

## School Improvement Plan: Implementation and Monitoring Template

**SMART Goal:** By the end of 2019/20 school year the chronic absenteeism rate will be 12% or lower. Numbers are subject to change as current goal is based on 2017/18 absenteeism rate of 14.95 based on SHS Summative Designation Scores Report 2018/19.

**Worthy Target #\_\_:**  
*(complete a new page for each worthy target)*

Measures for Worthy Target	Baseline Data	Progress Data		Progress Data		Progress Data	
Adult Practice Measure	(Date)	Date (Projected)	Actual Results	Date (Projected)	Actual Results	Date (Projected)	Actual Results
Student Performance Measure							

Actions for Worthy Target	Person Responsible	Implementation Timeline				Resources and Support (e.g., money, materials, technology, partnerships)	Progress		
		Sept–Nov.	Dec.–Feb.	March–May	June–Aug.		Completed	In Progress	Not Started
1.A.1									
1.A.2									

*Add rows as needed.*

<b>Monitoring Details</b>		
	<b>Adult Practices Measure</b>	<b>Student Performance Measure</b>
<p><b>Monitoring Processes</b> What processes and procedures will we use to monitor the data?</p>		
<p><b>Monitoring Responsibility</b> Who will have primary responsibility for ensuring the identified data is collected and monitored?</p>		
<p><b>Recording Method(s)</b> What format/tools will we use to collect and record the data that will be used consistently by all Leadership Teams (DLT, SLTs, ILTs)?</p>		
<p><b>Data Management</b> How will we ensure that there is effective and consistent use of technology, appropriate accessibility, and adequate program security to collect, analyze, share and communicate the identified data?</p>		
<p><b>Communication of Expectations and Results</b> What is our identified and communicated process for communication and feedback loops between the DLT, SLT(s) and ILTs to ensure strong and effective two-way communication regarding the data?</p>		

