

OFFICIAL MINUTES  
BOWMAN COUNTY SCHOOL DISTRICT #1

The regular meeting of the Bowman County School Board was held on Monday February 11, 2019 at 6:00pm in the Bowman County School Board Room. Members present: President Stacy McGee, Vice President Andrea Bowman & Board Members Tobian Andrews, Randy Gaebe, Russ Homelvig, Camie Janikowski & Jim Stafford. Others present: Associate Superintendent Steve Brannan, 7-12 Principal Tyler Senn, Elementary Principal Mitch Strand & Business Manager Debbie Bucholz.

Guests present: Jodi Brewer, Amy Burke, Emily Burke, Mary Fischer, Michaela Fischer, Kyla Fisher, Jen Haar, Betty Heinrich, Jolene Hendrickx, Megan Hlebechuk, Bob Morland, Brenda Osendorf, Kelley Ouradnik, Dan Peterson, Heather Salzsieder, Lori Sola, Jettie Swanson, Nicole Walker, Jason Waskiewicz, Codie West & Darrell West.

1. **Call to Order:** President Stacy McGee called meeting to order.
2. **Pledge of Allegiance.**
3. **Agenda:** Janikowski moved seconded by Stafford to approve the agenda. All in favor, motion carried.
4. **Routine Board Items:**
  - a. Minutes: Bowman moved seconded by Janikowski to approve the January 14, 2019 minutes. All in favor, motion carried.
  - b. Bills: Janikowski moved seconded by Bowman to approve the district bills. Discussion was held. All in favor, motion carried.
  - c. Financial Reports: Business Manager presented financial reports. Discussion was held. Approved as presented.
5. **Public Comment:** Public Comment Guidance Statement read by President Stacy McGee. Six community members signed up to speak regarding item 8.a. Preschool Proposal 2019-2020. One community member signed up to speak regarding item 8.b. Roof Bids.

Item 8.a. Preschool Proposal 2019-2020 moved up in the agenda to accommodate guests.

Handout and presentation by Elementary Principal Mitch Strand with testimony in favor of preschool program in the school system from Amy Burke & Kyla Fisher, Kindergarten teachers, Betty Heinrich 1<sup>st</sup> Grade teacher, Codie West Title 1, Megan Hlebechuk parent and Jettie Swanson Tot Lot Preschool Board Member. Janikowski moved seconded by Homelvig to table further discussion while School Board committee gather more financial and logistics information and discuss at the Feb 25, 2019 Special Meeting.

Item 8.b. Roof Bids moved up on agenda to accommodate guests.

Building Committee met on February 5 to open roof bids. Discussion was held. Andrews moved seconded by Stafford to move forward with mechanically fastened roof bid. Discussion was held. Andrews moved seconded by Stafford to rescind motion. Discussion was held. All in favor, motion carried. Homelvig moved seconded by Gaebe to reject bids received, hire an architect to develop specs for a mechanically fastened roof and a ballasted roof which includes replacement of all insulation, and request bids for both types of roofs. All in favor, motion carried.

6. **Administrative Reports:**
  - a. Elementary Principal Report: Written report distributed with school board packet information. Additions to report include the hiring of Para Professional. Discussion was held.
  - b. 7-12 Principal Report: Written report distributed with school board packet information. Additions to report include January students of month. Discussion was held.
  - c. Student Ambassador: Michaela Fischer reporting on the many activities she has been involved in during her high school years.
  - d. Activities Director Report: Written report distributed with school board packet information. Additions to report include Wrestling state qualifying results, Girls Basketball and student athlete achieving 1,000 career points. Discussion was held.
  - e. Associate Superintendent Report: Written report distributed with school board packet information. Highlights of report were discussed.
7. **Unfinished Business:**
  - a. Superintendent Search Process Update: Discussion was held.
  - b. Staff Retention/Scholarship Program Proposal Update: Homelvig moved seconded by Gaebe to award payments to reduce the principal of student loans to the eleven teachers that qualify @ \$1,000 each. Janikowski moved seconded

by Stafford to amend motion to add “and utilize the remainder of the \$25,000 donation in the 2019-2020 school year to reduce the principal of student loans for eligible teachers that year. Amount to be determined by remaining balance of \$25,000 donation divided by number of eligible teachers.” Discussion was held. All in favor, motion carried. Motion with amendment was discussed. All in favor, motion carried.

- c. Phone System/Voicemail Repairs Update. Discussion was held.
- d. School Board Policies – 2<sup>nd</sup> Reading: Andrews moved seconded by Janikowski to adopt the following policies as presented in handout. Discussion was held. All in favor, motion carried.
  - i. ABCE – Prohibition on Aiding Sexual Abuse
  - ii. ABDA – Accessibility
  - iii. FDH – Students in Foster Care
  - iv. HCAB – Bidding Requirements & Procedures

#### 8. **New Business**

- a. Preschool Proposal 2019-2020: Discussed earlier in agenda to accommodate guests.
- b. Roof Bids. Discussed earlier in agenda to accommodate guests.
- c. Other Building Committee Recommendations. Discussion was held.
- d. Staffing
  - i. Teacher Resignation: Josh Reed’s letter of resignation was read. Homelvig moved seconded by Stafford to accept Mr. Reed’s letter of resignation upon completion of the 2018-2019 school year. All in favor, motion carried.
  - ii. Other: Discussion was held regarding staffing issues.
- e. Superintendent Evaluation due March 15, 2019. Completed written evaluations are due to the Business Manager by March 1, 2019. Discussion was held.
- f. BCEA – Petition for Recognition as Appropriate Negotiating Unit:
  - i. Bowman moved seconded by Andrews that Pursuant to NCC Section 15.1-16-10, the Board of the Bowman County School District #1 recognizes as the appropriate negotiating unit all employees licensed to teach by the ESPB or approved to teach by the ESPB and employed primarily as classroom teachers. All in favor, motion carried.
  - ii. Andrews moved seconded by Homelvig that the School Board has investigated the petition file by the Bowman County Education Association requesting that the association be recognized as the representative organization for the negotiating unit and has determined that the Education Association does represent a majority of the teachers within that unit. The Board recognizes the Bowman County Education Association as the representative organization for a minimum of one year beginning February 11, 2019. Discussion was held. All in favor, motion carried.
- g. 2019-2020 School Calendar: Andrews moved seconded by Stafford to approve the 2019-2020 school calendar as presented. Discussion was held. All in favor, motion carried.
- h. School Board Policy – 1<sup>st</sup> Reading: Janikowski moved seconded by Andrews to approve the following policy as presented in handout. Discussion was held. All in favor, motion carried.
  - i. FDB – Education of the Homeless Student

#### 9. **Other Items/Committee Reports**

- a. Activities Committee (Jan 30). Discussion was held with no motions being made.
- b. Building Committee (Feb 5). No further discussion.
- c. Policy Committee (Jan 29). No further discussion.
- d. RESP Governing Board (Feb 6). Discussion was held with no motions being made.
- e. School Leadership Committee ((Feb 5) Discussion was held with no motions being made.
- f. Technology Committee (Jan 28) Discussion was held with no motions being made.
- g. Transportation Committee (Jan 16 & Jan 23). Discussion was held with no motions being made.
- h. Committee Meetings: Jan 15 & Jan 23 Transportations Committee – Andrews & Homelvig. Jan 28 Technology Committee – Stafford. Jan 29 Policy Committee – Andrews & McGee. Jan 30 Activities Committee – Andrews & Stafford. Feb 5 School Leadership Committee – Bowman, Feb 5 Building Committee, Gaebe & Homelvig. Feb 6 RESP Bowman.

#### 10. **Future Agenda Items/Board Directives for Superintendent:**

- a. Future Agenda Items:
  - i. Honeywell Preventative Maintenance Contract
- b. Directives for Superintendent
  - i. Follow up questions will be sent to candidates that have applied for Superintendent position, with responses to be received by February 22<sup>nd</sup>.

- ii. Student Handbook review to include additional people.

**11. Future Meeting Date/Location:**

- a. Special Meeting – Monday, February 25, 2019, 6:00pm, Bowman County School Board Room
- b. Regular Meeting – Monday, March 11, 2019, 6:00pm, Rhame Campus Multi Purpose Room.

**12. Adjournment:** With no further business, meeting was adjourned at 10:15pm.

---

Stacy McGee, President

---

Debbie Bucholz, Business Manager