

Executive Session

The Board of School Trustees of the Southwest School Corporation met in Executive Session on Wednesday, September 18, 2019, at 4:30 p.m. in the Southwest School Corporation Board Room, 1502 N. Section St., Sullivan, Indiana as per I.C. 5-14-1.5-6.1(b)(1), Where authorized by federal or state statute; I.C. 5-14-1.5-6.1(b)(2)(D), For discussion of the assessment, design, and implementation of school safety and security measures, plans, and systems; 5-14-1.5-6.1(b)(6), With respect to any individual over whom the governing body has jurisdiction; 5-14-1.5-6.1(b)(9), To discuss a job performance evaluation of individual employees; 5-14-1.5-6.1(b)(10)(B), Consider applications; and 5-14-1.5 – Section 6.1(c), A final action must be taken at a meeting open to the public. All Board Members were present. Others present were Superintendent Chris Stitzle, Assistant Superintendent Jon Stuckey, Attorney Katie Springer, and David Reynolds and Addie Hanchett representing Policy Analytics. The Executive Session was adjourned at 6:00 p.m.

No other items were discussed other than those advertised.

A T T E S T :

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Jon Bobbitt, Secretary

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Jerry Wilson, President

Call to Order

The Board of School Trustees of the Southwest School Corporation met in Regular Session on Wednesday, September 18, 2019, at 6:02 p.m. in the Southwest School Corporation Board Room, 1502 N. Section St., Sullivan, Indiana. All Board Members were present. Others present included Superintendent Chris Stitzle; Assistant Superintendent Jon Stuckey; Attorney Katie Springer; Treasurer Michele Hazelrigg; teachers Lisa Ridge, Lynn Norris, Alison Lane and Audrey Badger; Hal Davis and Lynne Arnett from Sodexo; retired Bus Driver Don Dubree; school patron Stephanie Dubree; Beth Drake and Mike Drake representing Casey's Kicks; and Cassy Tiefel representing the Sullivan Daily Times.

Special Presentation – Casey's Kicks

Alison Lane along with Beth and Mike Drake presented Mr. Stitzle with checks for each SWSC school on behalf of Casey's Kicks.

Retirement Recognition

Superintendent Stitzle informed the Board that tonight we would like to recognize retiring school bus driver Don Dubree and thank him for his 33 years of service to the students, staff and parents of the Southwest School Corporation. Mr. Stitzle presented Mr. Dubree with a Resolution of Appreciation.

Consideration of any Additions or Deletions to the Agenda

- A. Addition - Under Routine Business Items By Consent – Letter I – Request Janice Smith – Leave of Absence

B. Addition - Under Routine Business Items By Consent – Letter J – Request  
Justin Ridge – Leave of Absence – Coaching Assignment

These two items were approved to be added upon a motion by Jon Bobbitt, second by Mitzie Badger, and unanimous vote of the Board.

Approval of Minutes

Minutes for the Regular Meeting on August 14, 2019, Barb Rotramel second by Mitzie Badger, and unanimous vote of the Board approved Special Board Meeting on September 4, 2019, and the Special Board Meeting on September 16, 2019, upon a motion.

Treasurer's Report and Approval of Claims

The Treasurer's Report for the period ending August 31, 2019, was presented to the Board. Superintendent Stitzle read the Treasurer's Report. Claims #30609 to #30620 in the amount of \$121,842.35, claims #100000 to #100004 in the amount of \$24,277.83, claims #100005 to #100025 in the amount of \$339,774.54, claims #100026 to #100078 in the amount of \$774,751.76 for a total of \$1,231,771.48 for the period of August 15, 2019 to September 18, 2019 were presented. The Treasurer's Report and Claims were approved upon a motion by Jon Bobbitt, second by Barb Rotramel, and unanimous vote of the Board. Claim #30608 in the amount of \$675.00 was approved upon a motion by Jon Bobbitt, second by Mitzie Badger, and a vote of 4-0-1 by the Board.

Disposition of Routine Business Items by Consent

Mr. Stitzle presented the Board with the following Routine Business Items by Consent:

A. Personnel Recommendations

Carlisle Elementary/Middle School/Sullivan Middle School

Rhonda Van Meter                      Stephanie Wilhelm – Leave of Absence

Sullivan Middle School

Tyra Minks Pirtle                      Dance Team Volunteer

Sullivan High School

Camil Catlin                      Laura Cross's Leave of Absence

B. Student Transfer Requests – 2 requests in Board Packet

C. Approval of Substitute Teachers

- Tim Lueking
- Donna Roehm – Pending Criminal History

D. Resignations

- Jess Kennedy – SHS Asst. Cheer Coach
- Ryan Walters – Assistant Technology Director

E. Donations

Carlisle School

- Cash - \$200 – Anonymous
- Check - \$140 – Anonymous
- Cash - \$315.20 – PTO Sno Cone Sales

F. Request – Stephanie Wilhelm – Leave of Absence

G. Request – Dr. Jenkins – Community Service/PSAT Day - October 30, 2019

H. Request – Julie Meeks – Girls Skills Camp Grades K-3 – Saturdays in November & December 2019 – Cost \$25.00

I. Request Janice Smith – Leave of Absence

J. Request Justin Ridge – Leave of Absence – Coaching Assignment

These items were approved upon a motion by Jon Bobbitt, second by Mike Eslinger, and unanimous vote of the Board.

Adoption of the 2020 Advertised Budget and Adoption of all 2020 Budget Resolutions

Superintendent Stitzle informed those present that the 2020 Budget and related Resolutions had been properly advertised and now needed to be approved by the Board as follows:

- Approval and Adoption of the Advertised 2020 Budget
- Approval of Capital Project Fund, CPF Plan, and Adoption of “Resolution to Adopt the 2020 Capital Projects Fund Plan”
- Approval of Bus Replacement Fund, Bus Replacement Plan and Adoption of “Resolution to Adopt the 2020 Bus Replacement Fund Plan”
- Adoption of “Resolution for Fall Budget Hearing”
- Adoption of “Rainy Day Transfer Resolution”
- Adoption of “2020 Budget Transfer Resolution”
- Adoption of Resolution to Transfer from “Education Fund” to “Operations Fund”

These were approved upon a motion by Mike Eslinger, second by Mitzie Badger, and unanimous vote of the Board.

Approval of the Transfer of Funds to Food Service Account

Superintendent Stitzle informed the Board that during the last IDOE Food Audit the corporation was directed to transfer funds for any inactive student lunch balances. After a complete auditing by Mrs. Hazelrigg the amount needed to transfer is \$10,344.25. Mr. Stitzle recommended this be transferred be made from the Education Fund to the Food Service Account. This was approved upon a motion by Barb Rotramel, second by Jon Bobbitt, and unanimous vote of the Board.

## Miscellaneous Business

### A. Reports by Administrators and/or Board Members

- Krista Wells – SMS Middle School Counselor – Choose Love
- Sodexo Update
- Enrollment Update
  - CES = 189
  - CMS = 74
  - SES = 649
  - SMS = 308
  - SHS = 513
  - Total = 1733

This is up 14 from last year, 28 from projected enrollment.

### Up-Coming Dates: Meetings, School Activities, Community Activities, Other

- September 25, 26, & 27, 2019 – Nature's Classroom – CES
- September 25, 2019 – SMS Raft Trip
- September 26, 2019 – Carlisle Raft Trip
- October 2, 3, & 4, 2019 – Nature's Classroom – SES
- October 4, 2019 – End of First Grading Period
- October 9, 2019 – Board Meeting – 6:00 PM
- October 14-18, 2019 – Fall Break – No School – Classes Resume – October 21, 2019

### Adjournment

Upon call for further business and there being none, the meeting was adjourned at 6:29 p.m.

A T T E S T :

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Jon Bobbitt, Secretary

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Jerry Wilson, President