

DELHI USD

Request to Use School Facility

Organization or Person's Name

Contact Phone Number:

Address:

A request is hereby made for the use of the following school facility:

Deposit \$ _____

- Restrooms Needed ____ hours (\$10/hour)
- Requires on-site district employee during entire event @\$45/hour

Purpose:

Estimated Attendance:

- Security requirements (Actual Costs): (2 Guards) 25-125; (3 Guards); over 125

The facilities are requested for the following dates and times (\$45/hour employee time):

Date: _____ Open Time: _____ Lock Down Time: _____ Hours: _____

Date: _____ Open Time: _____ Lock Down Time: _____ Hours: _____

Date: _____ Open Time: _____ Lock Down Time: _____ Hours: _____

Date: _____ Open Time: _____ Lock Down Time: _____ Hours: _____

Estimated Set-up Time (\$50/hour – one hour minimum)

Tables # _____ Field Set-up and Marking (Supplies \$25) Yes No

Chairs # _____ Cafeteria Table (fold out w/bench) # _____

Configuration of Tables/Chairs (be specific attach diag. if needed)

Conditions: I hereby certify that I am an officer / person in charge of the above mentioned organization and declare that we will abide by the conditions set forth by the Delhi Unified School District. Failure to follow these conditions set by the Delhi Unified School District will result in the termination of the facility usage and loss of deposit.

Name of Organization Officer
CA ID/CA License # _____

Organization Officer's Signature

Print name of person in charge

Signature of person in charge

Complete page 2 (or back) >

Delhi USD Approval/Acceptance

Date

Cash Deposit _____
\$1,000,000 Insurance Yes ____

Rental Fee _____

Restrooms _____

Security _____

Employee Cost _____

Set-up Costs _____

Equip Rental _____

Total Fee _____

**Request is due 2 weeks prior
to event**

**All fees due 72 hours prior to
event—Cash/Cashier's
Check/Money Order**

STATEMENT OF INFORMATION**(A) Person renting facility:**

The undersigned, _____, states that, to the best of his/her knowledge, the school property for use of which application is hereby made will not be used for the commission of any crime or any act which is prohibited by law, any use which is consistent with the use of the school facility for the school purposes or interferes with the regular conduct of school or school work, any use which involves the possessions, consumption or sale of alcoholic beverages or restricted substances, including tobacco use.

The undersigned, _____, the person who is applying for the use of school property upholds and defends the Constitutions of the United States and the State of California.

OR

(B) Organization renting facility:

The undersigned, as duly authorized representative for _____, states that, to the best of his/her knowledge, the school property for use of which application is hereby made will not be used for the commission of any crime or any act which is prohibited by law, any use which is consistent with the use of the school facility for the school purposes or interferes with the regular conduct of school or school work, any use which involves the possessions, consumption or sale of alcoholic beverages or restricted substances, including tobacco use.

The undersigned further declares that _____, the organization on whose behalf he/she is applying for the use of school property upholds and defends the Constitutions of the United States and the State of California.

Signature

Date

Organization (if applicable)

Additions:

**DELHI UNIFIED SCHOOL DISTRICT
9716 HINTON AVE.
DELHI, CA 95315
(209)656-2000 x1114**