

ANNUAL BOARD CALENDAR
BILLINGS COUNTY SCHOOL DISTRICT

Regular meetings are normally held at 5:00 p.m. MT on the second Tuesday of each month August through June. The July meeting is at 5:00 p.m. the third Tuesday. Meetings are held at the DeMores School in Medora unless otherwise planned with notice given. any change in the time or place of regular meetings is advertised in the *Billings County Pioneer* and posted at each school and on the school website under School Board/Notices of Meetings or School Board Agendas.

The following is the tentative agenda of regular business for each month. Agendas are subject to additions and deletions as necessary without prior notice. Anyone wishing to be placed on the agenda for a regular meeting should contact the business manager at 623-4363 one week before the meeting. Anyone needing special accommodations for attending a meeting should contact the above number or 1-800-366-6888 TTY or 1-800-366-6889 Voice.

JULY:

SEAT NEW BOARD MEMBERS AND ELECT OFFICERS
PRE-APPROVE BUDGET
APPROVE INVESTMENT REPORT
APPROVE BUSINESS MANAGER'S ANNUAL FINANCIAL REPORT
QUARTERLY PLEDGED ASSETS REPORT
DESIGNATE DEPOSITORIES
DESIGNATE OFFICIAL NEWSPAPER
DESIGNATE HEALTH CARE PROFESSIONAL(S) FOR PHYSICALS
DESIGNATE DOT MECHANIC FOR BUS INSPECTIONS
DESIGNATE REPRESENTATIVE TO W. RIVER STUDENT SERVICES
DESIGNATE BOARD REPRESENTATIVE ON RESP BOARD
DESIGNATE AUTHORIZED REPRESENTATIVE FOR TITLE PROGRAMS
DESIGNATE MEMBERSHIP ON STANDING COMMITTEES
DESIGNATE HOMELESS LIAISON, 504 COORDINATOR, ELL COORDINATOR, AND
BEHAVIORAL COORDINATOR
ESTABLISH CALENDAR FOR BOARD MEETINGS
POLICY REVIEW AS NEEDED
RESP REPORT

AUGUST:

REVIEW BUS ROUTES & ESTABLISH MILEAGE
APPROVE NO CHARGE TUITION AGREEMENTS
APPROVE ANNUAL CERTIFICATE OF COMPLIANCE
CALL FOR PROPANE BIDS
POLICY REVIEW AS NEEDED
RESP REPORT

SEPTEMBER:

PUBLIC MEETING REGARDING BUDGET AND FINAL BUDGET APPROVAL
PROPANE BID/QUOTES
SELECT SCHOOL BOARD CONVENTION DELEGATES
SUBMIT ANY RESOLUTIONS FOR NDSBA DELEGATE ASSEMBLY
POLICY REVIEW AS NEEDED
RESP REPORT

OCTOBER:

DISTRICT PUPIL MEMBERSHIP AND TRANSPORTATION REPORT
APPROVE FINANCIAL REPORT
QUARTERLY PLEDGED ASSETS REPORT
POLICY REVIEW AS NEEDED
NDSBA CONVENTION & ATTORNEY SEMINAR – END OF OCTOBER
SUPERINTENDENT EVALUATION
RESP REPORT

NOVEMBER:

CONVENTION DELEGATE REPORT
POLICY REVIEW AS NEEDED
FINALIZE SUPERINTENDENT EVALUATIONS
WESTERN DAKOTA ENERGY ASSOC. ANNUAL MEETING REPORT
CALL FOR FUEL OIL BIDS
RESP REPORT

DECEMBER: FUEL OIL BID/QUOTES
POLICY REVIEW AS NEEDED
APPROVE AUDIT REPORT IF COMPLETED
RESP REPORT

JANUARY: QUARTERLY PLEDGED ASSETS REPORT
APPROVE INVESTMENT REPORT
REVIEW TRANSPORTATION PAYMENTS
SELECT NEGOTIATING TEAM TO ATTEND NDSBA SEMINAR IN FEBRUARY
LEGISLATIVE REPORT--ODD YEARS
POLICY REVIEW AS NEEDED
RESP REPORT

FEBRUARY: DISCUSS STAFF NEEDS FOR COMING YEAR
DISCUSS TEACHER PLACEMENT
LEGISLATIVE REPORT-ODD YEARS
NEGOTIATIONS SEMINAR
PRINCIPAL & TEACHER NEGOTIATIONS (IF PETITIONED)
POLICY REVIEW AS NEEDED
SET ELECTION DATE, POLLING PLACES, ELECTION BOARDS
SUPERINTENDENT AND BUSINESS MANAGER EVALUATIONS
RESP REPORT

MARCH: BEGIN PROCESS FOR ANY NONRENEWALS IF NECESSARY
MARCH 1-DEADLINE FOR OPEN ENROLLMENT APPLICATIONS.
APPROVE SCHOOL CALENDAR FOR FOLLOWING YEAR
BEGIN DISCUSSION OF BUDGET NEEDS FOR FOLLOWING YEAR
LEGISLATIVE REPORT-ODD YEARS
FINALIZATION OF SUPERINTENDENT & BUS. MGR. EVALUATIONS
POLICY REVIEW AS NEEDED
CONTINUE NEGOTIATIONS WHEN NECESSARY
RESP REPORT

APRIL: APPROVE FINANCIAL REPORT
QUARTERLY PLEDGED ASSETS REPORT
SET NON-INSTRUCTIONAL STAFF WAGES FOR NEXT YEAR
DECIDE WHETHER TO BID OR NEGOTIATE BUS ROUTES (EVERY TWO YEARS) &
SET DATES FOR SAME
LEGISLATIVE REPORT-ODD YEARS
POLICY REVIEW AS NEEDED
CONTINUE NEGOTIATIONS IF NECESSARY
PRE-APPROVE TECHNOLOGY BUDGET FOR UPCOMING YEAR
APRIL 15 DEADLINE FOR FINAL NOTICE FOR ANY NONRENEWALS
NONRENEWAL HEARINGS IF NECESSARY
RESP REPORT

MAY: APPROVE LIBRARY CONTRACT, SECURITY CONTRACT, AND OUTSOURCED
MANAGED IT CONTRACTS FOR UPCOMING YEAR
POLICY REVIEW AS NEEDED
BUDGET DISCUSSION
RESP REPORT

JUNE: BUS CONTRACT NEGOTIATIONS/BID OPENING
REPORT ON ELECTION RESULTS
ESTABLISH MEETING WITH COMMISSIONERS RE: LAND USE FUNDS
REVIEW TRANSPORTATION PAYMENTS
REVIEW TUITION REPORTS (HIGH SCHOOL AND SPECIAL ED)
POLICY REVIEW AS NEEDED
RESP REPORT