

**MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT OF DELAVAN-DARIEN
SEPTEMBER 10, 2018**

President Jeffery Scherer called the regular meeting of the Delavan-Darien School District Board of Education held at the School Administration Center to order at 7:00p.m.

Board Members Present: J. Scherer, J. Andreoni, S. Gonzalez, R. Deschner, D. Grams, M. Los, G. Moses (arrived at 8:26 pm)

Administrators Present: Superintendent J. Sorbie, Business Administrator A. Klein, Director of Bilingual and School Coordinator R. Sandoval, Director of Pupil Service M. Burke, Principal J. Karedes, Coordinator Careers and Occupations K. Pickel

The press was represented by Mike Hoey, *Delavan Enterprise*.

Minutes Approved: The minutes of the August 13, 2018 regular/closed session meeting and the August 27, 2018 special/closed session meeting were unanimously approved on an Andreoni/Gonzalez motion.

Student Council Report: President Elizabeth Sirkman reported that their first meeting will be next week. They are really excited that alumni teachers are helping to plan homecoming and the theme will be “DDHS through the Decades”. They have planned dress up days, going to do games at lunch for spirit points and float building will take place at the high school this year giving underclassmen and students during study halls a chance to work on their floats. Thursday will be the powder puff game and boys volleyball game and that day all sports teams will practice at 2pm so everyone will be able to take part in those games. On Friday the assembly will begin at 1:00pm and the parade will begin at 4pm so football players can participate in the parade. After the football game there will be an all school bonfire.

2018 Award for Excellence in Music Education: Kathryn Schwarzmans presented the 2018 Award for Excellence in Music to Nicholas Stark. This award was presented on behalf of the Madison Symphony Orchestra and Ward-Brodt Music. She stated that this award is a very tense competitive award that is given out each year and along with the award comes a \$500 cash prize and a plaque. Congratulations to Nick Stark!

District Kudos: Coordinator of Careers and Occupations K. Pickel reported on CTE Incentive Grant applications for those graduated seniors who participated in Youth Apprenticeship, CNA program, or completed certifications for Microsoft Office last year. The high school had 5 submissions which should equate to about \$5,000 (up to \$1,000 per student). This money (when it comes back to us-applications are due Sept. 30th) must be used in the CTE department area. Mrs. Pickel wants to increase this number for next year. Mrs. Pickel also reported on Project Lead the Way results that have been returned for students who took assessments last year. Students in Introduction to Engineering Design, Principles of Engineering and Computer Science Principles took these exams. We had 68 students take the exams last year, with just under 50% of them receiving scores of proficient or advanced. This is up from 46% earning such scores the previous school year. This equates to credits earned for these students if their technical colleges or university accepts them, saving students money and course time. Alexius Hehn and Nick Marsh were the instructors for these courses last year and she extend congratulations to them on their hard work to help students earn these accolades.

Superintendent Sorbie gave kudos to Lisa McKay for receiving an award from the Wisconsin Council of Administration of Special Services in recognition of an outstanding contribution to meeting the needs of

students. Lisa McKay is a social worker in our district and a leader for the student services team at our high school. Congratulations to Lisa McKay!

Citizen Comments: Resident Andy Terpstra spoke about fiscal fiduciary discipline and the district referendum. Resident Elliott Los talked about companies willing to hire students from schools with FAB labs. The President of his company is interested in helping out the Latino community who has an interest in furthering their citizenship path. Resident David Henriott who is President of the Delavan Youth Football program talked about DDHS homecoming where his club would provide a pig roast tailgate party free of charge after the homecoming parade.

Consent Agenda: The board unanimously approved a motion by S. Gonzalez and seconded by M. Los to approve the Manifest of Bills dated September 10 13, 2018; gifts/grants –\$1,447.75 of Children’s books for teacher classrooms from The Turtle Creek Incredibles, \$57.75 of Children’s books for teacher classrooms from Nicole Hajewski, Delavan, WI; New staff contracts for the 2018-19 school year for Bethanie Frommgen – school counselor Phoenix, Anne Mannelli – special education teacher, and Corinne Sanders – special education teacher (pending release); Non-faculty co-curricular contracts for the 2018-19 school year for Sam Alder – volunteer football DDHS.

Financial Statement for Month Ending August 31, 2018: Business Administrator A. Klein stated that expenses for Fund 10 ad 27 are running higher due to a payroll landing on 8/31 in 2018-19 versus 9/1 in the 2017-18 school year and that in Fund 50 revenues are running a bit lower as the summer feed program reimbursement was delayed. The operating cash on hand is \$4,487,548.21 – funds accessed on business line of credit \$4,500,000.00 – new operating funds \$487,548.21. Business Manager Klein stated that the purchasing card usage for the month ending August 31, 2018 was \$28,011.42. A motion was made by J. Andreoni and seconded by M. Los to accept the financial statement for month ending August 31, 2018. The motion carried unanimously.

Seclusion and Restraint Report for the 2017-2018 School Year: Director of Pupil Services M. Burke presented the board with the 2017-2018 annual seclusion and restraint report outlining the number of occurrences.

Start College Now Application: A motion was made by S. Gonzalez and seconded by R. Deschner to approve two out of four courses requested, payroll accounting and income tax accounting. The motion carried unanimously.

Preliminary Enrollment Numbers: Superintendent J. Sorbie stated that it is important for us to understand our enrollment numbers. Elementary numbers are in the 20’s but in 5th through 8th the number are mid 30’s and she suspected that and with the larger numbers than what we think are acceptable there is a challenge for space and ability for teachers to respond to all students. In the high school it is harder to get class sizes but Dr. Sorbie spoke with the science department and they stated some classes are mid 20’s to high 20’s but there are some classes at 36 to 38 students. Dr. Sorbie stated that she has talked with the teachers and told them to hold tight and if the referendum passes we can help them out. We will know more detailed information on the third Friday in September where our revenue is determined.

Superintendent Evaluation: President J. Scherer reported that all the board members were sent several options of evaluation formats from other districts that were shared from board member D. Grams. Board member Grams stated that the other options are more specific in what the Superintendent does versus the NEOLA job description that is vague to her. President Scherer and member D. Grams will work together

to work on a template for a job description for the next meeting in October. Board member M. Los requested that the job description should leave a bit of a space as Dr. Sorbie is currently doing two positions and give more to tangible achievements.

Referendum: Superintendent Sorbie stated that she worked with a community member to put finishing touches on a post card that will be mailed out. We are looking to the board for feedback on the postcard presentation. Board comments were to add the date of the referendum, state that the referendum is for a 2.8 million four year non-recurring referendum and reword the last bullet point regarding the line of credit for cash flow needs. Dr. Sorbie also stated that another community meeting has been scheduled for October 23, 2018 at 6:30pm at the Darien Town Hall.

Alternative Learning Plan Program: Superintendent J. Sorbie stated that she talked about the parochial student's part of the advance learning plan program created by the previous CI director and shared with President Scherer that at this point she wanted to talk to colleagues, administrators and staff to see what they feel on this program. Dr. Sorbie stated that not always is this program developmentally appropriate for the students. She stated that she would like to also call some of the parents about how they feel and how it impacts the students when they go to the high school. Dr. Sorbie would like more time before the board creates a plan or policy and stated that we don't have to have anything decided until next September. Dr. Sorbie will put it on her calendar to address this in January.

Posting of Board Agenda Process: Superintendent J. Sorbie reviewed with the board how the district posts board agenda in public and on the website.

Representative August Letter: Superintendent J. Sorbie stated that the letter received from Representative August was very similar to the letter received from Representative Amy Loudenberg that the session has concluded for the 2017/18 and they don't want to come to the district at this time.

Noted that board member G. Moses has arrived at the meeting at 8:26 p.m.

Superintendent Report: Superintendent J. Sorbie reported that all buildings opened with enthusiasm and fun assemblies to welcome students back to school. Dr. Sorbie reviewed the alternative open enrollment applications with 15 new outgoing but only 5 of those students were previous district students and three students coming into the district. Dr. Sorbie and B. Curless, district technology coordinator, are working with administration on enrollment video to push out on Facebook within a 20 mile radius. Those within that radius will get the video on their page. Superintendent J. Sorbie reported that the WASB regional meeting will be October 24 in Elkhorn and if you would like to attend please let us know.

Future Agenda Items: Request to add GPA policy for athletics to discuss, participation in homecoming parade

Next Meeting Date: September 24, 2018 – Annual Meeting 7:00 p.m. with 6:30pm Q&A Session and Special Meeting to follow Annual Meeting
October 8, 2018 – Regular meeting 7:00 p.m.

A motion was made by J. Andreoni and seconded by R. Deschner to adjourn into executive session, pursuant to Wis. Stat. §19.85 (1)(c),(f) to discuss and take action, if appropriate, concerning the employment and compensation of certified staff and personal histories of student data. The motion carried unanimously on a roll call vote of all ayes and the regular meeting adjourned at 8:36p.m.

The board went into closed session for discussions.

The board reconvened into open session on an Andreoni /Los motion at 9:34 p.m.

A motion was made by R. Deschner and seconded by M. Los to unstrike 2B and strike 2A and change dates in Tier 3 and Tier 4 to August 31, 2014 in the 2018-19 Employee Handbook under Section II post retirement benefits. The motion carried on a 7-0 vote.

There being no further business, a motion was made by J. Andreoni and seconded by M. Los to adjourn the meeting. The motion carried unanimously and the meeting adjourned at 9:36 p.m.

Karen Logterman, Secretary

Jeffery Scherer, President