School Improvement Plan: Implementation and Monitoring Template

SMART Goal: By the end of the 2019/20 school year students in grades 9, 10, 11 at Staunton High School will demonstrate a combined average ELA proficiency of 33% or higher on the PSAT/SAT. Numbers are subject to change as current goal is based on 2018 proficiency rate of 28.7.

Worthy Target #__:
(complete a new page for each worthy target)

Measures for Worthy Target	Baseline Data	Progress Data		Progress Data		Progress Data	
Adult Practice Measure	**(Date)**	**Date (Projected)**	**Actual Results**	**Date (Projected)**	**Actual Results**	**Date (Projected)**	**Actual Results**
Student Performance Measure							

Actions for Worthy Target	Person Responsible	Implementation Timeline				Resources and Support	Progress		
		Sept–Nov.	Dec.–Feb.	March–May	June–Aug.	(e.g., money, materials, technology, partnerships)	**Completed**	**In Progress**	**Not Started**
1.A.1									
1.A.2									

Add rows as needed.

Monitoring Details		
	Adult Practices Measure	**Student Performance Measure**
Monitoring Processes What processes and procedures will we use to monitor the data?	**Review the PSAT/SAT results after the spring 2019 administration of the assessment.**	**Percentage of students who meet or exceed on the ELA portion of the PSAT/SAT. This data is reported on the IIRC.**
Monitoring Responsibility Who will have primary responsibility for ensuring the identified data is collected and monitored?	**Brett Allen and Karen Cress in conjunction with the RTI team.**	**N/A**
Recording Method(s) What format/tools will we use to collect and record the data that will be used consistently by all Leadership Teams (DLT, SLTs. ILTs)?	**Data will be recorded within the College Board database.**	**Data will be recorded within the College Board database.**
Data Management How will we ensure that there is effective and consistent use of technology, appropriate accessibility, and adequate program security to collect, analyze, share and communicate the identified data?	**School administration will receive score reports electronically.** **Presentation of assessment data will take place in the fall 2019 semester.** **Data will be assessed by appropriate departments and leadership teams.**	**Students will electronically receive score reports.**
Communication of Expectations and Results What is our identified and communicated process for communication and feedback loops between the DLT, SLT(s) and ILTs to ensure strong and effective two-way communication regarding the data?	**There is shared responsibility by specific staff across the various teams.**	**N/A**

Tasks Details *(Complete for each action.)*			
Action *(What will we do?)*	**Evidence** *(How will we know if it worked?)*		
Tasks: List the tasks in sequential order *(How will we do it?)* **We will…**	**Timeline** *(When will we do it?)*		**Person(s) Responsible/Involved** *(Who will do it?)*
	Start Date	**Completion Date**	
Administer the PSAT/SAT.	April 9, 2019	April 23, 2019	Karen Cress/HS Staff
Receive and assess results.	May 2019	May 2019	Karen Cress & Brett Allen
Distribute summary of results to staff via email.	June 2019	June 2019	Brett Allen
Presentation of results and SMART Goal to all high school staff at September SIP Day.	September 2019	September 2019	SLT Members
Monitor student progress utilizing a school wide progress monitoring assessment.	August 2019	December 2019	RTI Team / SLT/ ELA Department
Implement MTSS / RTI System school wide.	August 2019	May 2020	All Staff

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