

**MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT OF DELAVAN-DARIEN
OCTOBER 10, 2016**

President Jeffery Scherer called the regular meeting of the Delavan-Darien School District Board of Education held at the School Administration Center to order at 7:00p.m.

Board Members Present: J. Scherer, S. Logterman, J. Andreoni, S. Gonzalez, D. Reinhart, C. Kort

Board Members Absent: R. Kelton

Administrators Present: Superintendent R. Crist, Business Administrator M. Powell, Director of Pupil Services S. Halberg, Director of Instruction D. Erdmann, Principals K. Pickel, H. Schmelz, Athletic Director G. Otte

The press was represented by Mike Hoey, *Delavan Enterprise*.

Minutes Approved: The minutes of the September 12, 2016 regular/closed session meeting were unanimously approved on a Reinhart/Andreoni motion.

Student Council Report: President Cassidy Dodge reported that 360 tickets were sold for Homecoming and 340 attended the dance. Next task will be subcommittees and preparing for the Veterans Day assembly.

Citizen Comments: Kirsten Andreoni followed up with the board regarding the strategic plan and getting the community involved.

Consent Agenda: The board unanimously approved a motion by S. Logterman and seconded by J. Andreoni to approve the Manifest of Bills dated September 30, 2016; the Treasurer's Report Summary for September 30, 2016 dated October 10, 2016; gifts/grants – \$200 Phoenix Family & Consumer Science Class from Delavan Lions Club, \$100 to Imagination Library Funding from Leadership Walworth Coordinator Edgar Mosshammer, Williams Bay, \$1,000 to Imagination Library Funding from Mercy Health System, Janesville, \$1,000 to Orchestra program from Jennifer Bayerl – Mukwonago, and \$850 to DDHS FFA from Stateline Veterinary Clinic, Darien; staff resignations for the 2016-17 school year for Brenda San Jose Zarate – Bilingual teacher, and Jackie Bailey – Sheltered English; staff retirement for the 2016-17 school year for Cheryl Maisonneuve – food service; new staff contracts for the 2016-17 school year for Michelle Zwerling – reading specialist, and Tracy Hazeltine – administrative assistant to Director of Instruction; staff retirement for the 2017-2018 school year for Karen Combs – English teacher; non-faculty co-curricular contracts for the 2016-17 school year for Claudia Nieuwenhuis – assistant volleyball DDHS, David Polzin – volunteer assistant football DDHS, Kane Castel – volunteer cross country DDHS, Chris Hembrook – head boys basketball DDHS, Jeff Tortomasi – head track DDHS and Ashley Gaulke – volunteer Destination Imagination.

Standards Based Instruction: Director of Instruction D. Erdmann reported to the board how the district designs our standards based instruction.

Seclusion/Restrain Report for the 2015-16 School Year: Director of Pupil Services S. Halberg reported that every year an update on seclusion and restraint needs to be provided. Dr. Halberg gave the board a review of the seclusions and restraints that occurred in our schools during the 2015-2016 school year.

Gay-Straight Alliance Club for Middle School/High School: School Counselors Kelly O’Connell and Steve Gross presented to the board information on starting a gay-straight alliance club for middle and high school. This is a student-led group that forms to promote a safer, more respectful and more just school for students who are lesbian, gay, bisexual, transgender, or questioning. The student meetings would be held during non-academic times on weekdays (before/after school, lunch, etc.). Questions were asked and answered.

Youth Options Application: A motion was made by S. Logterman and seconded by S. Gonzalez to approve the youth options application as presented. The motion carried unanimously.

Construction and Move Final Update: Business Administrator M. Powell reported on the construction punch lists and will possibly have McKinstry back in November to report further on the construction. Mr. Powell reported that the final cost of moving teachers, boxes and supplies was approximately \$23,548.

Staffing Final Update: Superintendent Crist reported on where the staffing numbers were for the school year. After hiring extra social workers and making health aides all full-time because of all the health situations, there was a culmination of approximately three teacher positions that we did not fill.

Third Friday Membership Count: Superintendent Crist reported that the September membership count showed that all district residents were 2,726 and the actual students attending in district were 2,204 and our three year rolling average was trending down. The board asked to see numbers of the membership for the last 20+ years if we could get them.

Parent Transportation Contracts: A motion was made by S. Logterman and seconded by C. Kort to approve the parent transportation contracts as presented. The motion carried unanimously.

Citizens Committee for Support of Public Education in School District: Board member D. Reinhart commented on developing a citizens committee to support public education in the district. Mr. Reinhart is looking for ideas to get community engagement in education by possibly putting together a presentation for community alliances, organizations, etc. to open up the line of communication and cultivate support for future needs of the district. The board discussed the concepts and asked Mr. Reinhart to bring a proposal of ideas next month with a vision and timeframe for what this might look like.

Superintendent Report: Superintendent Crist reviewed the list of alternative applications in and out where we had 6 incoming and 4 outgoing and this is the second month in a row we have more incoming than outgoing. Dr. Crist advised the board that he has made an update to the bus policy due to the 200 requests within a three week period for parent changes. He has worked with the principals and bus company and put new procedure language together. Any change to your student’s regular school year transportation schedule must be made in writing three days before you wish the change to take effect. However, you may pick up your child at school anytime a written note is provided as the child arrives to school. Severe emergency situations can be approved by the principal. As a result, failure to follow the procedures will result in a suspension of transportation, for a period of time. Continued changes compromise the safety of all children. This does not provide for a routine and affects all riders and parents because changes affect the bus times and the drop-off times at bus stops. This is the result of parent changes – not the school district or the bus company. Dr. Crist also informed the board that the high school has approved a student to graduate a full year early.

Superintendent Crist read the school board appreciation proclamations for school board appreciation week of October 2-8 from the City of Delavan and the Village of Darien. Thank you for all you do for the students in the Delavan-Darien School District.

Future Agenda Items: Final numbers of cost of center schools, GLAD costs, substitute teachers system, detailed report on Strategic Plan – what have we accomplished, not accomplished and perspective what do we do with a document four plus years old, citizens committee

Next Meeting Date: October 31, 2016 – Certify Tax Levy Meeting 7:00 p.m.
November 14, 2016 – Regular meeting 7:00 p.m.

A motion was made by S. Logterman and seconded by J. Andreoni to adjourn into executive session, pursuant to Wis. Stat. §19.85 (1)(f) to consider/discuss district administrator contract. The motion carried unanimously on a roll call vote of all ayes and the regular meeting adjourned at 8:21p.m.

Discussion was held in closed session and board returned to open session at 8:50 p.m.

A motion was made by S. Logterman and seconded by J. Andreoni to approve a two-year contract for Dr. Crist for 2017-2019. The motion carried unanimously.

There being no further business, a motion was made by S. Logterman and seconded by C. Kort to adjourn the meeting. The motion passed unanimously and the meeting was adjourned at 8:53 p.m.

Karen Logterman, Secretary

Jeffery Scherer, President