

**MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT OF DELAVAN-DARIEN
MAY 8, 2017**

President Jeffery Scherer called the meeting of the Delavan-Darien School District Board of Education held at the School Administration Center to order at 7:00p.m.

Board Members Present: R. Kelton, J. Scherer, J. Andreoni, S. Gonzalez, D. Reinhart, G. Moses, R. Deschner

Administrators Present: Superintendent R. Crist, Business Administrator M. Powell, Director of Bilingual and School Coordinator R. Sandoval, Director of Pupil Services S. Halberg, Director of Instruction D. Erdmann, Principals K. Pickel, R. Zahn, H. Schmelz, Director of Athletics G. Otte

No press was represented.

Minutes Approved: The minutes of the April 10, 2017 regular/closed session meeting were unanimously approved on a Gonzalez/Andreoni motion.

Student Council Report: President Cassidy Dodge reported they had finished a two week fundraiser for leukemia research raising \$950.00. She reported at their meeting they would be discussing the elections for next year and starting to plan for homecoming.

Election of Officers: Board President J. Scherer relinquished the chair to Superintendent R. Crist for election of a new president. S. Gonzalez, seconded by R. Kelton, moved that Jeff Scherer be nominated for President. S. Gonzalez made a motion to close nominations and J. Andreoni seconded the motion. The motion was unanimously approved and Jeff Scherer was elected President of the Delavan-Darien School Board. Superintendent Crist relinquished the chair to President Scherer.

President Scherer called for nominations for Vice President. Reinhart/Andreoni nominated Sharon Gonzalez. J. Andreoni made a motion to close nominations and R. Kelton seconded. The motion was unanimously approved and Sharon Gonzalez was elected Vice President of the Delavan-Darien School Board.

President Scherer called for nominations for Clerk. Gonzalez/Andreoni nominated Roxann Kelton. D. Reinhart made a motion to close nominations and J. Andreoni seconded. The motion was unanimously approved and Roxann Kelton was elected Clerk of the Delavan-Darien School Board.

President Scherer called for nominations for Treasurer. Kelton/Gonzalez nominated John Andreoni. D. Reinhart made a motion to close nominations and R. Kelton seconded. The motion was unanimously approved and John Andreoni was elected Treasurer of the Delavan-Darien School Board.

Official Newspaper: Kelton/Reinhart moved that the Delavan Enterprise be designated as the official newspaper for the district for the 2017-2018 school year. Motion carried unanimously.

Public Depositories: Kelton/Gonzalez moved that Town Bank be designated as the public depository for the 2017-2018 school year. Motion carried unanimously.

WASB Delegate: On a Gonzalez/Reinhart motion, the board unanimously approved Roxann Kelton as the delegate to the WASB convention in January 2018. No alternate was named.

School District Attorney: Gonzalez/Andreoni moved that Ed Thompson, WASB, Law Firm of Strang, Patteson, Renning, Lewis & Lacy, S.C., Quarles & Brady, and Davis & Kuelthau Law Firm be designated as attorneys for the school district for 2017-2018 school year. Motion carried unanimously.

Citizen Comments: Citizen Andy Terpstra addressed the board regarding average land rents in the county, common core standards, district reserve funds and student results.

Consent Agenda: The board unanimously approved a motion by R. Kelton and seconded by J. Andreoni to approve the Manifest of Bills dated May 8, 2017; the Treasurer's Report Summary for April 30, 2017 dated May 8, 2017; gifts/grants –\$500 for 4th grade Old World Wisconsin field trip from Old World Wisconsin, Eagle, WI, \$2,500 for DDHS auto program upgrades from Auto Zone, Delavan, WI, and Scribbler 3D pen for DDHS auto program from Bill Chapman, Delavan, WI; Staff Resignations for 2017-18 School Year for Cynthia Bell-Jimenez - Elementary bilingual teacher and Spencer Anderson – Phoenix Language Arts teacher ; and non-faculty co-curricular contracts for the 2016-17 school year for Kassandra Huerta – assistant girls soccer DDHS and Henry Johnson, Sr. – volunteer baseball DDHS.

Approval of Performance Contract with McKinstry: Business Administrator M. Powell recapped that in March the board approved a resolution to borrow up to \$9,510,000 for the next phase of energy efficiency projects as presented by McKinstry. This did not obligate the District to borrow the money, just the ability to do so and start the required petition period. At the April board meeting, approval was given to move forward with the energy efficiency projects in the amount of \$9,075,000 as updated by McKinstry. All of this work is being completed under Act 32. As part of the requirements, we must enter into a performance contract with an approved company that calculates and certifies the utility savings. The district has been using McKinstry for the management of these projects and would recommend approving them for phase two of the projects. Mr. Powell stated that the original contract was reviewed by legal counsel and this version is no different except changes to language referencing state laws that have changed. A motion was made by R. Kelton and seconded by J. Andreoni to approve the performance contract with McKinstry as presented.

Resolution Authorizing The Issuance and Sale of a \$7,945,000 Note Anticipation Note, Series 2017B pursuant to Section 67.12(1)(b), Wisconsin Statutes: A motion was made by D. Reinhart and seconded by R. Kelton to approve a resolution authorizing the issuance and sale of a \$7,945,000 note anticipation note, series 2017B pursuant to Section 67.12(1)(b), Wisconsin Statutes. The motion carried unanimously.

Destination Imagination – Review of Year and Fundraising Request: DI Coordinator Michelle Gardner reviewed the DI successful year. One team placed 5th the year and could have been able to go to Globals. The future looks bright for advancing to Globals so we want to start fundraising as the cost is approximately \$1,000-\$1,200 per person. The following ideas for possible fundraising were submitted: 1) Read a thon, 2) White elephant dinner/raffle, 3) Trivia night, 4) Rummage sale, 5) Car wash, 6) Silent auction, 7) Taco dinner, 8) Meat raffle, 9) Swim day at Lake Lawn, 10) Movie nights, 11) Spaghetti dinners, 12) Brat fry's in the spring, 13) Selling Marcus movie tickets, Yankee candles, coffees/teas, 14) Babysitting/shop and drop, 15) yard clean-up, 16) snow shoveling, 17) Flower sales, or 18) Booster nights at area restaurants, Panera, Culvers, etc. A motion was made by R. Kelton and seconded by J. Andreoni to approve the fundraisers are presented. The motion carried unanimously.

Technology Update: Technology coordinator B. Curless gave the board updates on the district network, plans, procedures and training, software and hardware.

DDHS Varsity Club Stipend Change to TRAIL for 2017-18 School Year: Director of Athletics G. Otte reported that varsity club has fallen away and a new group has started at the high school as a leadership group. The group has been working to make the high school more inviting and building respect, accountability and leadership. Teacher Hank Johnson has been coordinating this group and we would like to replace varsity club with TRAIL for the 2017-18 school year. A motion was made by S. Gonzalez and seconded by R. Kelton to replace varsity club stipend with TRAIL beginning with the 2017-18 school year and ongoing years. The motion carried unanimously.

Second Reading Board Policies 0100,0151.2,1619,1619.02,1619.03,2370,2413,2460.03,3120,3120.01,3124,3140,3160,3161,3310,3419.02,3419.03,3430,3431,4120,4120.01,4160,4161,4310,4419.02,4419.03,4430,4431,5111.01,5111.03,5341,5530,5780,6145,6150,6700,7540,7540.01,7540.02,8330,8340,8500,8531,8605,9160: A motion was made by R. Kelton and seconded by J. Andreoni to approve the second reading of board policies presented. The motion carried unanimously.

Approval of Character Matters as Additional Elementary Summer School Course: Elementary principal R. Zahn stated to the board that we had the opportunity to add an additional course to summer school. Character Matters is a theatre arts play that can house 24 students. This would be a good addition to summer school and the play would be presented at the high school on the last day of summer school. A motion was made by R. Kelton and seconded by S. Gonzalez to approve Character Matters as an additional elementary summer school course. The motion carried unanimously.

Parent Transportation Contracts: A motion was made by S. Gonzalez and seconded by R. Kelton to approve the parent transportation contracts as presented. The motion carried unanimously.

Teacher Contract Renewals for the 2017-18 School Year: A motion was made by D. Reinhart and seconded by R. Kelton to approve the teacher contract renewals for the 2017-18 school year as presented. The motion carried on a 6-0 vote with J. Andreoni abstaining.

Approval of Logo Use for Darien Fire Department: A motion was made by S. Gonzalez and seconded by J. Andreoni to approve the Comet logo use by the Darien Fire Department. The motion carried unanimously.

Appoint Representative to CESA 2 Delegate Convention May 16, 2017: No board members were able to attend this delegate convention.

Approval of CESA 2 contract for the 2017-18 School Year: A motion was made by R. Kelton and seconded by J. Andreoni to approve the CESA 2 contract for the 2017-18 school year as presented. The motion carried unanimously.

Approval/Denial of Open Enrollment 2017-18 Applications Incoming/Outgoing: A motion was made by R. Kelton and seconded by J. Andreoni to accept the approval/denial of open enrollment 2017-18 applications incoming/outgoing as presented. The motion carried unanimously.

Change of district Control of Dunwiddie, Arthur & Labonne Scholarships Presented by Families to District to the Delavan-Darien Foundation: Superintendent Crist gave background information on the dissemination of funds from these scholarships. Dr. Crist stated that our attorney had made a Memorandum of Understanding to have the funds transferred to the Foundation for future dissemination if the Foundation also approves. A motion was made by R. Kelton and seconded by D. Reinhart to approve the Memorandum of Understanding as presented. The motion carried unanimously.

Special Education/Pupil Services Update: Director of Pupil Services S. Halberg gave the board an update of the district Pupil Non-Discrimination Self Evaluation report that is required to be shared every five years. Dr. Halberg also shared a special education student services update for the year.

School Board Member Composition of Board Seats: Discussion took place regarding board seats. One suggestion was to reduce one seat from the City of Delavan and one from the Town of Delavan and make them at-large seats. Any change to board seats needs to follow guidelines and requirements and needs to be approved at the annual meeting in September. This will be discussed again in June.

Community Advocacy Committee Report: Coordinator of School/Community Relations M. Heine reported that the committee met April 18 and attendance was down from the previous meeting. New leadership members are Dave Block, Elliott Los, Jes Cisneros and Mike Heine will work with them as a district employee. They looked at stake holders, objectives to develop and how to carry forward information to businesses and service organizations. Mr. Heine also reported that the district could participate in a city marketing video. The next meeting will be May 16 at 5:00 p.m. Board member Dave Reinhart will be stepping away and Jeff Scherer and Giovanna Moses will attend.

Superintendent Report: Superintendent Crist reminded board members of a Board Roles and Responsibilities workshop on May 11 at CESA 2 and the Alternative High School graduation breakfast on May 26 at 9:00a.m. Board representatives for scholarship night on June 4 will be Jeff Scherer and Sharon Gonzalez and board representatives for graduation night on June 8 will be Jeff Scherer and John Andreoni.

Future Agenda Items: School board compositions of seats

Next Meeting Date: June 12, 2017 – Regular meeting 7:00 p.m.

A motion was made by R. Kelton and seconded by D. Reinhart to adjourn into executive session, pursuant to Wis. Stat. §19.85 (1)(c) to discuss/take action on final non-renewal notices. The motion carried unanimously on a roll call vote of all ayes and the regular meeting adjourned at 9:49p.m.

Discussion was held in closed session and on a Gonzalez/Kelton motion the board went into open session.

A motion was made by S. Gonzalez and seconded by J. Andreoni to approve the issuance of final nonrenewal notices as discussed in closed session. The motion carried unanimously.

There being no further business, a motion was made by S. Gonzalez and seconded by R. Kelton to adjourn the meeting. The motion passed unanimously and the meeting was adjourned at 10:25 p.m.

Karen Logterman, Secretary

Jeffery Scherer, President