

**BOOTHBAY-BOOTHBAY HARBOR COMMUNITY SCHOOL DISTRICT
SCHOOL COMMITTEE REGULAR MEETING
MINUTES
6:00 p.m., Wednesday, March 13, 2019
Boothbay Region High School Library**

Members: Larry Colcord, C , John Bertolet, Peggy Splaine, Kari Babcock, Stephanie Hawke, VC Bruce MacDonald
Administrators: Supt. Dr. Keith Laser; Principals Mark Tess, Dan Welch, Asst. Principal Tricia Campbell, Sp. Services Dir. Lisa Smith, Student Activities Dir. Allan Crocker.
Student Rep: Faith Blethen- absent
Reporter: Joseph Charpentier.

- A. Call to Order 6:03pm
- B. Adjustments to Agenda/Other Business
 - Add retirements to J
 - Add second Executive Session
- C. Approval of Minutes from previous meeting : February 27, 2019
 - MOTION Stephanie Hawks
 - SECOND Peggy Splaine
 - DISCUSSION
 - VOTE 6-0
- D. Communications
 - 1. University of Maine letter- University of Maine is changing the name of the Advanced Studies Program to Educational Specialist Degree.
- E. Public Participation
 - Emily Higgins- concerned about the G&T program, commend Mr Tess and Mrs Campbell for their options for indoor recess and Big Kids reading to Little Kids
 - Tom Perkins read a letter on behalf of Laura Perkins regarding concerns about reduced funding for G&T, also don't lose the students we already have.
 - Mark Gorey- Timing of contract and when can we expect them also concern for cyber libeling of teachers and students- Larry will update at next meeting.
 - Chip Schwehm- wants increased marketing of the schools- wants to boost website perhaps hiring a consultant and keep programming at school as high as possible to include G&T, GAPP, Independent Study and community support.
 - Sandy Wheeler- let the teachers problem solve any budget cuts before they happen
- F. Reports (See Attached)
 - 1. Chairman- Larry Colcord
 - 2. BRHS Student Report- Faith Blethen-
 - 3. Special Services/Technology- Lisa Smith-
 - 4. Boothbay Region Elementary School- Mark Tess/Tricia Campbell-
 - 5. Boothbay Region High School- Dan Welch-
 - 6. Student Activities- Allan Crocker-

7. Superintendent- Dr. Keith Laser-

G. Old Business

1. FY20 Budget Review

H. New Business

1. Adult Education- Pam Moody- updates on the Adult Ed program and budget
2. College and Career Access Program- Hannah Johnson/Janet Sprague

I. Policy Review-none

J. New Hires/Resignations-

Retirement letters received by:

Jean Cucci, Deb Chaney, Tim Rice, Diane Reed and Carol McKenna

K. Executive Session to discuss personnel pursuant to M.R.S.A. § 405 (6) (A)(1)

MOTION Peggy Splaine

SECOND Bruce MacDonald

DISCUSSION-

VOTE 6-0

TIME 8:06

Return to regular session

Time: 8:23pm

Action: none

L. Executive Session to discuss personnel pursuant to M.R.S.A. § 405 (6) (A)(1)

MOTION John Bertolet

SECOND Kari Babcock

DISCUSSION-

VOTE 6-0

TIME 8:28pm

Return to regular session

Time: 8:46 pm

Action: none

M. Announcements

Next Trustees Meeting: 5:15pm, March 20, 2019, BRHS Library

Next AOS Meeting: 5:30pm, April 9, 2019, Edgcomb Eddy School

Next CSD Meeting: 6pm, April 10, 2019, BRHS Library

N. Items requested by Board Members, community and staff to be included in the next agenda:

O. Adjournment

MOTION John Bertolet
SECOND Peggy Splaine
VOTE
Time: 8:47 pm

Board Reports:

Chairman- Larry Colcord

Reminder of joint workshop with CSD/Trustees in 3/26/19 at 6pm for Budget Review

BRHS Student Report- Faith Blethen- none

Special Services/Technology- Lisa Smith-

Update on student services and ERate applicaiton

Boothbay Region Elementary School- Mark Tess/Tricia Campbell-

Mr. Tess gave examples of the complexity of math questions being asked on the MEA BRES has had numerous Professional Development activities and opportunities throughout the 2018-2019 school year. We have done a significant amount of work to follow the *Comprehensive Needs Plan* written and approved by the state (MDOE) last year. We have worked to increase teacher use of technology in the classroom, begun the work of resetting and structuring of our RTI (Response To Intervention) process, identified building needs and collaborated on classroom instruction sharing strategies and our “bag-of-tricks” with each other. BRES staff represents a positive model of what lifelong learning is all about!

TECHNOLOGY:

Once a month the BRES staff has utilized an early release Wednesday to focus on the use of technology in their instruction. This professional development time has been facilitated by district Technology Coaches, Abby Manahan and Zach Gray. The content has consisted of giving teachers time to work with Google Drive applications including Drive, Docs, Forms, and Classroom and most recently Slides, Sheets and Sites. Teachers have been placed in the role of students to experiment with and complete activities that highlight the features of the apps. Once comfortable with the apps small group time was used to build materials to use in their instruction. There has been collaboration with high school staff that use these apps in innovative ways and they shared their experience as well as materials they created.

Additionally, we've used this early release time to a look at data that can be used to inform instruction and understand how we utilize technology across the district. The activities included a refresher on administering the NWEA test with a close look at reporting and the district-wide Brightbytes survey that informs how we are doing teaching and learning with technology.

Coming up, BRES staff will have a session on Digital Citizenship, along with continued work with Google apps into the Spring.

Our Technology Coaches in partnership with Lincoln Health’s Coulombe Center for Health

Improvement are offering a Mindful Technology Use event on Wednesday, March 27 at 5:30 in the BRHS Library. This will be for students, parents, guardians and anyone interested in how we can better manage the technology in our lives.

Teacher Workshop Day March 14th:

BRES is excited to be providing two full-day outstanding professional learning and growth opportunities for our staff. These opportunities are supported by grant funds.

* A Literacy Workshop presented by nationally recognized professional development author and teacher Katie Keier, on creating literacy communities in our classrooms and supporting struggling readers. Katie's creating a workshop for our staff that will combine the "Creating Literacy Communities" workshop and the "Making the Most of Your Time with Readers Who Struggle" workshop described below. It will be geared toward PK-3/4, but may be helpful for others as well.

Creating Literacy Communities to Nurture and Expand Our Readers

Our classrooms are communities of readers and writers, mathematicians and scientists, artists and thinkers. We come together in the fall as a diverse group of learners and spend a year growing, discovering, exploring and redefining ourselves. This is exciting work we do! Without a strong community, it is nearly impossible to effectively teach literacy. So how do we make sure our classroom communities inspire, empower, motivate and support all learners - while teaching the important curriculum and standards that are required?

We will discuss:

- structuring the classroom space to nurture and support our literacy learners,
- building community within a comprehensive literacy framework,
- supporting readers and writers identity and how teachers can help create literate identities,
- the power of read aloud, shared reading and interactive read aloud to engage children in conversations and thinking that builds community
- small groups and conferences that support and empower all readers and writers
- literacy across the curriculum

Making the Most of Your Time with Readers Who Struggle

All teachers have at least one if not several readers who struggle in their classrooms. Katie Keier will address how best to understand what is going on with striving readers in order to best meet their needs. Specific lessons will be shared spotlighting certain strategies. Learn how to transfer responsibility to students for using these strategies independently as part of a reading processing system.

*BRES is also excited to welcome Beth Ziegler, from *Great Minds* back again this year! Beth joined us last year for our March in service and received rave reviews from our staff at BRES. She will be working with staff at BRES to support math instruction and practices using the Eureka Math program. BRES math instructors will work with Beth to look at the Preparation and Customization of a Lesson.

March 15th:

Friday March 15th is a Teacher workday at BRES to focus on Professional Growth Goal work and SLOs (Student Learning Objectives). At this point in the school year staff have developed two SLOs, approved by administration and being implemented in the classrooms. The District's Steering Committee continues to meet to look at and discuss the PEPG system (Professional Evaluation Professional Growth). The majority of the staff in the CSD are in the final year of a 3-year evaluation cycle that includes development and work on Professional Growth Goals, two SLOs each year and a formal observations Summative meetings are scheduled with each staff member at the end of the cycle year to review the work and determine the individual performance rating and future evaluation cycle.

Boothbay Region High School- Dan Welch-

Congratulations to the Girls Basketball Team for winning the Class C State Championships in Bangor.

NEASC update- Mr. Welch spoke to several schools about not being a NEASC Member. 6 of the 8 asked responded with not changes in post-secondary admissions. Discussion will continue.

Making and Marketing class did a presentation today at the Superintendent's office with some school board and community members – this year the class is making sun glasses.

Nick Scott and Chip Schwehm will be having a class next year "History" of Boothbay Harbor to include signage and history of the town.

GAPP Exchange Program will be hosted this year.

Student Activities- Allan Crocker-

Girls basketball won the Class C State Championship

Boys Lacrosse Update: They have almost reached their goal of \$15000. I have advertised for a coach in house and an advertisement is going to the paper. Still not 100% sure of the number of participants.

Pitchers and catchers start on Monday.

Spring Sports numbers are low in all sports. I have requested co-op agreements with Wiscasset in all our current spring varsity sports. No penalty to withdraw the request.

Superintendent- Dr. Keith Laser-

Budget review- in good shape to date

Trustee Meeting debrief- budget review and will meet again on 3/20 before joint workshop on 3/26, Trustees budget for FY 20 is projected to be an increase where in previous years it was flat, also reviewed the 40/20 tuition rate for special education students for students outside of the CSD

Dr. Laser will be part of the professional development day at the high school on 3/15 and will be presenting Habits of Mind with Connie Manter

DOL report- most items are complete. Will need to budget for the more expensive items like protective railings/fall protection on the roof.