

Executive Session

The Board of School Trustees of the Southwest School Corporation met in Executive Session on Wednesday, September 19, 2018, at 5:00 p.m. in the Southwest School Corporation Board Room, 1502 N. Section St., Sullivan, Indiana as per I.C. 5-14-1.5-6.1(b)(1), Where authorized by federal or state statute; I.C. 5-14-1.5-6.1(b)(2)(D), For discussion of the assessment, design, and implementation of school safety and security measure, plans, and systems; I.C. 5-14-1.5-6.1(b)(6), With respect to any individual over whom the governing body has jurisdiction; I.C. 5-14-1.5-6.1(b)(9), To discuss a job performance evaluation of individual employees; I.C. 5-14-1.5-6.1(b)(10)(B), Consider applications; and I.C. 5-14-1.5-6.1(c), A final action must be taken at a meeting open to the public. All Board Members were present. Others present were Superintendent Chris Stitzle, Assistant Superintendent Jon Stuckey, Twin Rivers Director Brandon Small, and Attorney Katie Springer. Grant Bryant left the meeting at 5:05 pm. The Executive Session was adjourned at 5:56 p.m.

No other items were discussed other than those advertised.

A T T E S T :

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Barbara Rotramel, Secretary

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Grant Bryant, President

Call to Order

The Board of School Trustees of the Southwest School Corporation met in Regular Session on Wednesday, September 19, 2018, at 6:01 p.m. in the Southwest School Corporation Board Room, 1502 N. Section St., Sullivan, Indiana. All Board Members were present except Grant Bryant. Others present included Superintendent Chris Stitzle; Assistant Superintendent Jon Stuckey; Attorney Katie Springer; Principal Dustin Hitt; teachers Krista Wells and Audrey Badger; Mike Caton and Lynne Arnett representing Sodexo; Treasurer Michele Hazelrigg; and Harold Bosstick representing the Sullivan Daily Times.

Middle School Counselor

Mr. Hitt introduced Mrs. Krista Wells, the new SWSC Middle School Counselor. She explained her role and how it will work with the Lilly Counseling Grant.

Consideration of any Additions or Deletions to the Agenda

Mr. Stitzle asked for the following additions to be made to the Agenda:

- A. Under New Business – Letter H - Consideration of Southwest School Corporation to Become a Member of TIPS Cooperative Purchasing Program.
- B. Under Routine Business Items by Consent – Letter I – Approval of MOU Between PACE and the Southwest School Corporation.
- C. Under Routine Business Items by Consent – Letter J – Approval of Gift Card Resolution for Sullivan High School – Suicide Awareness

Participation.

These items were added upon a motion by Barb Rotramel, second by Jon Bobbitt and a 4-0 vote of the Board.

#### Approval of Minutes

Minutes for the Regular Meeting of the Regular Board Meeting August 15, 2018, and the Special Board Meeting on September 5, 2018, were approved upon a motion by Jon Bobbitt, second by Mitzie Badger, and a 4-0 vote of the Board.

#### Treasurer's Report and Approval of Claims

The Treasurer's Report for the period ending August 31, 2018, was presented to the Board. Superintendent Stitzle read the Treasurer's Report. Claims #29093 to #29128 in the amount of \$481,621.23 and claims #29129 to #29243 in the amount of \$859,708.50 for a total of \$1,341,329.73 for the period of August 16, 2018, through September 19, 2018, were presented. The Treasurer's Report and Claims were approved upon a motion by Jon Bobbitt, second by Mitzie Badger, and a 4-0 vote of the Board.

#### Disposition of Routine Business Items by Consent

Mr. Stitzle presented the Board with the following Routine Business Items by Consent:

##### A. Personnel Recommendations

###### Sullivan Middle School

Cara Graves

BETA sponsor

###### Southwest School Corporation

Darcie Wall

Sub Bus Driver

Austen Powell

Student Yard Technician

##### B. Student Transfer Requests

9 Transfers for Approval

##### C. Approval of Substitute Teachers

Crystal McCammon

Tabitha Keene – Pending Receipt of Criminal History Check

Kristie Bledsoe

##### D. Resignations - NONE

##### E. Donations

###### Carlisle Elementary School

Nature's Classroom

Anonymous

\$1,215

Sullivan Elementary School

Library:

In memory of Beth McKinley                      \$ 25.00

Art Class Donation:

Tri Kappa                                              \$100.00

- F. Request – Dr. Jenkins – Community Service/PSAT/ Ivy Tech Field Trip - October 10, 2018
- G. Request – Julie Meeks – Girls Skills Camp – November 3, 2018 – December 1, 2018
- H. Approval of Employee Wellness Program in Partnership With Sodexo
- I. Approval of MOU Between PACE and the Southwest School Corporation.
- J. Approval of Gift Card Resolution for Sullivan High School – Suicide Awareness Participation.

These items were approved upon a motion by Barb Rotramel, second by Mitzie Badger, and a 4-0 vote of the Board.

Adoption of the 2019 Advertised Budget and Adoption of all 2019 Budget Resolutions.

Superintendent Stitzle informed those present that the 2019 Budget and related Resolutions had been properly advertised and now needed to be approved by the Board as follows:

- Approval and Adoption of the Advertised 2019 Budget
- Approval of Capital Project Fund, CPF Plan, and Adoption of “Resolution to Adopt the 2019 Capital Projects Fund Plan”
- Approval of Bus Replacement Fund, Bus Replacement Plan and Adoption of “Resolution to Adopt the 2019 Bus Replacement Fund Plan”
- Adoption of “Resolution for Fall Budget Hearing”
- Adoption of “Rainy Day Transfer Resolution”
- Adoption of “2019 Budget Transfer Resolution”

These items were approved upon a motion by Mitzie Badger, second by Barb Rotramel, and a 4-0 vote of the Board.

Adoption of Resolution to Establish New Funds

Superintendent Stitzle read the proposed Resolution to Establish New Funds. This Resolution was approved upon a motion by Mitzie Badger, second by Jon Bobbitt, and a 4-0 vote of the Board. A Copy is attached to the Minutes.

### Resolution to Establish the “Education Fund”

Superintendent Stitzle read the proposed Resolution to Establish the “Education Fund”. This Resolution was approved upon a motion by Barb Rotramel, second by Mitzie Badger, and a 4-0 vote of the Board. A Copy is attached to the Minutes.

### Resolution to Establish the “Operations Fund”

Superintendent Stitzle read the proposed Resolution to Establish the “Operations Fund”. This Resolution was approved upon a motion by Jon Bobbitt, second by Barb Rotramel, and a 4-0 vote of the Board. A Copy is attached to the Minutes.

### Resolution to Establish Transfers from “Education Fund” to “Operations Fund”

Superintendent Stitzle read the proposed Resolution to Establish Transfers from the “Education Fund” to the “Operations Fund”. This Resolution was approved upon a motion by Mitzie Badger, second by John Bobbitt, and a 4-0 vote of the Board. A Copy is attached to the Minutes.

### Consideration of E-Learning Days

Superintendent Stitzle stated he was seeking Board approval to use E-Learning Days on built in make-up days for any cancellation of school. This request was approved upon a motion by Jon Bobbitt, second by Mitzie Badger, and a 4-0 vote of the Board.

### Consideration of Capital Improvements

Superintendent Stitzle presented the Board with the following proposed projects to be paid from General Obligation Bonds:

Carlisle Freezer – \$37,265 – B & B Foods

Concrete Work – Baseball, Softball, & Soccer

- Troy Pearson Construction - \$62,200
- 4 C’s Concrete and Construction - \$72,375

Baseball Backstop

- AALCO \$49,800
- Custom Net - \$64,815

Baseball, Softball, & Soccer Bleachers

- Option #1 - \$113,185 – Southern Bleacher Co.

B & B Foods was awarded the bid for the Carlisle Freezer, Troy Pearson Construction was awarded the bid for the concrete work for Baseball, Softball, Soccer, AALCO was awarded the bid for the baseball backstop, and Southern Bleacher Co was awarded the bid for Baseball, Softball & Soccer Bleachers upon a motion by Jon Bobbitt, second by Barb Rotramel, and a 4-0 vote of the Board.

## Consideration of Southwest School Corporation to Become Member of TIPS Cooperative Purchasing Program

Superintendent Stitzle informed those present that TIPS is a national purchasing cooperative offering competitively solicited contracts to education, government, and nonprofit agencies, saving them both time and money. TIPS provides a proven, streamlined process that eliminates the purchasing stress for Members. This request was approved upon a motion by Mitzie Badger, second by Jon Bobbitt, and a 4-0 vote of the Board.

## Miscellaneous Business

- Sodexo Update

Lynne Arnett & Mike Caton gave reports

- Enrollment Update

Mr. Stitzle gave an up-dated report

### Enrollment – As of September 14, 2018 – COUNT DAY

- CES – 199
- CMS - 66
- SES - 620
- SMS - 291
- SHS - 540
- Total = 1716
- That is 18 students more than last year – 66 more than estimate!!

- ISBA – Barb Rotramel

Barb shared sessions from ISBA conference, which included Michael Dorn, Graduation Pathways, and School Safety.

She also shared that the Carlisle Lions Club was conducting Vision screening at all Southwest School Corporation Schools.

She shared how pleased she was with grounds at the Carlisle School and mentioned how many complements she received during the PTO Fall Festival and thanked the Sodexo Staff.

- Board Members – Thoughts on School Tours

All Board Member shared how pleased they were with the look of the buildings and grounds.

## Up-Coming Dates: Meetings, School Activities, Community Activities, Other

- September 26, 27, & 28, 2018 – Nature's Classroom – CES.
- September 26, 2018 – SMS Raft Trip.
- September 27, 2018 – Carlisle Raft Trip.
- October 3, 4, & 5, 2018 – Nature's Classroom – SES.
- October 9, 2018 – End of First Grading Period.
- October 10, 2018 – Board Meeting – 6:00 PM.
- October 15-19, 2018 – Fall Break – No School – Classes Resume – October 22, 2018.

Adjournment

Upon call for further business and there being none, the meeting was adjourned at 6:38 p.m.

A T T E S T :

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Barbara Rotramel, Secretary

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Grant Bryant, President