Drug Prevention - Revised
Policy 8400	School Safety - Revised
Policy 5830	Student Fundraising - Revised
Policy 6605	Crowdfunding - New
Policy 9700	Relations with Special Interest Groups - Revised
Policy 6700	Fair Labor Standards Act ("FLSA") - Revised
Policy 8330	Student Records - Revised
Policy 8405	Environmental Health and Safety Issues – Indoor Air Quality, Animals in the Classroom, and Idling Vehicles on School Property - Technical Correction
AG 1521	Personal Background Check - New
AG 1521A	Reports of Arrest, Criminal Charges, Convictions and Substantiated Child Abuse or Neglect - Revised
AG 1619	Board-Sponsored Wellness Program - New
AG 1621	Federal Group Health Continuation (COBRA) - New
AG 3121	Personal Background Check - Revised
AG 3121A	Reports of Arrest, Criminal Charges, Convictions and Substantiated Child Abuse or Neglect - Revised
AG 4121	Personal Background Check - Revised
AG 4121A	Reports of Arrest, Criminal Charges, Convictions and Substantiated Child Abuse or Neglect - Revised
AG 8120	Personal Background Check - Volunteers - New
AG 8120A	Reports of Arrest, Criminal Charges, Convictions and Substantiated Child Abuse or Neglect - New
AG 8120B	Use of Unpaid Volunteer Aides - Technical Correction/Renumbered
AG 8121	Personal Background Check – Contracted Services - New
AG 8121A	Reports of Arrest, Criminal Charges, Convictions and Substantiated Child Abuse or Neglect - New
AG 8340	Providing a Reference - Revised
AG 3122.01	Drug-Free Workplace - Revised
AG 4122.01	Drug-Free Workplace - Revised
AG 3142	Procedure for Cancellation of Teacher Contracts - Revised
AG 3419	Board-Sponsored Wellness Program - New
AG 3421	Federal Group Health Continuation (COBRA) - Replacement
AG 4419	Board-Sponsored Wellness Program - New
AG 4421	Federal Group Health Continuation (COBRA) - Replacement
AG 5460A	Graduation Examination - Technical correction
AG 5830	Student Fundraising - Revised
AG 6605	Crowdfunding - New
AG 9700	Fundraising by Charitable Organizations - Revised
AG 6700	Fair Labor Standards Act ("FLSA") - New

AG 8600B	Bus Safety Procedures - Revised/Renumbered
AG 8600C	Transportation for Special Education Students - Delete/Renumbered
AG 8605	Bus Safety Procedures - Revised/Renumbered
AG 8606	Transportation for Special Education Students - Delete/Renumbered
Form 1521F1	Pre-Employment Requirements - New
Form 1521F2	Request for a Criminal History Records Check - New
Form 1521F3	Expanded Criminal History Check and Expanded Child Protection Index Check Requirements Checklist - New
Form 3121F1	Pre-Employment Requirements - Revised
Form 3121F2	Request for a Criminal History Records Check - Revised
Form 3121F3	Expanded Criminal History Check and Expanded Child Protection Index Check Requirements Checklist - New
Form 4121F1	Pre-Employment Requirements - Revised
Form 4121F2	Request for a Criminal History Records Check - Revised
Form 4121F3	Expanded Criminal History Check and Expanded Child Protection Index Check Requirements Checklist - New
Form 8120F1	Volunteer Release Form - Revised
Form 8120F2	Request for a Criminal History Records Check - New
Form 8120F3	Expanded Criminal History Check and Expanded Child Protection Index Check Requirements Checklist - New
Form 8121F1	Contracted Services Release Form - New
Form 8121F2	Request for a Criminal History Records Check - New
Form 8121F3	Expanded Criminal History Check and Expanded Child Protection Index Check Requirements Checklist - New
Form 7430F5	Notice to Staff Members - Revised

Consideration of Capital Improvements/Equipment

Superintendent Stitzle presented the Board with the proposed purchase of equipment from Awards & More for STEM Classes:

CO2 Laser Engraver
Metal Etcher
Table Saw
Drill Press
Inventory

This was approved upon a motion by Barb Rotramel, second by Mitzie Badger and a 4-0 vote of the Board.

Miscellaneous Business

A. Reports by Administrators and/or Board Members

- Sodexo Presentation & Update

Up-Coming Dates: Meetings, School Activities, Community Activities, Other

- November 27, 28 & 29, 2019 – Thanksgiving Vacation – No School – SWSC Offices Closed.
- December 5, 2019 – Band Christmas Concert featuring SHS, SMS, and Carlisle Bands – 7:00 pm
- December 10, 2019 – Carlisle Christmas Program Grades K-8 – 6:30 pm
- December 10 – SES Christmas Program for Grades K, 1, 2 –

- 7:00 pm
- December 11 – SES Christmas Program for Grades K 3-5
- 7:00 pm
- December 12 – SHS Play - "The Holiday Channel, Christmas Movie Wonderthon"
- December 14 – SHS Play - "The Holiday Channel, Christmas Movie Wonderthon"
- December 18, 2019 – SHS & SMS Choral Christmas Program – 7:00 pm
- December 20, 2019 – Last Day of School before Christmas Vacation
- January 6, 2020 – School Resumes

Adjournment

Upon call for further business and there being none, the meeting was adjourned at 6:52 p.m.

A T T E S T :

Jon Bobbitt, Secretary

Jerry Wilson, President