

Concord Community Schools

405 S. Main St.
P.O. Box 338
Concord, MI 49237



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Notice of Job Posting
CONCORD COMMUNITY SCHOOLS
405 S. MAIN, PO BOX 338
Concord, Michigan 49237
517-524-8850

Monday, March 18, 2019

Position: 30 Day Special Education Aide with Possible Renewal (1 Position)

Starting Date: As soon as possible

Qualifications:

- Must meet NCLB requirements. Two-year Associate's Degree or passing scores on either the MTTC or Work Keys
- Able to pass basic proficiency skills test
- Work with, and take direction from a variety of adults
- Self-starter, punctual, responsible, and flexible
- Enjoy working in small group or one-to-one with children of all ages
- Must possess excellent communication skills
- Must be willing to work as part of a team

Work Ethic:

- Independent work skills
- High degree of conflict resolution skills
- High degree of organization

Duties & Responsibilities:

- Must be willing to work with student with a variety of emotional and learning disabilities
- Must work with special education and general education staff to report when accommodations need to be made for assignments to match the students' learning style
- Other duties as assigned
- Monday through Friday for 3.25 hours, schedule TBD

Rate of Pay: \$11.85 - \$13.13 hourly per CESA contract

Application

Procedure: Please submit cover letter, resume and references.
All materials may be sent electronically to:
Rebecca Hutchinson, K-8 Principal
Rebecca.hutchinson@concordschools.net

Deadline for application materials:
Thursday, March 21, 2019

This posting is in Accordance with the Provisions of the CEA Master Agreement