

**MINUTES  
BOARD OF EDUCATION  
SCHOOL DISTRICT OF DELAVAN-DARIEN  
SEPTEMBER 12, 2016**

President Jeffery Scherer called the regular meeting of the Delavan-Darien School District Board of Education held at the School Administration Center to order at 7:00p.m.

**Board Members Present:** J. Scherer, R. Kelton, S. Logterman, J. Andreoni, S. Gonzalez, D. Reinhart, C. Kort

**Administrators Present:** Superintendent R. Crist, Business Administrator M. Powell, Director of Pupil Services S. Halberg, Director of Bilingual and School Coordinator R. Sandoval, Interdisciplinary Learning Strategy Specialist Rhonda Lopez, Principals K. Pickel, J. Karedes, H. Schmelz

The press was represented by Mike Hoey, *Delavan Enterprise*.

**Minutes Approved:** The minutes of the August 8, 2016 regular/closed session meeting and the August 22, 2016 special meeting were unanimously approved on a Gonzalez/Kort motion. The motion passed unanimously.

**Student Council Report:** President Cassidy Dodge informed the board that they were working on homecoming and the theme would be "Around the World". She stated that there would be dress up days and that they were working on the t-shirt design. Homecoming will be the week of September 26<sup>th</sup> with the dance on Saturday, October 1<sup>st</sup>. Principal J. Karedes informed the board that he would be working with the student council and suggesting some changes to be more inclusive of all students.

**School News:** The Board of Education heard a recap from Michelle Minton on the second year of PBL at DDHS. She reviewed how they identify, support and release students from the program. The purpose is to close the achievement gap for incoming freshmen in the areas of reading and math. They also teach students to learn to be independent and to advocate for themselves.

**Tech Education Update:** Teachers Mike Fellin and Carl Grunewald updated the board on where the tech education program is at and where they feel it is headed. With the help of the advisory council the district was able to raise \$50,000 to secure a Fab Lab in our high school. Mrs. Yager has also been helpful in writing a number of grants and one of them helped the district put on a STEAM team camp for girls in grade 6, 7, and 8 during the summer. Thirty-two girls signed up and the smallest attendance was 29. Mr. Fellin told the board that another grant was written for \$25,000 to facilitate a Fab Lab in the middle school and we received that grant and he will now work on creating a program this fall and start teaching in the spring. Mr. Grunewald reported to the board the growth of the programs within the last two years. For the 2014-15 school year a total of 265 students were in the programs and in 2015-16 a total of 315 students were in the programs. At the beginning of the 2016-17 school year a total for 450 students were enrolled. He told the board that students are talking about the Fab Lab and that they can go to these classes and put energy into what they are learning and what they are creating. Mr. Fellin told the board that the shop is going 8 hours a day continuously and next semester it will be going 9 hours a day. Mr. Fellin said that to go to the next step they will need more space and they would like to utilize the auto shop space but right now maintenance has that space for storage. This program will continue to grow as the students talk more and more about the programs.

**Citizen Comments:** None

**Consent Agenda:** The board unanimously approved a motion by R. Kelton and seconded by D. Reinhart to approve the Manifest of Bills dated August 31, 2016; the Treasurer's Report Summary for August 31, 2016 dated September 12, 2016; gifts/grants – 96 backpacks with school supplies for 4/5<sup>th</sup> graders Darien Elementary from AmeriCold Logistics, Darien; staff resignations for the 2016-17 school year for Nivia Acevedo-Rodriguez – Bilingual teacher, Holly Nelson – reading specialist; non-faculty co-curricular contracts for the 2016-17 school year for Kali Prouty – JV cheerleading fall/winter DDHS and Alex Larsen – assistant girls basketball DDHS.

**DDHS Business Education Fundraiser Request:** Business Education teacher Kristine Slawson asked the board for approval to use Colectivo Coffee Fundraising program. Mrs. Slawson stated that students will work collectively in small groups for this fundraiser. Essentially they will be running their own separate unique businesses. They will have to name their group, keep a log of time, log the funds they have raised in spreadsheets, and also the fun of designing their own unique label for their coffee product. They will also be learning life transferrable skills that develop the soft skills students need and don't necessarily learn in school. Mrs. Slawson said they would run three campaigns throughout the semester(s). The fall campaign will have closing dates of October 7, November 4 and December 9. A motion was made by S. Logterman and seconded by D. Reinhart to approve the Colectivo Coffee fundraising program. The motion carried unanimously.

**Construction and Move Final Update:** Business administrator M. Powell gave an update on the construction process. He stated that the pool is the biggest item at this point as the HVAC and controls will probably take a couple more weeks to have everything working and get the chemical balance in the pool. We hope to have the pool up no later than October 1. We will bring McKinstry back in October to give you another update.

**Staffing Final Update:** Superintendent Crist reported that we had a few late resignations and are in the process of interviewing to fill those positions. We hope to have a full staff by October.

**School Funding Resolution to WASB:** Superintendent Crist asked the board if they wanted him to update his school funding resolution for the WASB. There has been some encouraging focus on K-12 education. The fiscal manager of the governor did respond last time. Dr. Crist said he would update his previous letter, mail it out to all legislators and file a new school funding resolution with the WASB. A motion was made by S. Gonzalez and seconded by D. Reinhart to approve the school funding resolution to WASB with the updates. The motion carried unanimously.

**Course Options Application:** A motion was made by S. Logterman to approve the course options application as presented. S. Gonzalez seconded the motion and the motion carried unanimously.

**Parent Transportation Contracts:** A motion was made by S. Logterman and seconded by S. Gonzalez to approve the parent transportation contracts as presented. The motion carried unanimously.

**Neola Platform Update:** Superintendent Crist reviewed a letter from Neola. The letter states that Microsoft has announced that they intend to stop supporting the server software on which the Neola policy sites are built and as a result, they are investing time and money working with BoardDocs to customize their new platform so that they can migrate all of their clients to this new system. The letter states that moving to BoardDocs as their solution for editing and publishing policies and AGs will enable them to address their turnaround time and provide a better way for districts to follow Board policy. The increased costs and the need to provide more time for each update, as well as costs related

to the work necessary to update our publishing platform, will necessitate a price increase of \$130 per update. The new update price of \$1,225 will be effective with the November 2016 invoice and thereafter. A motion was made by C. Kort and seconded by S. Logterman to approve this change increase. The motion carried unanimously.

**Imagination Library Program Information:** Mr. Mike Heine stated he had been in a leadership Walworth County group and the Imagination Library program was chosen by his group. This program delivers books to kids 0 to age 5. The program would be funded by local donations and we would not be a financial provider but a steward of the funds and then be billed when kids sign up. This program gets literacy materials into parent's hands to help their children learn to read and gives parents tips too. We are looking to do fundraising for this program through corporate donations, grants, and other fundraising. It costs \$25 a year per child and you have the ability to cap the number of participates. The district would manage the database and check with the post office for books not delivered and check for new addresses. The hope is that this produces better reading results down the road.

**DDHS Outdoor Information Sign:** Principal J. Karedes spoke to the board about the sign out front of the high school. The sign is quite old and it is very hard to change the letters inside. Mr. Karedes has talked to Rotary and the booster club and would like to pursue an electronic sign. Most electronic signs cost approximately \$20,000 and our district has been against corporate sponsorship, but we need to do something. The board encouraged Mr. Karedes to continue to look into an upgraded sign.

**Superintendent Report:** Superintendent Crist reviewed the list of alternative applications in and out where we had 9 incoming and 7 outgoing and this is the first time in years we have more incoming than outgoing. Also the WASB regional meeting is scheduled for October 5 in Elkhorn if anyone is interested in attending. Roxann Kelton, Dave Reinhart and Jeff Scherer would like to attend. Dr. Crist reviewed a letter received from the Governor regarding the 2020 Vision Project visits.

**Future Agenda Items:** Community engagement Strategic Plan or community advisory board

**Next Meeting Date:** September 26, 2016 – Annual meeting 7:00 p.m.  
October 10, 2016 – Regular meeting 7:00 p.m.

A motion was made by C. Kort and seconded by S. Logterman to adjourn into executive session, pursuant to Wis. Stat. §19.85 (1)(f) to consider/discuss district administrator contract and to discuss employment, promotion, compensation for any public employee. The motion carried unanimously on a roll call vote of all ayes and the regular meeting adjourned at 8:35p.m.

Discussion was held in closed session and no motions were made.

There being no further business, a motion was made by S. Logterman and seconded by S. Gonzalez to adjourn the closed session meeting. The motion passed unanimously and the meeting was adjourned at 9:15 p.m.

---

Karen Logterman, Secretary

---

Jeffery Scherer, President