

**MINUTES
SPECIAL MEETING
BOARD OF EDUCATION
SCHOOL DISTRICT OF DELAVAN-DARIEN
OCTOBER 30, 2017**

President Jeffery Scherer called the special meeting of the Delavan-Darien School District Board of Education held at the School Administration Center to order at 6:30p.m.

Board Members Present: J. Scherer, R. Kelton, J. Andreoni, G. Moses, R. Deschner

Board Members Absent: S. Gonzalez

Administrators Present: Superintendent R. Crist, Business Administrator M. Powell

Others present: Linda Mont-Key Benefits, Alex Beaudry-Horton, Shana Lewis-Attorney

A motion was made by R. Kelton and seconded by J. Andreoni to adjourn into executive session, pursuant to Wis. Stat. §19.85(1)(f),(c) to discuss personal histories of specific personnel information and to discuss employment, promotion, compensation for any public employee. The motion carried on a roll call vote of all ayes.

No motions were made in closed session.

A motion was made by J. Andreoni and seconded by R. Kelton to adjourn the closed session. The closed session adjourned at 8:02p.m.

President J. Scherer called the open session to order at 8:03 p.m.

Board Members Present: J. Scherer, R. Kelton, J. Andreoni, G. Moses, R. Deschner

Board Members Absent: S. Gonzalez (joined meeting at 8:19 p.m.)

Administrators Present: Superintendent R. Crist, Business Administrator M. Powell

The press was represented by Mike Hoey, *The Delavan Enterprise*.

Citizens Comments: Andy Terpstra addressed the board regarding annual meeting, consent agenda, tax levy resolution, and adoption of school budget. Monica Los addressed the board regarding her decision to be considered for the vacant board seat.

A motion was made by R. Kelton and seconded by J. Andreoni to move agenda item 6A Health Insurance renewal to the end of the meeting or until board member S. Gonzalez joins the meeting. The motion carried unanimously.

Approval of Dental Insurance Renewal for 2018: Business Administrator M. Powell reported that the dental renewal is for January 1, 2018 and there have been plan changes to keep the rates down, which were projected to be around a 9% increase. The new rates are \$38.24 per month for a single plan and \$112.47 per month for a family plan. The plan design now has three levels of reimbursement options for employees dependent upon their provider. A motion was made by R. Kelton and seconded by G. Moses to approve the Delta Dental renewal for 2018 as presented. The motion carried 4-0 with J. Andreoni abstaining.

Adopt the 2017-18 School District Budget and Certify the 2017-18 School District Tax Levy: (The record will show that S. Gonzalez joined the meeting) Business Administrator M. Powell reviewed information provided on the 2017-18 district budget and tax levy amount. A motion was made by J. Andreoni and seconded by R. Kelton to approve the 2017-18 school district budget and all funds levy of \$15,026,393 as presented. The motion carried unanimously 6-0.

Approval of Health Insurance Renewal for 2018: Business Administrator M. Powell reported that the health insurance had a significant increase. The district worked with Horton and Key Benefits to make some plan redesigns to help bring down the increase to 9%. Along with the redesigned plan, the employee contribution would need to be increased to 10%. Changes were made that are consistent with other school districts and the private sector. There will be a district meeting with staff next week to discuss these changes. A motion was made by S. Gonzalez and seconded by G. Moses to approve the health insurance renewal as presented with the increase to employee contribution to 10%. The motion carried 4-0 with R. Kelton and J. Andreoni abstaining.

Approval of Fundraising Change for DDHS Choir Trip to New York City: Choir Director J. Larson would like to use Genorosity.com for fundraising for the choir trip to New York City. A motion was made by S. Gonzalez and seconded by G. Moses to approve the online fundraising for the choir trip. The motion carried unanimously.

Approval of Non-Faculty Co-Curricular Contracts for the 2017-18 School Year: A motion was made by R. Kelton and seconded by S. Gonzalez to approve the non-faculty co-curricular contracts for Avery Rios – assistant boys basketball DDHS, Miguel Rios – volunteer boys basketball DDHS and Raymond Gardner, Emily Gardner and Ashley Gaulke – Destination Imagination. The motion carried unanimously.

Approval of Staff Resignations for the 2017-18 School Year: A motion was made by G. Moses and seconded by J. Andreoni to approve staff resignations for the 2017-18 school year for Mildred Zamorano-Perry – 7th grade teacher and Bethany Worth – Spanish teacher DDHS. The motion carried unanimously.

RESOLUTION AUTHORIZING A TAXABLE TAX AND REVENUE ANTICIPATION PROMISSORY NOTE FOR CASH FLOW PURPOSES IN AN AMOUNT NOT TO EXCEED \$4,000,000: Business Administrator M. Powell stated to the board that the purpose of this line of credit renewal is to help meet cash flow needs until tax receipts begin to arrive in January. The district only pays interest when the line of credit is accessed. As the district's fund balance is reduced, more dollars are needed to meet cash flow needs. The district has asked Town Bank to consider increasing the line of credit to \$4,000,000 and they agreed and have reduced the interest rate from 2.49% to 2.00%. A motion was made by R. Kelton and seconded by J. Andreoni to authorize a taxable tax and revenue anticipation promissory note for cash flow purposes in an amount not to exceed \$4,000,000. The motion carried unanimously.

Interview Potential Board Candidates for Vacancy: The board interviewed two candidates for the open board seat. Interviewed were Monica Los and Gregory Kuhlemeyer. After interviewing the candidates, the board took a vote and each candidate received three votes. Another round of voting was done and the outcome was the same – three votes for each. President J. Scherer announced that the board would hold another meeting on November 2, 2017 at 5:00 p.m. to discuss the candidates and hopefully have a candidate to fill the vacancy.

Appointment of Vacant Board Candidate for Vacancy: Tabled until next meeting on November 2, 2017.

Oath of Office: Tabled until regular November board meeting.

There being no further business, a motion was made by R. Kelton and seconded by J. Andreoni to adjourn the meeting. The motion passed unanimously and the meeting was adjourned at 9:12 p.m.

Karen Logterman, Secretary

Jeffery Scherer, President