

**MINUTES  
BOARD OF EDUCATION  
SCHOOL DISTRICT OF DELAVAN-DARIEN  
OCTOBER 8, 2018**

President Jeffery Scherer called the regular meeting of the Delavan-Darien School District Board of Education held at the School Administration Center to order at 7:00p.m.

**Board Members Present:** J. Scherer, J. Andreoni, S. Gonzalez, D. Grams, M. Los, G. Moses

**Board Members Absent:** R. Deschner

**Administrators Present:** Superintendent J. Sorbie, Business Administrator A. Klein, Director of Pupil Service M. Burke, Coordinator Careers and Occupations K. Pickel

The press was represented by Mike Hoey, *Delavan Enterprise*.

**Minutes Approved:** The minutes of the September 24, 2018 regular/closed session meeting were unanimously approved on an Andreoni/Los motion.

**Student Council Report:** No report was given.

**District Kudos:** Superintendent J. Sorbie gave kudos to the homecoming team of Adam Alter, Kelly Dennis, Kristen Parker and Alexis Hehn for putting together a significantly improved homecoming where students acknowledged they were really excited this year in showing their pride. Comments from the community were that it was the best homecoming in 27 years and reports were that Facebook was blowing up over the awesome homecoming parade. Second kudos went to the youth comets and various businesses that contributed to the pig roast after the parade and kudos also for the community support and rallying behind the district with Comet Pride! Third kudos went to Dr. Sorbie for donating frames for student artwork to hang in the School Administration Center lobby that will be changed quarterly.

**Citizen Comments:** Resident Andy Terpstra spoke about district borrowing. Resident Dave Henriott reported that the youth football served 370 people at the pig roast and that they would do it again next year. He stated that the word around town was that it was an awesome homecoming and the community does support the district. Resident Maresa Solis spoke about being in third grade in the dual language program with teacher Ms. Barquero and that the board should not forget about this program. Ms. Solis spoke to the board in English and then in Spanish. Resident Luis Solis spoke about the homecoming parade and its success this year. He also spoke about his daughter Maresa Solis where her household first language is English and how she has learned two languages from the dual language program and the importance there is to know two languages or more. He would like to see the district offer three or four different languages but would like the community to understand that this is not a Latino program, but rather a dual immersion program. The Strategic Plan encouraged this program with the community advocating for it. Mr. Solis stated that this program means a lot too many people and he hopes with the referendum coming up that we don't set ourselves back from what we have already achieved and continue to achieve with this dual language program. We support the district and advocate for the dual immersion program. Resident Brenda Sawtelle expressed what joy the community had in the homecoming activities, the parade, the pig roast, and the Comet spirit. She also stated that the post card that was mailed out for the referendum was very to the point and well done. She encouraged the board to keep it going forward with the positivity.

**Consent Agenda:** The board unanimously approved a motion by S. Gonzalez and seconded by G. Moses to approve the Manifest of Bills dated October 8, 2018; gifts/grants –\$1,275.00 approximately per year for maintenance of the fish tank at Phoenix from Brenda Sawtelle, Delavan, WI and \$300.00 for Turtle Creek Comet Care Center from an anonymous donation; Staff retirement for the 2017-18 school year for William Reuss - custodian.

**Corrected Financial Statement for Month Ending August 31, 2018:** Business Administrator A. Klein stated that there was an error in the previous financial statement for the Funds Accessed on Business Line of Credit. The amount stated was \$4,500,000.00 and should have read \$4,000,000.00. A motion was made by D. Grams and seconded by G. Moses to accept the corrected financial statement for month ending August 31, 2018. The motion carried unanimously.

**Financial Statement for Month Ending September 30, 2018:** Business Administrator A. Klein stated that the information after the front page has been updated and he would like the statement 100% correct so he asked to have this statement brought again and approved with the updated information at the next meeting.

**LTD and STD Insurance Renewal:** Business Administrator A. Klein stated that the district currently provides employees with long-term disability insurance through Madison National Life Insurance and that the district provides employees with an opportunity to purchase short-term disability through them also. Mr. Klein stated that he has received confirmation that both policies can be renewed with no increase. A motion was made by J. Andreoni and seconded by D. Grams to renew the LTD and STD insurance policies with Madison National Life Insurance for 2019 calendar year. The motion carried unanimously.

**Optional Vision Insurance:** Business Administrator A. Klein stated that with the District switching to WEA Trust to provide employees with health insurance, employees now have an opportunity to also purchase WEA's vision insurance. The district would not contribute towards the premiums of this vision plan, we are requesting permission to include the WEA Trust Essential Vision Plan as a voluntary option for employees during the open enrollment period. Any employee choosing to purchase the plan would pay the full premiums and there would be no financial contribution by the District. A motion was made by S. Gonzalez and seconded by M. Los to approve inclusion as a voluntary option the vision insurance from WEA Trust. The motion carried on a 4-0 vote with G. Moses and D. Grams abstaining.

**Grant for Dually Placed Students:** Director of Pupil Services M. Burke reported that the district received a discretionary grant from the Wisconsin Department of Public Instruction thanks to Superintendent J. Sorbie. Mrs. Burke stated that students from the Wisconsin School for the Deaf have a legal right to come into the district and services must be provided for them. This places an additional cost to the district for transportation and interpreters. For this school year we were looking at an additional cost of approximately \$100,000. Dr. Sorbie called the DPI and advocated on behalf of the district that we could not afford this additional cost to support these students and they wrote a discretionary grant for the district to cover the cost of these students attending the district.

**Hiring of Elementary Special Education Teacher:** Director of Pupil Services M. Burke reported to the board that she is concerned with the special education coverage at Turtle Creek Elementary. We were going to ask to add an additional special education teacher, but after meeting with the staff three times and doing an inventory on services to students, it was determined that we could meet the needs with two full-time special education aides and shifting some times around.

**Start College Now Applications and Early College Credit Program Application:** Superintendent J. Sorbie reviewed the applications with the board. A motion was made by G. Moses and seconded by S. Gonzalez to approve the Start College Now Applications and the Early College Credit Program Application as listed. The motion carried unanimously.

**First Reading NEOLA Board Policy Updates 0144.1,0161,0164.2,1213,1422,1460,1461,1623,1630.01,2270,2271,2271.01,2412,2461,3120,3120.04,3122,3139,3160,3230,3430.01,4122,4139,4160,4230,4430.01,4440,5111,5200,5512,5516,5530,5540,5630,5772,5870,6330,6520,6700,6830,7217,7440,7530.02,8146,8310,8340,8462,8500,9130,9160,0142.1,0165.1,0167.3:** A motion was made by D. Grams and seconded by M. Los to approve the first reading of the NEOLA Board Policies. The motion carried unanimously.

**Student/Parent handbook for 2018-19 – Extra-Curricular Provision:** This item was tabled and will be brought back in November.

**Safety Plan Handbooks:** Superintendent J. Sorbie showed the new flipchart safety plan handbooks the teachers will have in their classrooms. This flipchart will be a handy grab and go for the teachers.

**Third Friday Membership Count:** Superintendent J. Sorbie reported that the official head count in the district is 1,986 students which is down 119 students from last September. The adjusted head count for funding purposes is 2,577 which is down 94 from last September. The district has 627 students open enrolling out and 55 students open enrolling in.

**Superintendent Evaluation:** Board member D. Grams stated that she had completed a job description for everyone to review that was based mostly from the NEOLA job description with additions marked in red. President J. Scherer stated that from this job description they would come up with an evaluation form. Dr. Scherer and Ms. Grams will meet to look over some evaluation forms and after taking with Dr. Sorbie on the job description they would create an evaluation form for the rest of the board members to review in November.

**Referendum:** Superintendent Sorbie stated that the post cards were mailed out and handouts with breakdown of what the money will be used for are being distributed. She has met with various groups and is meeting with high school students to inform them why we are where we are and giving them the handout to take home. She stated that at least 30% of the students in each hour class had at least three classes where there are over 30 kids in the class and overwhelming they didn't like having that many in a class because it is having a direct impact on their learning. Dr. Sorbie stated she is going out into the community taking handouts to leave for the businesses staff break rooms and there are four upcoming meetings that she and Business Administrator A. Klein will attend reviewing the handout needs and point out that these are not wants but needs. Dr. Sorbie stated that signs are going up to support the referendum and she hopes that more will get put out.

**WASB Board of Directors Nominees for Region 13:** Board member D. Grams will attend the WASB regional meeting and would like board input who to vote for Board of Directors. Board President J. Scherer asked the board to communicate their choice to D. Grams before October 24.

**Superintendent Report:** Superintendent J. Sorbie stated she is an exofficio for the scholarship board and at the next meeting will be putting out event tickets for the Blue and Gold event on November 9 that will be \$40.00 each. There will be a silent auction, 50/50 raffle and also sponsorship levels available. The event will be held at Rosewood and she found out that the scholarship board doesn't earn anything

from the ticket sales and she will encourage them to rethink things for next year. Dr. Sorbie encouraged the board members to have a presence at this function. Dr. Sorbie reminded the board that they were given the Strategic Plan binders and encouraged them to continue to read it in its entirety by November and at the next board meeting she will provide the actual plan that was created in a 10 page document. We will talk in early November on setting up a retreat to look at where we want to go with the Strategic Plan. Superintendent Sorbie reported that one student has done an alternative open enrollment application out as he wanted to be in a virtual school environment. Dr. Sorbie also reminded the board if anyone was interested in attending the WASB regional meeting to let Karen know and she will register you.

**Future Agenda Items:**

**Next Meeting Date:** October 29, 2018 – Certify Tax Levy 7:00 p.m./6:30p.m. Q&A Session  
November 12, 2018 – Regular meeting 7:00 p.m.

A motion was made by J. Andreoni and seconded by S. Gonzalez to adjourn into executive session, pursuant to Wis. Stat. §19.85 (1)(c),(f) to discuss and take action, if appropriate, discuss personal histories of specific personnel information, and discuss the employment, promotion, or compensation for employees and concerning personal histories of student data. The motion carried unanimously on a roll call vote of all ayes and the regular meeting adjourned at 8:53p.m.

The board went into closed session for discussions. There were no motions made in closed session.

There being no further business, a motion was made by J. Andreoni and seconded by S. Gonzalez to adjourn the meeting. The motion carried unanimously and the meeting adjourned at 10:36 p.m.

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Karen Logterman, Secretary

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Jeffery Scherer, President