

**MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT OF DELAVAN-DARIEN
JUNE 11, 2018**

President Jeffery Scherer called the board workshop meeting of the Delavan-Darien School District Board of Education held at the School Administration Center to order at 6:00p.m.

Board Members Present: J. Scherer, J. Andreoni, S. Gonzalez, R. Deschner, D. Grams, G. Moses (arrived 6:13 p.m.), M. Los (arrived 6:53pm)

Administrators Present: Superintendent R. Crist, Business Administrator A. Klein, Director of Bilingual and School Coordinator R. Sandoval, Director of Pupil Services S. Halberg, Director of Instruction J. Sorbie, Principals K. Pickel, Director of Athletics G. Otte, Building & Grounds J. McKinney

The press was represented by Mike Hoey, *Delavan Enterprise* and by Nate Jackson, *Janesville Gazette*.

The Board held discussions on holding a November referendum for the school district. The board also allowed comments from the audience in attendance. Dr. Sorbie, Mr. Klein, Board President Scherer and Board member D. Grams will work on survey questions regarding the referendum.

The Board reviewed comments from the local legislators regarding the Board letter sent to them. The Board decided to send a response and talked about the content.

President Jeffery Scherer called the regular meeting of the Delavan-Darien School District Board of Education held at the School Administration Center to order at 7:00 p.m.

Minutes Approved: The minutes of the May, 19, 2018 regular/closed session meeting and May 23, 2018 special/close session meeting were unanimously approved on a Grams/Deschner.

Citizen Comments: Resident Andy Terpstra spoke about closing Darien School, selling Wileman School, district finances and budget. Resident Peggy Fleck spoke that the district and community are not working together, district finances, paying off administrators, closing of Darien School and district curriculum.

Director of Curriculum Kudos: Director of Curriculum J. Sorbie stated that the National Assessment of Progress National Report Card had selected our 4th graders to participate in math and reading assessment in winter to see how we far to national school district. Dr. Sorbie gave kudos to Principal Jim Karedes for the phenomenal job on graduation and accomplishments of the graduating class. Third kudos went to student Lizzy Sirkman and teacher Michael Rick. Mr. Rick had students participate in the Skills USA competition for the first time. Student Lizzy Sirkman received a second place on her welding sculpture made with silverware. She also received a \$7,500 scholarship to Ohio Technology College and will be the student council representative in the fall. Fourth kudos went to Carri Brandt as she shared successes at the high school such as alumni speaking to the senior class, group of teachers working to involve the community in Homecoming and the life skills Bridges class for raising over \$2,500 in coffee sales during the year.

Retirement of Superintendent: Board President J. Scherer and board members congratulated and thanked Dr. Crist for his six years as superintendent and wished him well in his retirement.

Consent Agenda: The board unanimously approved a motion by J. Andreoni and seconded by R. Deschner to approve the Manifest of Bills dated June 11, 2018; gifts/grants –\$2,060 Raspberry Pi3 Model B, Samsung Galaxy Tab 3, Produce Scales for Computer Science, Principles of Engineering and Ag Science from Fetch Rewards, LLC, Madison, WI, \$550 galvanized sheet metal, MIG wire spools, sanding belts, metal trays, metal cage for welding from Logterman Heating & Cooling, Delavan, WI, \$470 metal cages, small engines, paint guns, hose clamps for automotive courses from Logterman Heating & Cooling, Delavan, WI, \$750 for Butterfly Garden at Wileman from Natural Resource Foundation of WI, Madison, WI, \$650,000 over 5 years-21 Century Community Learning Center Grant – Department of Public Instruction, Madison, WI, and \$500 for screening, brief intervention and referral to treatment (SBIRT) Program – CESA 4, West Salem, WI; Staff retirements for the 2018-19 school year for Betty Blanke – support staff Darien Elementary and Randy Luczak – custodial staff; Staff Resignations for the 2018-19 school year for Kori Keiser – special education teacher, Suzanne Deck – FACE teacher, Shelly Misco – elementary physical education, Sara Halberg – Director of Pupil Services, Heidi Young – reading specialist, and Katie Kopp – school counselor.

Financial Statement for Month Ending April 30, 2018: A motion was made by D. Grams and seconded by J. Andreoni to approve the financial statement for month ending April 30, 2018. The motion carried unanimously.

Financial Statement for Month Ending May 31, 2018: Business Administrator A. Klein stated that the financial statement for the month ending May 31, 2018 had operating cash on hand at \$2,363,011.33 and no funds were accessed on the line of credit and the purchasing card usage for the month ending May 31, 2018 was \$7,281.22. A motion was made by D. Grams and seconded by J. Andreoni to approve the financial statement for month ending May 31, 2018. The carried unanimously.

Preliminary Budget for the 2018-2019 School Year: Business Administrator A. Klein tabled the budget until the June 28 meeting to have more accurate numbers.

Approve DDHS Overnight Trips/Sunday-Wednesday Activities/Fundraising for the 2018-2019 School Year: Requested overnights for DDHS are FFA National Convention, Battle of the Bay wrestling tournament in Green Bay, jazz festival Milwaukee, music tour in St. Louis/New Orleans, softball tournament Wisconsin Dells, baseball tournament Wisconsin Dells, and DI state and national competitions; Wednesday activities pops choir concert and rescheduling of spring sports as needed; Sunday activities Band-Corn Fest Darien, National Honor Society Banquet, spring musical, spring play; possible fundraisers Football-Comet Cards, FFA – fruit sale, plant sale, Orchestra-Little Caesars, Danish Kringle, Baseball-spring bowling, Boys basketball – AFG Fundraiser, breakfast at The Waterfront, Choir – candy bars, and Softball – bowling, Soccer – summer youth camp, Wrestling – Snap, and Student Council-Homecoming tickets/t-shirts, Winter Week tickets/t-shirts and Leukemia/Lymphoma Society, Band – trivia nights, Butter Braids, bowling, UW Runout Band, and restaurant nights. A motion was made by G. Moses and seconded by J. Andreoni to approve the overnight trips/Sunday-Wednesday activities/fundraising for the 2018-19 school year as presented. The motion carried unanimously.

Employing 16 or 17 Year Old Students: Director of Pupil Services S. Halberg stated that the district could use more students for the Call-A-Comet program and the CLC program. Currently the district only employs students that are 18 years of age but we would like to open it up to 16 or 17 year olds. A motion was made by R. Deschner and seconded by S. Gonzalez to approve employing 16 or 17 year old students based on equitable insurance costs. The motion carried unanimously.

Second Reading Board Policies 0155,1210,2510,3125,7430,9130,9140,9211,0142.7,0144.1,0151.2, 0152,1460,1619,2260.02,2271,2411,3160,3217,4160,4217,5113.01,5330,5460.01,5330,5460.01,5772, 8605 and Rejected Board Policies 3419,3432,4419,4432,8309: A motion was made by S. Gonzalez and seconded by J. Andreoni to approve the second reading of board policies presented and rejected. The motion carried unanimously.

Set Food Service Prices for the 2018-2019 School Year: Business Administrator A. Klein reported that the district maintains an excess cash balance and we have been working to reduce it through the purchase of new and upgraded equipment and cafeteria tables, providing students who qualify for reduced price meals with free meals, and by hiring additional staff members to improve service and address issues identified during the District audit. Mr. Klein recommended that the district leave food service prices unchanged for the 2018-2019 school year. A motion was made by S. Gonzalez to approve the food services with no change as recommended and G. Moses seconded the motion. The motion carried unanimously.

Set School Fees 5th Grade for the 2018-2019 School Year: Director of Curriculum J. Sorbie told the board that fifth graders will be moving to Phoenix and will have more opportunities than they did in elementary school. They will need a planner, need FACE supplies and will be able to take part in intramurals. We recommend the 5th grade school fee be set at \$30. A motion was made by G. Moses and seconded by M. Los to approve the 5th grade school fee at \$30 for the 2018-2019 school year. The motion carried unanimously.

Approve 2018-2019 School Year Starting Support Staff Rates, Substitute Teacher, Substitute Aide, Clerical, Summer Food Program and Building & Grounds temporary & Casual Pay Rates: A motion was made by S. Gonzalez and seconded by J. Andreoni to approve the 2018-2019 school year starting wages as presented. The motion carried unanimously.

Advertising Policy: Director of Curriculum J. Sorbie asked the board to consider investigating a leveled or tiered approach allowing businesses to partner with us. These funds would be used to enhance various projects like improvements to Borg Stadium, increase communications, and restoring the pride. A specific marketing strategy would be completed prior to asking for sponsorship. Board member D. Grams volunteered to reach out to other schools to see how they use outside advertising.

Approve 66.0301 Agreement with Jefferson School District: Business Administrator A. Klein stated that we had reached out to Jefferson School District to share on a cooperative basis, our vision teacher. A motion was made by S. Gonzalez and seconded by G. Moses to approve the 66.0301 agreement with Jefferson School District. The motion carried unanimously.

Property and Liability Insurance Renewal: Business Administrator A. Klein told the board that he has been working with R&R Insurance on this renewal and due to the decrease in the district's payroll, an improved experience mod, and a change in premium rates for employee classifications we will save \$66,283 on our renewal. A motion was made by D. Grams and seconded by M. Los to approve the property and liability insurance renewal with R&R Insurance. The motion carried unanimously.

Resolution Authorizing the Adoption of the Wisconsin OPEB Trust Agreement as Amended and Single Advisory Contract as Amended: Business Administrator A. Klein stated that districts have been asked to update their agreements, protocols and records to fund the district's obligation to provide post-employment benefits. The purpose of these actions is to ensure that the Trust's investment managers are held to the highest of fiduciary responsibility to the district. A motion was made by G. Moses and

seconded by M. Los to approve the resolution authorizing the adoption of the Wisconsin OPEB Trust Agreement as amended and single advisory contract as amended. The motion carried unanimously.

Storage Units – Love It, List or Trash It: Director of Curriculum J. Sorbie told the board that we are trying to eliminate the payments for several storage units and try to sell some of the items through Wisconsin Surplus Supply or try to use the items or store them at Darien School. A motion was made by S. Gonzalez and seconded by R. Deschner to approve the elimination of the storage units with the caveat to give the teachers a chance to use any items before they are sold or stored. The motion carried unanimously.

2018-2019 School Safety Initiative: Business Administrator A. Klein reported that the district has submitted a request for funds from the school safety initiative. The district has looked at window films, upgraded locks, and more security cameras. Mr. Klein stated they worked with the Delavan Police Department and the Walworth County Sheriff's Department. Bids were due June 8, 2018 and we submitted our request on time.

2018-2019 Community Eligibility Provision: Business Administrator A. Klein informed the Board that the district may qualify for a Community Eligibility Provision (CEP) based upon the number of students within the District who qualify for free and reduced meals through the National School Lunch Program and School Breakfast Program. This provision allows qualifying districts to offer free school meals to all children in high poverty schools without the need to complete free and reduced meal applications. We have confirmed that all of the district's schools, and therefore all students, would qualify for this provision, some concerns about this provision's potential impact the district's funding were recently discovered. Specifically, if the district were to implement this provision, it would be dependent upon parents completing a financial survey to renew the approximately \$213,000 in high poverty aid it receives each year. With a renewal of the district's high poverty aid taking place in 2018-2019 potentially and amounting to \$416,000 over the 2019-2020 and 2020-2021 fiscal years, the district will be asking parents to complete this survey during online enrollment for the 2018-2019 school year in order to determine the feasibility of implementing the provision without putting district funding at risk. Our hope is that the district will see a high level of responses to the survey that will allow it to pilot the program during the 2019-2020 school year with confidence that its funding will not be jeopardized.

Upcoming Summer Administrator Retreats: Director of Curriculum J. Sorbie informed the Board that administrators, starting on Wednesday, will be doing a four pronged approach in understanding what people perceive about the district, what the areas of need to improve are, what we are doing and what are our traditions that we want to plus up.

Referendum: President J. Scherer shared that more referendum talks will take place at the June 28th meeting along with more on the preliminary budget beginning at 7:00 p.m.

Superintendent Report: Superintendent Crist thanked the current board and prior board for letting him serve in the district. He stated that he has always done what was best for students, staff, parents, and the community. Dr. Crist thanked everyone for their hard work on accomplishing the best report card the district has received. Dr. Crist stated that hopefully the budget will come in where the district can hire back some teachers to keep class sizes down. He hopes everyone will support Dr. Sorbie in her future efforts to move the district and community forward in a positive and supportive way. This district can accomplish great things by working together and passing an operational referendum in November.

Future Agenda Items: None

Next Meeting Date: June 28, 2018 – Special Meeting 7:00 p.m.
July 9, 2018 – Regular meeting 7:00 p.m.

A motion was made by J. Andreoni and seconded by R. Deschner to adjourn into executive session, pursuant to Wis. Stat. §19.85 (1)(c),(e) for the purpose of discussing and taking action, if appropriate, concerning the employment and compensation for Superintendent contract and deliberating on public school properties. The motion carried unanimously on a roll call vote of all ayes and the regular meeting adjourned at 8:54p.m.

Discussion was held in closed session. No motions were made.

There being no further business, a motion was made by J. Andreoni and seconded by R. Deschner to adjourn the meeting. The motion passed unanimously and the meeting was adjourned at 9:55 p.m.

Karen Logterman, Secretary

Jeffery Scherer, President