

Executive Session

The Board of School Trustees of the Southwest School Corporation met in Executive Session on Wednesday, February 20, 2019, at 5:00 p.m. in the Southwest School Corporation Board Room, 1502 N. Section St., Sullivan, Indiana as per I.C. 5-14-1.5-6.1(b)(1) Where authorized by federal or state statute; I.C. 5-14-1.5-6.1(b)(2)(C) Implementation of security systems; I.C. 5-14-1.5-6.1(b)(3) For discussion of the assessment, design, and implementation of school safety and security measures, plans, and systems; I.C. 5-14-1.5-6.1(b)(6), With respect to any individual over whom the governing body has jurisdiction; and I.C. 5-14-1.5-6.1(b)(9) To discuss a job performance evaluation of individual employees. All Board Members were present. Others present were Superintendent Chris Stitzle, Assistant Superintendent Jon Stuckey, and Attorney Katie Springer. The Executive Session was adjourned at 6:00 p.m.

No other items were discussed other than those advertised.

A T T E S T :

Secretary

President

Call to Order

The Board of School Trustees of the Southwest School Corporation met in Regular Session on Wednesday, February 20, 2019, at 6:05 p.m. in the Southwest School Corporation Board Room, 1502 N. Section St., Sullivan, Indiana. All Board Members were present. Others present included Superintendent Chris Stitzle; Assistant Superintendent Jon Stuckey; Attorney Katie Springer; teachers Lisa Ridge, Audrey Badger and Chad LeDune; Lynne Arnett and Mike Caton representing Sodexo; Treasurer Michele Hazelrigg; and Harold Bosstick representing the Sullivan Daily Times.

Special Presentation

Chad LeDune gave a Stem Presentation.

Consideration of any Additions or Deletions to the Agenda

Superintendent Stitzle asked for the following additions to the Agenda:

These two additions were approved upon a motion by Jerry Wilson, second by Mitzie Badger and unanimous vote of the Board.

- A. Under Routine Business Items by Consent – Letter M - Professional Development – Conscious Discipline Training – Chicago, IL – March 1, 2019 and March 2, 2019.
- B. New Business – Letter C – Consideration of Capital Improvements.
- C. New Business – Letter D – Consideration of Non-Certified Compensation

These items were added upon a motion by Barb Rotramel, second by Mitzie Badger, and unanimous vote of the Board.

Approval of Minutes

Minutes for the Regular Meeting on January 9, 2019 and the Board of Finance Meeting on January 9, 2019, were approved upon a motion by Jon Bobbitt, second by Mitzie Badger, and unanimous vote of the Board.

Treasurer's Report and Approval of Claims

The Treasurer's Report for the period ending January 31, 2019, was presented to the Board. Superintendent Stitzle read the Treasurer's Report. Claims #29667 to #29756 in the amount of \$881,136.30; claims #29757 to #29785 in the amount of \$370,084.53; claims #29786 to #29787 in the amount of \$19,289.89; claims #29788 to #29873 in the amount of \$842,327.64; for a total of \$2,114,333.36 for the period of January 1, 2019, through February 21, 2019 were presented. The Treasurer's Report and Claims were approved upon a motion by Mike Eslinger, second by Mitzie Badger, and unanimous vote of the Board.

Disposition of Routine Business Items by Consent

Mr. Stitzle presented the Board with the following Routine Business Items by Consent:

A. Resignations

- Samantha Unger & Ashley Unger – Carlisle 7th & 8th Grade Girls' Basketball
- Katie Akers – 5th Grade – Carlisle Elementary School
- Tara Gallion – SHS & SMS Music
- Eva Cassidy – 5th Grade Carlisle Elementary School – Effective end of the 2018-19 school year.

B. Retirements

- Joni Weeks – Carlisle Music & Band

C. Personnel Recommendations

Sullivan High School

Retta Lindsey

Mrs. Courtney Hiatt LOA

D. Approval of Substitute Teachers

- Shauna Coulson
- Elizabeth Garrett
- Retta Lindsey

E. Donations

CARLISLE SCHOOL

- Donation of \$400.00 for school lunch program.

SULLIVAN MIDDLE SCHOOL

- WhiteTails Unlimited \$400 to SMS Archery Program delivered by Mark Hiatt.
- F. Request – Lela Earley – Sullivan Lady Arrows – Softball Clinic – Friday, April 19, 2019.
- G. Request – Kurt Hauger – Girls Soccer Camp at St. Mary of Woods – July 8 -10, 2019
- H. Request – Tony Steimel – Golden Arrow Youth Baseball Camp – March 16, 2019
- I. Request – Chad LeDune – Gift Card Resolution

WHEREAS, in effort to promote participation in our Vex Robotics Contest for the Southwest School Corporation to be held on February 9, 2019; and

WHEREAS, the Superintendent/Building Principal/or Treasurer may purchase \$50.00 gift cards for this event not to exceed a total of \$200.00 and NOW

THEREFORE, BE IT RESOLVED that the Board authorize the purchase of above items for the Southwest School Corporation Vex Robotics Contest. Adopted this 20th day of February 2019

- J. Request – Rachel Dudley – Leave of Absence
- K. Request – Julie Meeks – Girls Basketball Camp – Grades K-3 – April 16, 2019 – May 9, 2019
- L. Professional Development – Brian Irwin and Ryan Walters – May 5, 2019 – May 7, 2019 – Sandusky, OH
- M. Professional Development – Conscious Discipline Training – Chicago, IL – March 1, 2019 and March 2, 2019.

SES: Samantha Phegley, Allyson Wegner, Jessica Whitkanack, Allison Lane - CES: Glenda Jones, Laura Beller, Jessica Springer.

These items were approved upon a motion by Jon Bobbitt, second by Mitzie Badger, and unanimous vote of the Board.

Review/Approval of the ECA SA-5 and SA-6 Reports for 7-1-18 to 12-31-18

Superintendent Stitzle informed the Board they needed to acknowledge/approve that the ECA's have completed their SA-5 and SA-6 reports for the period of 7/1/18-12/31/18. These are compiled reports that show all expenditures and revenue for the period. Mrs. Hazelrigg has reviewed all of these and they balance. In addition, they submit their monthly funds reports and bank reconciliations to Mrs. Hazelrigg so that and we ensure they are balanced each month of the year. This was approved upon a motion by Barb Rotramel, second by Jon Bobbitt, and unanimous vote of the Board.

Review/Approval of Purchasing/Procurement Policy

Superintendent Stitzle notified the Board that as per State Board of Accounts, the Board had received the correction action required of the SWSC and the

Greene-Sullivan Special Ed Co-Op. He recommended adoption the Greene-Sullivan Co-Op Purchasing/Procurement Policy as provided. This was approved upon a motion by Mitzie Badger, second by Mike Eslinger, and unanimous vote of the Board.

Consideration of Capital Improvements

Mr. Stitzle asked for approval to seek bids for restroom improvements at Sullivan High School. Hafer and Associates have prepared documents to proceed with this process. This was approved upon a motion by Jon Bobbitt, second by Mitzie Badger, and unanimous vote of the Board.

Consideration of Non-Certified Compensation

Superintendent Stitzle stated he was seeking Board approval to allow non-certified staff to have paid time off for 2 hour delays and eLearning days. This would become effective on Thursday, February 21, 2019. (All non-certified – bus drivers, bus aides, secretaries, classroom aides). This change was approved upon a motion by Barb Rotramel, second by Mitzie Badger, and unanimous vote of the Board.

Miscellaneous Business

Reports by Administrators and/or Board Members

- Update on Potential Capital Improvements
 - Concrete Work – Softball & Soccer Completed – Moved to Baseball (75% Done)
 - Baseball Backstop – (85% Completed)
 - Bleachers for Soccer, Softball, & Baseball – Ready for Shipment & Installation
 - SHS Auditorium Safety Improvements – Partial Completed – Curtains on Order
 - SHS Science Classroom Renovation – Drawings still in Progress – Est. \$900,000
 - SHS Restroom Renovation - Drawings still in Progress – Est \$240,000
 - SHS Commons Restroom/Re-designed Teacher’s Lounge & Band/Choir – Est. \$485,000
 - SHS Baseball Restrooms - Drawings Completed – Proceed with Quotes/PUT ON HOLD – Look at Renovating existing restrooms between Baseball and Football
 - Restroom Renovations @ Soccer, Softball, & Tennis – Drawings Completed – Estimate Troy Pearison Construction - \$72,000 – Need Additional Quotes
 - Carlisle Piping – ESTIMATE - \$360,000 – Do over 3 years
 - Carlisle Roof Leaks – Repairs estimated at \$28,000 by ARP/Martin-Riley – Scheduled for January – 90% Complete
- Sodexo Update – Lynne Arnett & Mike Caton
- February 1, 2018 Count Day Report
 - CES = 189
 - CMS = 63
 - SES = 622
 - SMS = 289
 - SHS = 522

 - TOTAL = 1685

➤ FALL COUNT = 1719 - DOWN 34

• E-Learning Day Attendance

	<u>2/15</u>	<u>2/18</u>
➤ SES =	93%	94%
➤ SMS =	94%	94%
➤ SHS =	94%	90%
➤ CES =	95%	94%
➤ CMS =	95%	98%

Up-Coming Dates: Meetings, School Activities, Community Activities, Other

- Friday, March 8, 2019 – End of Third Nine Weeks Grading Period.
- Wednesday, March 20, 2019 – School Board Meeting.
- Friday, March 22, 2019 – No School – Possible Make-Up Day.
- Monday, March 25, 2019 – Friday, March 29, 2019 – Spring Break – No School.

Adjournment

Upon call for further business and there being none, the meeting was adjourned at 6:50 p.m.

A T T E S T :

Jon Bobbitt, Secretary

Jerry Wilson, President