

Executive Session

The Board of School Trustees of the Southwest School Corporation met in Executive Session on Wednesday, December 16, 2020, at 4:45 p.m. in the Southwest School Corporation Board Room, 1502 N. Section St., Sullivan, Indiana as per I.C. 5-14-1.5-6.1(b)(1), Where authorized by federal or state statute; I.C. 5-14-1.5-6.1(b)(2)(C), Implementation of security systems; I.C. 5-14-1.5-6.1(b)(3), For discussion of the assessment, design, and implementation of school safety and security measures, plans, and systems; 5-14-1.5-6.1(b)(6), With respect to any individual over whom the governing body has jurisdiction; and 5-14-1.5-6.1(b)(9), To discuss a job performance evaluation of individual employees. All Board Members were present. Others present were Superintendent Chris Stitzle, Assistant Superintendent Jon Stuckey, Attorney Katie Springer, Principal Samantha Phegley, Assistant Principal Allyson Wegner, and Teacher Jessica Whitkanack. The Executive Session was adjourned at 6:10 p.m.

No other items were discussed other than those advertised.

A T T E S T :

Secretary

President

Call to Order

The Board of School Trustees of the Southwest School Corporation met in Regular Session on Wednesday, December 16, 2020, at 6:12 p.m. in the Southwest School Corporation Board Room, 1502 N. Section St., Sullivan, Indiana. All Board Members were present. Others present included Superintendent Chris Stitzle, Assistant Superintendent Jon Stuckey; Attorney Katie Springer; Principal Samantha Phegley; Assistant Principals Bryan Strain and Allyson Wegner; teachers Lisa Ridge, Audrey Badger, Kristen Wilson, Arika Nicol, Jessica Whitkanack, Paul Retseck, Jackie Ridge, Brandy Gentry, Jennifer Lincoln, Jennifer Gibbs, Ashleigh Lewis, Jamie Faulk, Rachel Dudley, and Erin Pinkston; Technology Coordinator Brian Irwin; Asst. Technology Tim Roberts; Mike Caton and Lynne Arnett representing Sodexo and B. J. Hargis representing the Sullivan Daily Times.

Consideration of any Additions or Deletions to the Agenda

Superintendent Stitzle asked if there were any additions, deletions, or corrections to the Agenda. There were none.

Approval of Minutes

Minutes for the Regular Meeting on November 18, 2020 were approved upon a motion by Jerry Wilson, second by Mike Eslinger, and a 5-0 vote of the Board.

Treasurer's Report and Approval of Claims

The Treasurer's Report for the period ending November 30, 2020, was presented to the Board. Superintendent Stitzle read the Treasurer's Report. Claims #101911 to #101937 in the amount of \$254,420.55 for the period of November 19, 2020 to November 30, 2020 and claims #101938 to #102005 in the amount of \$1,743,822.46 for the period of December 1, 2020 to December 16, 2020 for a total of \$1,999,235.51 for the period of November 19, 2020 to December 16, 2020 were presented. The

Treasurer's Report and Claims were approved upon a motion by Mike Eslinger, second by Jerry Wilson, and a 5-0 vote of the Board. Claim #101943 in the amount of \$992.50 was approved upon a motion by Jon Bobbitt, second by Mitzie Badger, and a 4-0-1 vote of the Board.

Disposition of Routine Business Items by Consent

Mr. Stitzle presented the Board with the following Routine Business Items by Consent:

1. Resignation

- Jessica Parrish – Bus Aide

2. Retirements

- Cindy Ferree – SES - 2nd Grade Teacher
- Tracy Vandergriff – SWSC Payroll Clerk/Deputy Treasurer

3. Personnel Recommendations

SULLIVAN ELEMENTARY SCHOOL

Bailey Gaskins Assistant 5th & 6th Grade Cheer Coach

SOUTHWEST SCHOOL CORPORATION

Collin Murphy Bus Aide

4. Approval of Substitute Teachers

- Kaitlyn Booker – Pending Receipt of License
- Stephanie Sater
- Sarah Waterman - Pending Receipt of License

E. Donations

Carlisle Elementary & Middle School

Anonymous - \$108.00 – Book Fees

Sullivan Middle School

Duke Energy \$41.68

Sullivan High School

Sullivan Co. Farm Bureau Inc. - \$400 – FCCLA
Sullivan Co. Farm Bureau Inc. - \$400 – FFA
Western Indiana Credit Union - \$1500 – Student Activities Fund

F. Approval to Cancel Outstanding Checks Which Are Two Years Old

G. Request – Leave of Absence – Samantha Unger

H. Request – Leave of Absence – Sarah Haney

These items were approved upon a motion by Mike Eslinger, second by Jerry Wilson, and a 5-0 vote of the Board.

Up-Dates to Back to School Plans

Mr. Stitzle presented for Board the up-dated school schedule

1. Possible Changes to Elementary Schedule 2nd semester (Options)
 - 4/1 Schedule
 - Early Release
 - Virtual Planning Day with Coverage
 - Virtual Teachers Absorbing Quarantined Students
2. Grades 6-12 remain on 4/1 schedule
3. 14 day quarantine will remain place per Sullivan County Health Department. This will be revisited in January.
5. Transportation of Athletes to Events By Parents.

Color Coded Athletics – Per Sullivan County Health Department

Goal is to reduce community spread of Covid-19 while allowing athletic competitions and extra-curricular activities to continue.

Social distancing with households sitting together and separating from other household units is required.

Wearing a mask at all times is required. Athletic competitors may remove mask during active competition. While on the bench or not in the game, athletes should socially distance and wear masks.

Sullivan High School and Sullivan Middle/Elementary School:

Blue: Up to 300 tickets will be available for purchase. Priority sale will be made to parents/guardians/siblings and close family members of students and coaches actively participating in the event. Band permitted if safety precautions followed.

Yellow: Athletic teams, cheer, and dance will be allowed to participate. No band. Up to 4 tickets per participant for parents/guardians/siblings.

Orange: Athletic teams only. No cheer or dance or band. Up to 4 tickets per player for parents/guardians/siblings.

Red: Athletic teams only. No cheer or dance or band. Up to 2 tickets per player for parents/guardians only.

Carlisle Elementary:

Blue: Up to 150 tickets will be available for purchase. Priority sale will be made to parents/guardians/siblings and close family members of students and coaches actively participating in the event. Band permitted if safety precautions followed.

Yellow: Athletic teams, cheer, and dance will be allowed to participate. No band. Up to 4 tickets per participant for parents/guardians/siblings.

Orange: Athletic teams only. No cheer or dance or band. Up to 4 tickets per player for parents/guardians/siblings.

Red: Athletic teams only. No cheer or dance or band. Up to 2 tickets per player for parents/guardians only.

These recommendations were approved upon a motion by Mitzie Badger, second by Mike Eslinger and a 5-0 vote of the Board.

Neola Up-Dates 31.2

Superintendent Stitzle informed the Board the following policies had been placed in draft for Board approval:

- 0100 – Definitions
- 2261 – Title 1 Services
- 2261.01 – Copy of parent Participation in Title I Programs
- 2281 – Family Involvement
- 2623.01 – Test Security Provisions for Statewide Assessments
- 5530.02 – Care of Students with Diabetes
- 5335 – Care of students with Chronic Health Conditions
- 5341 – Emergency Medical Procedures
- 5410 – Promotion, Placement, & Retention
- 6144 – Investment Income
- 6145 – Short-Term Indebtedness
- 6220 – Budget Preparation
- 6235 – Procurement – Federal Grants/Funds
- 6605 – Crowdfunding
- 8121 – Personal background Check – Contracted Services
- 8210 – School Calendar
- 8500 – Food Services
- 8600 – Transportation

He asked for a waving of second reading and Board Approval this evening. The following policies were placed in draft for Board's Approval

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I would ask for a waving of second reading and Board Approval this evening. These policies were approved upon a motion by Jerry Wilson, second by Mitzie Badger and a 5-0 vote of the Board.

Consideration of Resolution for Permission to Pre-Write Vendor Checks

Superintendent Stitzle asked for Board approval of the following Resolution:

RESOLUTION TO SCHOOL BOARD OF TRUSTEES
PERMISSION TO PRE-WRITE VENDOR CHECKS

WHEREAS, throughout the calendar year the Board of School Trustees meetings do not always coincide with the due date on normal and customary financial obligations such as utility payments and contractual payments.

WHEREAS, by law the Board is not permitted and does not intend to suffer any penalties for late payment of financial obligations.

THEREFORE BE IT RESOLVED, that the Treasurer is authorized to make payment on such financial obligations in a timely manner and present those details to the Board at the next regularly scheduled meeting

Dated this 16th day of December, 2020
BOARD OF SCHOOL TRUSTEES

This Resolution was approved upon a motion by Mike Eslinger, second by Jerry Wilson, and a 5-0 vote of the Board.

MOU Between the SSEA and SWSC Board of Trustees concerning the Required English Learner Teacher of Record Positions

Superintendent Stitzle presented the Board with the following MOU and asked for their approval:

MEMORANDUM OF UNDERSTANDING

WHEREAS, the Board of School Trustees of the Southwest Sullivan School Corporation (“Board”) and the Southwest Sullivan Education Association (“Association”) have ratified a collective bargaining agreement to be in effect from, July 1, 2019 and shall continue in full force and effect through June 30, 2021 (“2019-2021 Master Contract”); and

WHEREAS, the Board and the Association wish to add the position of English Learner (EL) Teacher of Record (TOR) for the 2020-2021 school year.

NOW THEREFORE, the Board and the Association agree to the following:

It is understood that the agreement to add the position of English Learner (EL) Teacher of Record (TOR), shall be in effect for the 2020-2021 school year. In addition, the following conditions shall still be met:

- 1) The English Learner (EL) Teacher of Record (TOR) will provide oversight of SWSC English Learner students’ Lau-required English language development (ELD) instruction. This includes:
 - Understanding of the EL student’s English Language Proficiency levels via WIDA English Language Proficiency assessments, additional progress monitoring, etc.
 - Direct supervision of a student’s English language development, instruction and supports beyond standard English Language Arts instruction.
 - Development and implementation of the Individual Learning Plan (ILP)
 - Collaboration with classroom teachers to ensure instructional and assessment is appropriate for the student at their current level of English proficiency.
 - Provide, plan, or guide professional development activities for staff on topics such as language acquisition, EL instructional best practices, data analysis, differentiation of instruction and/or assessments, etc.
- 2) Other duties may include:
 - Communication with parents with regard to their child’s English learner status via the Annual Parent Notification Letter.

- Facilitate and implement the formal monitoring process for students who have exited EL services for two years after their reclassification.
 - Provide EL expertise to case conferences for ELs with disabilities, referrals for Special Education evaluation, and any other school-based processes pertaining to EL students.
- 3) There shall be three positions hired. The amount of one thousand five hundred dollars (\$1,500.00) will be paid for each position in each building.
 - 4) Interested candidate(s) would need to complete coursework to obtain an Indiana English as a New Language or Teachers of English Learners license. All costs for this coursework and licensing exam would be covered for the interested candidate(s). The EL TOR(s) would receive a grant-funded yearly stipend.

Along with approving this MOU, Mr. Stitzle recommended the following staff to serve as EL – Teachers of Record:

Jay Phillips	EL Teacher of Record
Jackie Ridge	EL Teacher of Record
Jessica Whitkanack	EL Teacher of Record

These recommendations were approved upon a motion by Jon Bobbitt, second by Mitzie Badger, and a 5-0 vote of the Board.

Reports by Administrators and/or Board Members

- Sodexo Up-Date
- Special Presentation – Special Recognition was given to Jon Bobbitt for his 4 years of dedicated service.

Up-Coming Dates: Meetings, School Activities, Community Activities, Other

- December 18, 2020 – Last Day of School before Christmas Vacation
- December 23, 2020, December 24, 2020 & December 25, 2020 – SWSC Office Closed
- December 31, 2020 & January 1, 2021 – SWSC Office Closed
- January 4, 2021 – School Resumes
- January 13, 2021 – Regularly Scheduled Board Meeting – Reorganization of Board

Adjournment

Upon call for further business and there being none, the meeting was adjourned at 6:42 p.m.

A T T E S T :

Secretary

President