

February Meeting Minutes 2/12/19

1. Treasurer's Report

Minutes: Budget to follow

2. Spring Clothing Order (Minutes are included after each lettered item)

a. Update from Holly

Minutes: Chris has set up an online site for the Spring Clothing order. Orders can be submitted by either returning the order form or placing the order online. The price on the site includes the upcharge.

b. Order forms will be sent out Friday, Feb 15th / Online Ordering Starts

c. Due back Monday, March 4th

Minutes: The online store will close on March 8.

d. Family Fun Night Special- Orders due Wednesday, Feb 20th (For every \$25 ordered in clothing, will receive 4 Family Fun Night tickets)

e. Samples at Family Fun Night with order forms available- When will Chris have the samples to us?

Minutes: The samples will include at least one item from each category for clothing and then a couple accessories. If someone wants to buy one of the samples that night they can. Or we could possibly auction them off.

3. Family Fun Night (Minutes are included after each lettered/numbered item)

a. Auction

i. Update from Sasha

Minutes: Things are going good. Sasha currently has 34 items for the live auction and 18 for the silent auction but more are still coming in for the silent. She hasn't received a lot of items for the bag auction yet. If they don't start coming in she asked about possibly getting some money from the PTO to purchase some items. We're hopeful that people are waiting until the last minute, but if items are needed we'll revisit. Kim's going to send out a blast on Face book reminding people that we still need bag items. We'll start setting up on Friday at 3:30 pm. And we'll get there at 1:00 pm on Saturday.

ii. Auction Budget?

iii. Daryl Weseloh will be the auctioneer. (2 bottles of water for payment)

iv. Bags and notecards are done

v. We need 3 Volunteers for Auction (2 tracking auction, 1 runner), need 2 Volunteers for Bag Auction

Minutes: PTO officers will fill in for these spots as needed.

vi. Review Checkout process

b. Raffle

- i. STEM Item- Sphero SPRK Educational Robot

Minutes: The robot was \$135. It will be \$5/card for the chance to win it.

- ii. 50/50 Raffle

Minutes: \$1 per ticket or \$10 for 12 tickets. Holly is going to work at the raffle table and then we'll have a couple people walking around selling tickets too. Holly will also have the clothing samples set up at her table. Ashley B. will help Holly.

- iii. We need posters made

Minutes: Holly will make a couple posters

c. Game/rooms - Contract has been signed and returned to Fun Services

- i. Buy Tubs for prizes?

Minutes: Kim is going to purchase a couple totes for Game Services to use to pick stuff up afterwards. And the totes can be used by Sasha for the bookfair too.

- ii. I will email teachers to ask permission to use their room for games

d. Cake Walk- Teachers- Sign-up sheet is up in the workroom

Minutes: Cake walk items can be brought in between 3:30 to 6 pm on Friday night.

e. Face Painting- Wild Styles has been confirmed

f. Classroom baskets- Teachers are working on getting items

g. Tables - ordered

h. Volunteers- FFA, Key Club, NHS, and 1 HS Volunteer (not a part of these groups)

Minutes: Approximately 20 volunteers lined up for the night. Cheri is going to create a Sign-up Genius for kitchen help and get that sent out.

i. Ticket Sales-

- i. Tickets went to town locations 2/8 and Sarah is in charge of keeping them stocked

- ii. Miner FS, Miner IGA, Hopedale Casey's

- iii. Tickets used for games and auction. 4 for \$1 in advance, 3 for \$1 at the door.

- iv. Teacher slots are full for Ticket Table

Minutes: Sarah will pick up tickets and money from the town locations for the last time on Saturday.

j. Food

- i. Update from Cheri

ii. Pork Butt will be delivered to West on Tuesday prior

iii. Horner's are smoking pork butt? **Yes**

Minutes: Everything is coming together well for the food. Right on track. Joni will bring big crockpot for the cheese. Mandy and Sasha will bring roasters.

4. February Book Fair

- a. Set-up Thursday Feb 28
- b. Preview Friday March 1
- c. Shopping Days- Mon. March 4 -Thurs. March 7
- d. Teachers will get books during this book fair.

Minutes: Teachers get their money for this one (\$430/teacher).

5. Conference Meals

- a. Conference Dates: March 4th & 5th
- b. Courtney Long and Sarah Dabney organizing meals - Soups and Sandwiches/ Italian Beef and Pulled Chicken with Salad

6. PTO Purchases

- a. Furniture for classrooms- Do we have final #s?
- b. Future purchases:
 - i. Sound System- \$13-\$15K
 - ii. Preschool Playground - gathering ideas
 - iii. Sensory Path \$1300

7. School Supply kits- Need to set dates (Joni) after school supply list from district

8. Box Tops - Have we gotten these submitted?

Minutes: Joni is working on sorting through the labels and getting them ready for submission. Deadline to submit is March 1.

9. Future Fundraisers

- a. Paint Night
- b. Penny Wars
- c. Holding off on these until after Family Fun Night

10. Fall Clothing Order wrap up.

- a. 2 out of the 5 remaining orders are good. The other 3 need to be refunded.

11. Meeting Dates - Tuesday, March 12 @ 5:00pm

Tuesday, April 9 @ 5:00pm

Tuesday, May 14 @ 5:00pm