

**MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT OF DELAVAN-DARIEN
JULY 9, 2018**

President Jeffery Scherer called the board workshop meeting of the Delavan-Darien School District Board of Education held at the School Administration Center to order at 7:00p.m.

Board Members Present: J. Scherer, J. Andreoni, S. Gonzalez, R. Deschner, D. Grams, G. Moses, M. Los

Administrators Present: Superintendent J. Sorbie, Business Administrator A. Klein

The press was not represented.

Minutes Approved: The minutes of the June 11, 2018 regular/closed session meeting, the June 12, 2018 special/closed session meeting, the June 19, 2018 special/closed session meeting and June 28, 2018 special/closed session meeting were unanimously approved on an Andreoni/Gonzalez motion.

Citizen Comments: Resident Andy Terpstra spoke about district finances and referendum questionnaire.

Consent Agenda: The board unanimously approved a motion by S. Gonzalez and seconded by J. Andreoni to approve the Manifest of Bills dated July 9, 2018; gifts/grants –\$500 Jazz in the Park t-shirts and future festival expenses from Delavan Lions Club, Delavan; Staff Resignations for the 2018-19 school year none; new staff contracts for the 2018-19 school year for Mary Burke, Director of Pupil Services.

Financial Statement for Month Ending June 30, 2018: Business Administrator A. Klein stated that the financial statement for the month ending June 30, 2018 is not an accurate statement due to the end of the fiscal year and a number of journal entries that are required during the District audit to reflect the fiscal year expenses and revenues. Mr. Klein stated he will present the financial statement for June 30, 2018 probably in September. Business Manager Klein stated that the purchasing card usage for the month ending June 30, 2018 was \$14,328.78.

Second Reading Board Policy 8500 Food Services: A motion was made by S. Gonzalez and seconded by J. Andreoni to approve the second reading of Board Policy 8500 Food Services. The motion carried unanimously.

Designate Milk Vendor for the 2018-19 School Year: A motion was made by J. Andreoni and seconded by M. Los to approve Mueller Pinehurst Dairy as the District's milk supplier for the 2018-19 school year with the condition that nutrition information and proper weight and volume language is submitted prior to the start of the school year. The motion carried unanimously.

Designate Garbage Vendor for the 2018-19 School Year: A motion was made by J. Andreoni and seconded by M. Los to approve Nieuwenhuis Bros. Inc. as the District's waste disposal provider for the 2018-19 school year. The motion carried unanimously.

Parent Transportation Contracts for the 2018-19 School Year: Business Manager A. Klein stated that each year we are required to provide payments to families whose children attend a private school within five miles of the district boundaries. A motion was made by G. Moses and seconded by J.

Andreoni to approve the sending of parent transportation contracts as presented. The motion carried unanimously.

Annual Declaration and Parent Notice of the District’s Student Academic Standards for the 2018-19 School Year, Pursuant to Section 120.12(13) and Section 118.30(1g)(a) of the State Statutes: A motion was made by J. Andreoni to approve the proposed “Notice of Student Academic Standards that are in effect for the 2018-19 school year:, as said proposed notice was presented to the Board in written form as Attachment A, with a date of July 9, 2018, in the Board’s packet of supplemental materials for this meeting, all pursuant to section 120.12(13)(b) and section 118.30(1g)(a) of the State Statutes. The motion was seconded by D. Grams and carried unanimously. A motion was made by S. Gonzalez that the Board direct the administration to provide parents and guardians of District students with notice of the Board adopted student academic standards that are in effect for the 2018-19 school year in a manner that is consistent with the requirements of section 120.12(13) of the State Statutes. The motion was seconded by J. Andreoni and carried unanimously.

Walworth County Fair Banner Brigade: Superintendent J. Sorbie asked the Board to approve the purchase of a new banner celebrating our report card and the payment of \$150 to place the banner at the Walworth County Fair. A motion was made by M. Los and seconded by J. Andreoni to approve the purchase of a new banner and the payment to place the banner at the Walworth County Fair. The motion passed on a 6-1 vote with R. Deschner voting no.

Storage Units – Love It, List It, or Trash It: Superintendent J. Sorbie reported back to the board that the storage unit list was shared with the teachers and it was great to see a lot of nibbles on the items. We will now work with the logistics and work with Jim McKinney to move forward in getting the storage units emptied and items dispersed, sold and trashed.

Advocacy Group: Board member M. Los spoke about a group of parents that formed after the referendum didn’t pass in hopes of supporting the school district as well as the teachers. The group will be called “Comets Community in Action”. Superintendent Sorbie told the board that in checking with our legal counsel there was no problem in using the Comets in their name and the group need to notify the public that the group is not a District sponsored organization and as such, the District is not supervising or monitoring their activities.

Human Resources Communications: Superintendent J. Sorbie asked the board how they wanted to deal with staff member communications of board decisions. In order to be more transparent with the staff on decisions made by the board we need to develop a plan to report out board changes to the staff. Dr. Sorbie stated that representatives could attend the board meetings and report back on the items from the board meeting. It was suggested that the communication of contractual changes come from the Board President and President Scherer approved adding his name to the communication if Mrs. Anderson was to be the human resource information outlet. Business Administration A. Klein would work with Mrs. Anderson on what would be communicated to the staff.

Volunteer for Employee Handbook Update: Superintendent J. Sorbie asked for volunteers to help with updates with the Employee Handbook. Volunteers were R. Deschner and D. Grams.

Date for Board Retreat July/August: Superintendent J. Sorbie and the board agreed on a board retreat on Saturday, July 28 at 7:30am-noon to take place at Lake Lawn Resort.

Referendum: Superintendent J. Sorbie shared results so far of the referendum questionnaire that is on our district website. So far 403 have turned in responses and 95% live within the district and 46% have children in the district and 85% are registered voters. From the eight questions at this point people are in support of all the questions. Dr. Sorbie reported that Jim McKinney found information on fixing Borg Stadium cracks with cement for \$120,000 but the bid is a year old. Mr. McKinney will put out bids for the track and since the board walked the stadium the track has developed a sink hole by the drainage tile. Dr. Sorbie stated that without numbers to support the facilities and the culinary arts space needing a lot of engineering done, we would look at an operational referendum only in November. The district will put on a community referendum meeting to gather information and discuss the data collected from the survey on July 19 at 6:30 p.m. in Quad 151 in the high school. Dr. Sorbie stated that the board will need to work on the referendum question as it needs to be approved on August 13 at the regular board meeting.

Board Agenda/Citizen Comments: Superintendent J. Sorbie shared that after conversation with legal counsel the allowing of citizens to put down their email addresses for notification of school board meetings was not allowed. The opportunity would have had to be posted so people knew they could attend and do that. Board President Scherer suggested that the board talk about this at their board retreat.

Superintendent Report: Superintendent J. Sorbie reviewed with the board a postcard with Points of Pride that would be mailed out to the community. Dr. Sorbie reported that Kikkoman Foods Foundation, Inc. presented the district with a \$100,000 scholarship endowment check to ease the economic burden for students post high school education. Dr. Sorbie reviewed the 2017-2018 school year Health Services Report with the board and read the DPI letters for Wisconsin RtI Center and Wisconsin PBIS Network awards for the school. All schools received the bronze level in behavior award except DDHS was awarded the silver level. Dr. Sorbie reported that the district has received one alternative open enrollment application to go out of the district and that opportunity opened on July 1.

Future Agenda Items: None

Next Meeting Date: July 19, 2018 – Listening Session on Referendum 6:30 p.m.
July 28, 2018 – Board Retreat 7:30 a.m.
August 13, 2018 – Regular meeting 7:00 p.m.

A motion was made by G. Moses and seconded by M. Los to adjourn into executive session, pursuant to Wis. Stat. §19.85 (1)(c),(f) to discuss and take action, if appropriate, concerning the employment, promotion, compensation or performance evaluation data of administrators, support staff, professional staff and personal histories of student disciplinary data. The motion carried unanimously on a roll call vote of all ayes and the regular meeting adjourned at 9:13p.m.

Karen Logterman, Secretary

Jeffery Scherer, President