



R<sub>oyal</sub> A<sub>thletic</sub> B<sub>ooster</sub>

C<sub>lub</sub>

"Soaring for Success"

## **Our Mission:**

The Royal Athletic Booster Club goals and objectives:

- To build, establish and maintain RISD Falcon spirit within our student body, parent body and our local community.
- To promote and motivate attendance at Royal Athletic Events.
- To provide financial enrichment (scholarships) for Royal college-bound graduating seniors.
- To provide support and encouragement to our Royal athletics, faculty and staff.

You can support our mission by:

- Becoming an active member of the Royal Athletic Booster Club.
- Volunteering as a helper/worker at booster club sponsored activities/events.
- Purchasing booster club spirit merchandise and wearing and displaying the apparel with Falcon Pride.
- Attending all Athletic Events .



Royal Athletic Booster

Club

“Soaring for Success”

## By-Laws

### Preamble –

These By-laws have been proposed, adopted and accepted for the progress of the Royal Athletic Booster Club in the absence of locating ANY original by-laws for the club, and/or any amendments of the club’s organizational by-laws after a diligent search to locate any existing by-laws. It is, hereby, declared and determined any and all prior by-laws is null and void if a discovery is hereafter made. And will require the amendment process covered in these by-laws to include any changes to these by-laws as proposed, adopted and accepted.

### Article I: Name & Purpose

The name of the athletic booster club shall be Royal Athletic Booster Club (RABC). The purpose of this club is to provide support and assistance to the student athletes of Royal ISD and to the athletic programs in which they participate.

### Article II: Basic Policies

The following are basic policies of the Royal Athletic Booster Club (RABC):

- a. The organization shall be noncommercial, nonsectarian, and nonpartisan.
- b. The name of the organization or the names of any members in their official capacities shall not be used to endorse or promote a commercial concern or in connection with any partisan interest or for any purpose not appropriately related to promotion of the purpose of the organization.
- c. No part of the net earnings of the organization shall insure to the benefit of, or be distributable to its members, officers or other private persons except that the organization shall be authorized and empowered to reimburse expenses, to distribute qualifying athletic awards (scholarships) or payments and distributions

in furtherance of the purposes set forth in Article 1.

- d. Notwithstanding any other provision of these articles, the organization shall not carry on any other activities not permitted to be carried on (i) by an organization exempt from Federal income tax under Section 501(C)(3) of the Internal Revenue Code, or (ii) by an organization, contributions to which are deductible under Section 170(C)(2) of the Internal Revenue Code.
- e. Upon the dissolution of this organization, after paying or adequately providing for the debts and obligations of the organization, the remaining assets shall be distributed to one or more non-profit funds, foundations or organizations which have established their tax exempt status under Section 501(C)(3) of the Internal Revenue Code.
- f. The property purchased on an emergency basis from the RABC will become the property of RISD Athletic Department, subject to the rules and regulations of the District's Athletic Department.

### **III: Membership and Dues**

Membership in the RABC shall be open to parents of Royal Independent School District's students, any other interested patron or business who subscribes to the Purpose and Principles of Action as stated in Articles I and XII of these By-Laws. Membership is necessary to cast a vote at a general meeting or to hold office, but non-membership does not preclude participation in any of the activities sponsored by this organization. Membership is by family or business, but when voting occurs, each adult member of the family represented or a company representative of the business at the meeting may cast a vote. Memberships may be received at any time during the year. Memberships will not be pro-rated.

Annual membership dues will be set by the Body.

The elected Vice President (or Co-Vice Presidents) of Membership are responsible for collecting membership forms and annual dues. That person or persons will maintain a current roster of membership and will distribute the funds to the treasurer of the organization in a timely manner.

District personnel are encouraged to join as regular members, including the coaching staff.

All members of the RABC may receive a copy of the By-Laws upon request to the Secretary or the President.

### **Article IV: General Membership Meetings**

General membership meetings of the RABC shall be held at least on a monthly basis during the academic school year. Dates and times will be established by the board at its first meeting of the year (August). Five days notice shall be given if a change of date is needed.

Additional meetings of the Club may be called by the President or by a majority of the Officers; a five-days notice having been given.

The meetings will be announced by District Announcements, web page. Telephone, or other sources, i.e. membership text.

All meetings of the RABC, including committee meetings, shall be public meetings.

A quorum for the purpose of voting on motions or-elections shall consist of five (5) or more members.

Once a quorum has been established, a majority vote rules.

#### **Article V: Elections & Officers**

The officers' of RABC shall consist of a President, Vice-President, Vice-President of Membership, Vice-President of Concessions, Vice-President of Special Events/Fund Raisers, Vice-President of Public Relations, Vice President of Scholarships, Secretary, Treasurer, The Royal ISD Athletic Director Athletic Director, and Royal ISD Superintendent will serve as ex-officio members of the Board.

Additional officers may be created by the Officers as deemed necessary, but must be voted on by the general membership prior to taking office.

All officers shall be elected to a one-year term of office by a majority vote of the membership in attendance. This election shall take place at the regularly-scheduled general membership meeting in August and shall be effective on September 1<sup>st</sup>. of that year. Officers shall serve from September 1<sup>st</sup> to August 31st. for a period of one year.

At the March monthly meeting, the President shall establish a Nominating Committee focused on officers for August.

The nominating committee members shall be presented to the general membership at the April meeting.

A slate of officers for the following year shall be presented to the general membership at the August meeting; at which time additional nominations may be made from the floor. The election of officers to be concluded in the August meeting. Officers are expected to attend meetings and participate in the RABC Activities.

#### *Reasons to Remove Any Officer:*

An officer or committee member may be removed and/or replaced for failure to perform duties.

#### *Vacancies in Office:*

The President shall have the authority to nominate replacements to any vacant position

## **Article VI: Officers Duties**

### *The President shall:*

Coordinate the work of the officers and committees to stay in focus of the Purpose of this organization.

Confirm that a quorum is present at each meeting of the organization.

Preside at all meetings of the association.

Be authorized to sign on bank accounts.

### *The Vice President shall:*

Preside at all meetings in the absence of the President

Act as aide to the President

Act as head of the Audit Committee

Act as the liaison between booster clubs and other support organizations.

Develop a short and long term financial plan

Be authorized to sign on bank accounts.

### *All other Vice Presidents shall:*

Be chairman of their committees and steer their committees to accomplish the goals and purposes of the organization

Keep a good record of their activities to pass on to the next officer

### *The Secretary shall:*

Record the minutes of all meetings of the association

Keep a current copy of the By-Laws

Coordinate newsletter publication

Perform necessary club correspondence

### *The Treasurer shall:*

Have custody of all funds of the association

Keep books of account and records, including bank statements, receipts, budgets, invoices, paid receipts, and cancelled checks, for five years.

Make disbursements as authorized by the President, Executive Board, or association in accordance with the budget.

Sign on bank accounts

Present a financial statement at general meetings, Executive Board meetings, and at other times when requested by the association.

Construct a full report of the year's activities at the end of the fiscal year.

Be responsible for the maintenance of such books of account and records.

## **Article VII: Fundraisers**

Booster Club funds shall come from membership dues, concessions, and promotions. All fundraising activities must be approved by the Body before they begin.

### **Article VIII: Expenditures of Funds**

A disbursement of funds will require authorization by the body. A simple majority vote at regularly-scheduled meetings will decide disbursements. Or, on an emergency basis only, the majority via phone canvass of the officers may be completed and a majority vote will decide disbursements.

### **Article IX: Relationship to School**

All activities and programs of the RABC, insofar as they bear on students of the school, shall be under the supervision of the school. Furthermore, careful attention shall be given to the operation of club activities to insure compliance with rules of the University Interscholastic League (UIL) and the policies of Royal ISD.

The Superintendent of Royal ISD and/or the Athletic Director of Royal High School shall have the privilege to raise concerns for the enhancement of RISD mission.

### **Article X: Amendments**

The procedure for amending these By-Laws will be as follows:

- a. Proposed changes will then be submitted to the general membership at a regularly-scheduled meeting. Voting on the proposed changes may not occur until the next regularly-scheduled meeting.
- b. A majority of those members present is necessary to effect change.
- c. The change will become effective immediately, unless otherwise indicated.

### **Article XI: Principles of Action**

The RABC shall undertake (but not be limited to) the following activities:

- a.. Provide a forum for parents and patrons to meet together to provide support for The students in the athletic programs of RISD
- b Direct fundraising activities to support the athletic programs of RISD students.
- c. Provide scholarships each year for outstanding seniors who meet the requirements as set by The RABC Scholarship Committee. No Exceptions!.

### **Article XII: Rules and Order**

"Robert's Rules of Order - Revised" shall be the authority for parliamentary proceedings of all meetings, unless they are inconsistent with these bylaws or conflict with special rules of order that the club adopts.

*Established* \_\_\_\_\_

Approved by: