

**MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT OF DELAVAN-DARIEN
NOVEMBER 12, 2018**

President Jeffery Scherer called the regular meeting of the Delavan-Darien School District Board of Education held at the School Administration Center to order at 7:00p.m.

Board Members Present: J. Scherer, J. Andreoni, R. Deschner, S. Gonzalez, D. Grams, G. Moses

Board Members Absent: M. Los

Administrators Present: Superintendent J. Sorbie, Business Administrator A. Klein, Director of Pupil Service M. Burke, Director of Bilingual and School Coordinator R. Sandoval, Coordinator Careers and Occupations K. Pickel

The press was represented by Mike Hoey, *Delavan Enterprise*.

Minutes Approved: The minutes of the October 29, 2018 regular/closed session meeting were unanimously approved on a Grams/Andreoni motion.

Student Council Report: President Elizabeth Sirkman reported on the Veteran's Day assembly with teacher Mike Bell talking about his experiences and student speaker Sean Seitz who will be going into the marines next September. Next projects would be focusing on their committee work.

District Kudos: Superintendent J. Sorbie gave kudos to Business Administrator T. Klein for all his hard work making everyone understand where the district is financially. Second kudos went to teachers Michelle Minton and Trisha Leyva for the professional development session with 20 teachers on understanding cohesive writing programs and the state assessments. Third kudos went to all teachers and staff for the district state report card results.

Citizen Comments: Resident Andy Terpstra spoke about needing a budget deficit plan and developing fiduciary discipline. Resident Louis Solis stated that the referendum passed and it had been a busy month for talking to the community and getting a lot of people to go vote and changing their vote from no to yes. It is now the responsibility of the board to hear the community concerns regarding the dual immersion program. He stated that many are getting the feeling this program is getting kicked aside and not equitable in hiring teachers for the program. He will be an advocate for this program and people need to understand this program as learning two languages at one time. Resident Bernice Solis stated that at parent/teacher conferences parents were only given a MAP score for reading and math in English and were told students were not tested in Spanish. She stated previous years they were tested in both languages and parents would know how their children were doing. She stated parents were not notified of any changes that the Spanish testing would not happen and this is confusing and wants parents to be more informed.

Consent Agenda: The board unanimously approved a motion by J. Andreoni and seconded by D. Grams to approve the Manifest of Bills dated November 12, 2018; gifts/grants –2004 Buick Sport Utility Car for use in automotive department from Chuck Yocum of Micro Precision, Delavan, WI, \$300 for DDHS Orchestra from Stephen & Victoria Loudon, Delavan, WI, \$500 for DDHS math department from Emmanuel & Renee Yartey, Delavan, WI; Non-Faculty Co-Curricular Contract for the 2018-19 School Year for Ryan Halsted – assistant boys basketball DDHS.

Referendum: Superintendent J. Sorbie stated that the referendum passed with a margin of 854 votes and in comparison in November there were approximately 6600 voters and in April there were approximately 3600 voters. Many more people came out to vote and we still have work to do to restore the trust and what we are doing as a district. A motion was made by R. Deschner and seconded by G. Moses thanking all the district taxpayers for supporting the referendum and teachers and staff for providing opportunities for our children as they do. President J. Scherer also thanked the administration, Dr. Sorbie and Tony Klein for all they have done as well as staff, board members, and Comets Community in Action for all their efforts. The motion carried unanimously.

State Report Card Review: Superintendent J. Sorbie stated that the state report card results are embargoed until later tonight. The district score is 83.6 up from 82.3 meaning we have moved to significantly exceeds expectations for the 2017-18 school year. The district is again the highest in the area and Phoenix is 22nd in the state for middle school report card scores. Dr. Sorbie stated that there are two main parts with four priority areas of student achievement, district growth, closing gaps and on-track and postsecondary readiness and the second part is attendance. DDHS went from 62.6 to 70.1 which is a significant increase, Phoenix went from 85.0 to 85.2, Darien Elementary went from 76.5 to 77.9 and Turtle Creek Elementary went from 66.7 to 66.5. Superintendent Sorbie stated the district is showing growth but we are still working on moving our achievement as we are still under the state average.

Advanced Placement Results: Superintendent J. Sorbie reported that 111 students took 216 advance placement exams last May. In order to have “success” on an AP exam you need an exam score of 3 or higher. The district had 73 students receive a 3 or better or 65.8% of the total number of students. There were double the number of students in 2018 that took the AP exams than in 2017. We have more students taking the rigor in the high school and they can choose to take the AP exam or not.

Updated Financial Statement for Month Ending September 30, 2018: Business Administrator A. Klein stated that the information on pages 2, 3, and 4 have been updated from October 8, 2018. A motion was made by G. Moses and seconded by J. Andreoni to approve the financial statement for September 30, 2018 as presented. The motion carried unanimously.

Financial Statement for Month Ending October 31, 2018: Business Administrator A. Klein reviewed the financial statement for month ending October 31, 2018. Operating cash on hand \$2,090,471.34 – funds accessed on business line of credit -\$3,000,000.00 and net operating fund -\$909,528.66. The purchasing card usage for the month ending October 31, 2018 was \$69,410.20. A motion was made by G. Moses and seconded by J. Andreoni to approve the financial statement for October 31, 2018 as presented. The motion carried unanimously.

Past Due School Fees and Collection: Business Administrator A. Klein stated that the district is having trouble with unpaid fees which is in excess of \$45,000 for our current students. We have decided to develop a more structured process for advising parents of outstanding fees and exhausting all approaches at the building level to collect fees before legal action is considered. There will be statements sent 30 days, 60 days, 90 days, 120 days, 150 days, and at 180 days the board will be advised of the outstanding amounts and the intention of the District Administrator to pursue legal action. Each building principal could work out a payment plan with the parent and the goal is not to demand money but figure something out that works for the family. Our fees are low and people need to pay their bills and if you don't pay your bills you go to collection. A motion was made by S. Gonzalez and seconded by J. Andreoni to authorize collection of past due fees. The motion carried unanimously.

2019-2020 School Fees Comparability Study: Superintendent J. Sorbie stated that we are just doing a study on school fees and no decision needs to be made today but you need to be aware and probably make a decision by January. This is information tonight and you can form your own opinion if we should stay where we are, increase the amount, or decrease the amount. These fees are for consumables such as workbooks and supplies. We spend over the school fee in workbooks alone. We need to determine what the right balance in charging for consumables is. At a certain point you are only sending more collection letters. Dr. Sorbie will research what it costs per child and come back with more information.

Welding Academy and Credit for Courses: Co-Coordinator of Careers and Occupations K. Pickel detailed to the board information that Gateway Technical College received a grant from the Department of Workforce Development to conduct a welding academy. The Elkhorn campus is hosting the fall sessions and the Racine campus is hosting starting in January. The academy is designed to pursue a degree in welding. Students are able to take seven courses for 17 credits and earn their welding credentials and technical diploma. Mrs. Pickel stated that we submitted six applicants and two students were selected. The best part of this program is there is no cost to the school, no cost to the parent and no cost to the students. Our students attend Monday thru Friday from 1-2:30p.m. Parents/students provide their own transportation.

CLC Service Project Fundraiser: CLC supervisor M. Minton requested approval for the 3rd and 4th grade CLC students to raise money for Lakeland Animal Shelter by doing a fundraiser. They would like to sell items at the CLC family night, the Turtle Creek winter sing and at the December Turtle Creek family night. They would make hot chocolate in jars to sell as holiday gifts, and prepare and sell cups of hot chocolate and bags of popcorn. A motion was made by S. Gonzalez and seconded by R. Deschner to approve the CLC service project fundraiser. The motion carried unanimously.

Second Reading NEOLA Board Policy Updates 0144.1,0161,0164.2,1213,1422,1460,1461,1623, 1630.01,2270,2271,2271.01,2412,2461,3120,3120.04,3122,3139,3160,3230,3430.01,4122,4139, 4160,4230,4430.01,4440,5111,5200,5512,5516,5530,5540,5630,5772,5870,6330,6520,6700,6830, 7217,7440,7530.02,8146,8310,8340,8462,8500,9130,9160,0142.1,0165.1,0167.3: A motion was made by D. Grams and seconded by J. Andreoni to approve the second reading of the NEOLA Board Policies except for 0167.3 and 1213. The motion carried unanimously.

Second Reading NEOLA Board Policy Deletions 0165.3, 8760: A motion was made by D. Grams and seconded by S. Gonzalez to approve the second reading of NEOLA board policy deletions 0165.3 and 8760. The motion carried unanimously.

Superintendent Job Description/Evaluation: Board President J. Scherer tabled this item until December or January.

Board Member Report: Board Member D. Grams reported to the board about her attendance to the WASB regional meeting and workshop.

Superintendent Report: Superintendent J. Sorbie reported that approximately 120 people attended the Blue and Gold event raising approximately \$22,000 for the Foundation. Dr. Sorbie stated that the district would not hold a board meeting on November 26 but there would be a board member retreat to discuss the Strategic Plan. The starting time was discussed and changed to 6:00 p.m. at Lake Lawn Resort and the board asked that any administrator in the district would be welcome to attend.

Future Agenda Items: NEOLA Board Policy

Next Meeting Date: November 26, 2018 – Board Retreat 6:00 p.m. (No Regular Board Meeting)
December 10, 2018 – Regular Meeting 7:00 p.m.
December 24, 2018 – Board Meeting Cancelled

A motion was made by J. Andreoni and seconded by R. Deschner to adjourn into executive session, pursuant to Wis. Stat. §19.85 (1)(c),(f) to discuss the employment, staffing, compensation/benefits of employees. The motion carried unanimously on a roll call vote of all ayes and the regular meeting adjourned at 8:25p.m.

The board went into closed session for discussions. The board reconvened in open session at 9:12 p.m.

A motion was made by S. Gonzalez and seconded by J. Andreoni to contribute an additional 1.24% to the district's 403B post-employment benefit plan for 2017-18 school year. The motion carried unanimously.

There being no further business, a motion was made by J. Andreoni and seconded by S. Gonzalez to adjourn the meeting. The motion carried unanimously and the meeting adjourned at 9:15 p.m.

Karen Logterman, Secretary

Jeffery Scherer, President