

Executive Session

The Board of School Trustees of the Southwest School Corporation met in Executive Session on Wednesday, May 13, 2020, at 5:00 p.m. in the Southwest School Corporation Board Room, 1502 N. Section St., Sullivan, Indiana as per I.C. 5-14-1.5-6.1(b)(1) Where authorized by federal or state statute; I.C. 5-14-1.5-6.1(b)(3) For discussion of the assessment, design, and implementation of school safety and security measures, plans, and systems; I.C. 5-14-1.5-6.1(b)(6), With respect to any individual over whom the governing body has jurisdiction; I.C. 5-14-1.5-6.1(b)(9) To discuss a job performance evaluation of individual employees; I.C. 5-14-1.5-6.1(b)(10)(B) Consider applications; and I.C. 5-14-1.5-6.1(c) A final action must be taken at a meeting open to the public. All Board Members were present. Others present were Superintendent Chris Stitzle, Assistant Superintendent Jon Stuckey, and Attorney Katie Springer. The Executive Session was adjourned at 5:52 p.m.

No other items were discussed other than those advertised.

A T T E S T :

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Mitzie Badger, Secretary

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Barbara Rotramel, President

Call to Order

The Board of School Trustees of the Southwest School Corporation met in Regular Session on Wednesday, May 13, 2020, at 6:00 p.m. in the Southwest School Corporation Board Room, 1502 N. Section St., Sullivan, Indiana. All Board Members were present. Others present included Superintendent Chris Stitzle; Assistant Superintendent Jon Stuckey; Attorney Katie Springer; Treasurer Michele Hazelrigg; teachers Audrey Badger and Lisa Ridge; Lynne Arnett and Mike Caton representing Sodexo; SWSC Police Chief Jim Dotson; and Cassy Tiefel representing the Sullivan Daily Times.

Consideration of any Additions or Deletions to the Agenda

Superintendent Stitzle asked for the following additions to the Agenda:

- A. Under Routine Business Items by Consent – Letter D – Cancellation of Teacher Contract with Emergency License – SMS
- B. Under Routine Business Items by Consent – Letter E – Approval of Reading Series for Sullivan Elementary School and Carlisle Elementary School

These additions were approved upon a motion by Jerry Wilson, second by Mike Eslinger and unanimous vote of the Board.

Approval of Minutes

Minutes for the Regular Meeting of the Regular Board Meeting of March 18, 2020, were approved upon a motion by Mike Eslinger, second by Mitzie Badger, and unanimous vote of the Board.



Brad Stewart	Boys Soccer – Co-Coach
Scott Andritsch	Girls Soccer – Co-Coach
Caryssa West	Girls Soccer – Co-Coach
Katy Booker	Girls Soccer – Co-Coach
Arika Nicol	Cheerleading Coach
Wes Bedwell	Football Co-Coach
Scott Gambill	Football Co-Coach
Dustin Arnett	Football Volunteer
Kenneth Arnett	Football Volunteer
Adam Ramirez	Football Volunteer
Annie McCammon	Cross Country
Tim Lueking	Cross Country Volunteer
Jeff Lookebill	Tennis Volunteer
Carl Melchert	Golf Coach

Southwest School Corporation

Derek Stitzle	Summer Yard Maintenance
Austin Powell	Summer Yard Maintenance
Braeden Nichols	Summer Tech
Maclynne Steele	Summer Tech
Cameron Walters	Summer Tech

C. Acceptance of Donations

Sullivan Middle School

Duke Energy - \$41.68 – April & May

Southwest School Corporation

Wabash Valley Community Foundation - \$2000 – Food Service Donation

D. Cancellation of Teacher Contract with Emergency License - SMS

E. Approval of Reading Series for Sullivan Elementary School & Carlisle Elementary School.

Into Reading – Houghton Mifflin Harcourt – Payable over 4 years through textbook rental

These items were approved upon a motion Jon Bobbitt, second by Mike Eslinger and unanimous vote of the Board.

Ratification and Approval of Actions Taken by Administration

- Grades for students in Grades K-8 will be recorded as either Pass (P) or Incomplete (I)
- Grades for students in Grades 9-12 will be recorded as a Letter Grade. This grade will be determined by averaging the 3<sup>rd</sup> and 4<sup>th</sup> nine weeks grades.
- Final Exams at Sullivan High School are cancelled, except for AP or Dual Credit Final Exams if required.
- Students who have not completed work during a grading period may be given the grade of Incomplete (“I”). If the incomplete work is not completed and the grade changed within 5 school days after the end of the grading period, the grade automatically becomes an “F.” The student bears the responsibility of arranging for the completion of the work.

- Sullivan High School Graduation is moved to Saturday, July 11, 2020 at 11:00 AM in SHS Gymnasium. 4 Tickets per student
- Acceptance of Cares Act Funding
- **Proposed Funding**
  - ❖ SES Classroom Reduction - 3rd grade - \$55,000 - 20-21 School Year
  - ❖ 150 Hot Spots - 24 months - \$55,000 - 20-21 & 21-22 School Year
  - ❖ Additional Counseling Services - \$36,000 - 20-21 & 21-22 School Year
  - ❖ Additional Nursing Services - \$20,000 - 20-21 & 21-22 School Year
  - ❖ Remediation Services - \$65,396.97 - 20-21 & 21-22 School Year

These items were approved upon a motion by Mitzie Badger, second by Jerry Wilson, and unanimous vote of the Board.

#### Consideration of Resolution for Tax Anticipation Draw Warrant

Due to the uncertainty of property tax payments, Superintendent Stitzle asked the Board to approve the following Resolution that would give us the flexibility to borrow money if our tax draw isn't sufficient to make necessary payments or if cash flow issues arise. This recommendation was approved upon a motion by Jon Bobbitt, second by Jerry Wilson, and unanimous vote of the Board.

#### Approval of Neola Up-Date Vol. 31 No. 1

Superintendent Stitzle reminded the Board they had received and had the opportunity to review the recommended Neola up-dates to the Southwest School Corporation Policies and Administration Guidelines through Board Docs. He asked for their approval by waiving the second reading due to the current situation with COVID-19. This recommendation was approved upon a motion by Mike Eslinger, seconded by Mitzie Badger, and unanimous vote of the Board.

#### Approval of Transition of Seamless Summer Food through June 24, 2020

Superintendent Stitzle asked for Board approval to extend the Seamless Summer Program through June 24, 2020. This would allow our Sodexo Team to provide meals at two locations within the Southwest School Corporation. The sites would be located at Sullivan High School and the Carlisle School. Food Services would end on June 24, 2020. This was approved upon a motion by Jon Bobbitt, second by Mitzie Badger, and unanimous vote of the Board.

#### Approval of the Paid Equity Waiver for School Food Service Program

Superintendent Stitzle informed the Board that using the Paid Equity Tool, all breakfast and lunch prices would require an increase for the 2020-2021 school year. He asked the Board to approve the waiver to leave breakfast and lunch prices the same as the 2019-2020 school year. This was approved upon a motion by Jerry Wilson, second by Mike Eslinger, and unanimous vote of the Board.

#### Renewal of Sodexo, Inc., as Food Service Provider

Mr. Stitzle recommended the renewal of Sodexo, Inc. as the Food Service Provider for the Southwest School Corporation for the 2020-21 school year. This will be year two of the current five-year contract. The IDOE requires an annual renewal by the School Board. This

recommendation was approved upon a motion by Jerry Wilson, second by Mitzie Badger, and unanimous vote of the Board.

#### Approval of the 2020-2021 SWSC Student Transfer Policy

The Board has been provided with an updated Student Transfer Policy for the 2020-21 school year. Sullivan Elementary School has had Grades 1, 2, 3 & 5 capped and will accept no new transfers until enrollment in those grades decrease. This Policy was approved upon a motion by Jon Stuckey, second by Jerry Wilson, and unanimous vote of the Board.

#### Approval of Student Insurance Option for the 2020-2021 School Year

Superintendent Stitzle asked the Board to approve the renewal of the student insurance provider K & K Insurance Group provided through Springer Insurance. This recommendation was approved upon a motion by Jon Bobbitt, second by Mitzie Badger, and unanimous vote of the Board.

#### Resolution – Donation of Materials and Supplies

##### RESOLUTION OF THE BOARD OF SCHOOL TRUSTEES DONATIONS OF SUPPLIES AND MATERIALS

WHEREAS, the Governor of the State of Indiana declared a public health emergency exists throughout the State of Indiana due to the coronavirus disease 2019 (COVID-19) outbreak;

WHEREAS, the Governor directed the head of all state agencies to waive, suspend, or modify any existing rule of their agency where enforcement of the rule would be detrimental to the public welfare during the public health emergency;

WHEREAS, in response to the Governor's directive the State Board of Accounts issued a memorandum on March 31, 2020, allowing school corporations to use public funds for broader statutory purposes so long as the use of the funds relates to addressing the economic burden incurred by citizens and businesses as a result of the public health emergency;

WHEREAS, supplies and materials previously purchased by the school corporation may be donated to address the economic burden incurred by citizens and businesses as a result of the public health emergency and such a donation constitutes use of public funds;

THEREFORE, BE IT RESOLVED that the Board of School Trustees approves of the donation of supplies and materials previously purchased by the school corporation for purposes related to the public health emergency if board counsel has issued a written opinion that the donation is lawful during the emergency declaration;

BE IT FURTHER RESOLVED that the Board of School Trustees authorizes the Superintendent to donate supplies and materials as established in this Resolution, subject to ratification by the Board of School Trustees at a later date.

This Resolution will be in effect only during the period of the public health emergency as declared by the Governor.

Approved on 13th of May, 2020, upon a motion by Jon Bobbitt, second by Mitzie Badger, and unanimous vote of the Board.

#### Approval of the 2021 Budget Timeline

Superintendent Stitzle presented the Board with the proposed 2021 Budget Timeline:

- August 12, 2020 – (Regularly Scheduled Meeting) Permission to publish the 2021 budget.
- August 19, 2020 - Publication in Sullivan Daily Times.
- September 2, 2020 (Special Board Meeting) – Hearing on 2021 Budget.
- September 16, 2020 (Regularly Scheduled Board Meeting) – Adopt 2021 budget

This timeline was approved upon a motion by Jerry Wilson, second by Mitzie Badger, and unanimous vote of the Board.

#### Consideration of Capital Improvements/Projects

The following Capital Improvement/Projects were presented for Board approval:

Additional Chromebooks - \$19,815.50  
 Carlisle Roof Improvements - \$23,778.00  
 SHS Science Wing Furniture - \$35,625.30

These were approved upon a motion by Jon Bobbitt, second by Mitzie Badger, and unanimous vote of the Board.

#### Miscellaneous Business

- Sodexo Up-Date
- SHS Science Wing Up-Date

#### Up-Coming Dates: Meetings, School Activities, Community Activities, Other

- Wednesday, May 20, 2020 – Last Day of School
- Saturday, May 23, 2020 – SHS Online Graduation Celebration – 2:00 PM
- Wednesday, June 17, 2020 – Regularly Scheduled Board Meeting
- Saturday, July 11, 2020 – SHS Graduation – 11:00 AM
- Wednesday, July 15, 2020 – Regularly Scheduled Board Meeting

#### Adjournment

Upon call for further business and there being none, the meeting was adjourned at 6:33 p.m.

A T T E S T :

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 Mitzie Badger, Secretary

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 Barbara Rotramel, President