

Executive Session

The Board of School Trustees of the Southwest School Corporation met in Executive Session on Wednesday, December 19, 2018, at 5:30 p.m. in the Southwest School Corporation Board Room, 1502 N. Section St., Sullivan, Indiana as per I.C. 5-14-1.5-6.1(b)(1) Where authorized by federal or state statute; I.C. 5-14-1.5-6.1(b)(2)(C) Implementation of security systems; I.C. 5-14-1.5-6.1(b)(3) For discussion of the assessment, design, and implementation of school safety and security measures, plans, and systems; I.C. 5-14-1.5-6.1(b)(6), With respect to any individual over whom the governing body has jurisdiction; and I.C. 5-14-1.5-6.1(b)(9) To discuss a job performance evaluation of individual employees. All Board Members were present. Others present were Superintendent Chris Stitzle, Assistant Superintendent Jon Stuckey, and Attorney Katie Springer. The Executive Session was adjourned at 5:58 p.m.

No other items were discussed other than those advertised.

A T T E S T :

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Secretary

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President

Call to Order

The Board of School Trustees of the Southwest School Corporation met in Regular Session on Wednesday, December 19, 2018, at 6:00 p.m. in the Southwest School Corporation Board Room, 1502 N. Section St., Sullivan, Indiana. All Board Members were present. Others present included Superintendent Chris Stitzle; Assistant Superintendent Jon Stuckey; Attorney Katie Springer; Principal Tara Jenkins, Glenda Jones, Dustin Hitt, and Samantha Phegley; Assistant Principals Allyson Wegner and Sarah Hannon; teachers Lisa Ridge, Audrey Badger and Crystal Flath; Lynne Arnett and Mike Caton representing Sodexo; Treasurer Michele Hazelrigg; school patrons Danny Ridge, Brian Hazelrigg, Bob Arnett, and Alan Badger; and Harold Bosstick representing the Sullivan Daily Times.

Consideration of any Additions or Deletions to the Agenda

Superintendent Stitzle asked for the following additions to the Agenda:

- A. Addition – Under New Business – Letter G – Resolution – Permission to Pre-Write Vendor Checks.
- B. Addition – Under New Business – Letter H – Approval to Cancel Checks Over Two Years Old.

These two additions were approved upon a motion by Jerry Wilson, second by Mitzie Badger and unanimous vote of the Board.

## Approval of Minutes

Minutes for the Regular Meeting of the Regular Board Meeting of November 14, 2018, were approved upon a motion by Barb Rotramel, second by Mitzie Badger, and unanimous vote of the Board.

## Treasurer's Report and Approval of Claims

The Treasurer's Report for the period ending November 30, 2018, was presented to the Board. Superintendent Stitzle read the Treasurer's Report. Claims #29501 to #29532 in the amount of \$413,183.25 and claims #29533 to #29632 in the amount of \$2,180,289.51 for a total of \$2,593,472.76 for the period of November 15, 2018 through December 19, 2018 were presented. The Treasurer's Report and Claims were approved upon a motion by Jerry Wilson, second by Jon Bobbitt, and unanimous vote of the Board.

## Disposition of Routine Business Items by Consent

Mr. Stitzle presented the Board with the following Routine Business Items by Consent:

### A. Resignation

- Josh Wood – JV Baseball Coach

### B. Personnel Recommendations

#### CARLISLE ELEMENTARY- MIDDLE SCHOOL

Lana Powell	5 <sup>th</sup> & 6 <sup>th</sup> Grade Girls Basketball
Jenna Smith	5 <sup>th</sup> & 6 <sup>th</sup> Grade Girls Basketball - Volunteer

#### SULLIVAN HIGH SCHOOL

##### 2019-2020

Blaine Powell	Football – Head Coach
Mike Caton	Football – Def. Coordinator & Asst. Varsity
David Hunt	Football – Off. Coordinator & Asst. Varsity
Mark Stoltz	Football – Specialties & B-Team
Ryan Vernelson	Football – Volunteer
BJ Howard	Football – Volunteer
Ron Shake	Football – Volunteer
Steve Drake	Football – Volunteer
Scott Gambill	Football – Volunteer
Corey Freels	Football – Volunteer
Justin Ridge	Girls Golf – Head Coach
Kim Rinck	Volleyball – Head Coach
Samantha Unger	Boys & Girls Cross Country – Head Coach
Caleb Unger	Boys & Girls Cross Country – Volunteer
Perry Thomas	Boys Soccer – Head Coach
Bryon Montgomery	Boys Soccer – Asst. Coach
Oni Leone	Boys Soccer – Volunteer
Kurt Hauger	Girls Soccer – Head Coach
Cobie Harrison	Girls Soccer – Asst. Coach
Raymond Secrest	Girls Soccer – Volunteer
Carlos Guzman	Girls Soccer – Volunteer
Katy Booker	Girls Soccer – Volunteer
Harrie "Ben" Kirk	Boys Tennis – Volunteer
Jamie Dugan	Boys Tennis – Volunteer

Jeff Lookebill  
Larry Crynes

Boys Tennis – Volunteer  
Baseball – Volunteer 2018-2019

Southwest School Corporation

Amy Cobb  
Tina Thacker

Substitute Bus Driver  
Substitute Bus Driver

C. Approval of Substitute Teachers

- Brandee Owings
- Maria Padgett
- Carrie Roberts
- Seth Whitman – Pending Criminal History
- Katha Market

D. Donations

Carlisle Elementary School

- Peabody Coal - \$950.00 – Nature's Classroom

Sullivan High School

- Hoosier Energy - \$1000 – STEM Activities

Sullivan Middle School

- County Wide Service Center \$75 for Archery

E. Approval of eLearning Day on January 2, 2019 to Makeup Day Missed on November 15, 2018.

These items were approved upon a motion by Jerry Wilson, second by Barb Rotramel, and unanimous vote of the Board.

Determine Date, Time and Location for Board Reorganization Meeting in January

Mr. Stitzle informed the Board they are required to reorganize and elect new officers by January 15, 2019. It was his recommendation to schedule this meeting for Wednesday, January 9, 2019. Following the regular meeting on this night, we will need to have a Board of Finance Meeting to elect a Board of Finance. This recommendation was approved upon a motion by Jerry Wilson, second by Jon Bobbitt, and unanimous vote of the Board.

Approval of Teacher Appreciation Grant Payments

Mr. Stitzle stated that the Southwest School Corporation was awarded \$50,731.29 for the Teacher Appreciation Grant for the 2017-18 school year. Teachers receiving a highly effective rating received \$540.85 and Teachers receiving an effective rating received \$432.68. The Corporation paid social security and retirement on these amounts. Approval to pay the Appreciation Grant Payments was approved upon a motion by Jerry Wilson, second by Mitzie Badger, and unanimous vote of the Board.

Consideration of Dual Credit Teacher Stipends

Mr. Stitzle asked the Board for approval of Dual Credit Teacher Stipends of \$500 per class if teachers are fully certified to teach dual credit and \$200 per class if teachers are able to teach dual credit on a waiver. These are the same amounts

approved by the Board last year. This is allowable per IC 20-28-9-1.5(a). This request was approved upon a motion by Mitzie Badger, second by Jerry Wilson, and unanimous vote of the Board.

#### Consideration of Non-Certified Staff Stipends

The Board was presented with suggested stipends for our non-certified staff, based on 2017-18 employment. The stipends would range from \$150 to \$500 based on role, responsibility, length of work day, and number of days worked. This was approved upon a motion by Jerry Wilson, second by Mitzie Badger, and unanimous vote of the Board.

#### Approval of Contracted Bus Routes and Contracts – July 1, 2019 through June 30, 2023

The Board was presented with proposed contracts for contracted bus drivers for the period July 1, 2019 through June 30, 2023. The Board would continue contracted services with the following bus drivers:

Irene Anderson	Angie Crabb
Jerry Bowen	Jim Pirtle
Mary Bowen	Rodney Pirtle
Ronnie Cole	Mary Stuller

These contracts were approved upon a motion by Jerry Wilson, second by Mitzie Badger, and unanimous vote of the Board.

#### Consideration of Capital Improvements

Superintendent Stitzle asked the Board for approval of the following Capital Improvements: Carlisle Elementary & Middle School – Roof Improvements – ARP - \$28,000. This was approved upon a motion by Jerry Wilson, second by Barb Rotramel, and unanimous vote of the Board.

#### Resolution – Permission to Pre-Write Vendor Checks

Superintendent Stitzle presented the Board with a Resolution to Pre-Write Vendor Checks. This Resolution was approved upon a motion by Barb Rotramel, second by Jerry Wilson, and unanimous vote of the Board.

#### Approval to Cancel Checks Over Two Years Old

Mr. Stitzle asked approval to cancel checks over two years old – Check #21916, issued 2-29-16 to Verizon Wireless in the amount of \$1,748.94. This request was approved upon a motion by Jerry Wilson, second by Mitzie Badger, and unanimous vote of the Board.

#### Miscellaneous Business

##### Reports by Administrators and/or Board Members

- School Letter Grade Reports – All Principals presented their letter grades for 2017-2018 – Carlisle Elementary – A, Carlisle Middle School A; Sullivan Elementary School – B; Sullivan Middle School – C; and Sullivan High School – B. Mr. Stitzle noted that we certainly celebrate our success, but felt the grades are not always a true indication of the success of our schools.

- Sodexo Update – Mike Caton and Lynne Arnett gave brief up-dates on both maintenance and cafeteria services.
- Special Presentation – Mr. Stitzle presented Grant Bryant with a Certificate and Resolution of Appreciation to recognize his years’ of service as a Board Member. The Resolution will become part of the Minutes.

Up-Coming Dates: Meetings, School Activities, Community Activities, Other

- December 21, 2018 – Last Day of School before Christmas Vacation
- December 24, 2018, December 25, 2018 & December 26, 2018 – SWSC Office Closed
- December 31, 2018 & January 1, 2019 – SWSC Office Closed
- January 2, 2019 – eLearning Day – No School for Students
- January 3, 2019 – School Resumes

Adjournment

Upon call for further business and there being none, the meeting was adjourned at 6:42 p.m.

A T T E S T :

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Secretary

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President