

**MINUTES
SPECIAL MEETING
BOARD OF EDUCATION
SCHOOL DISTRICT OF DELAVAN-DARIEN
AUGUST 25, 2015**

Vice President Steve Logterman called the special meeting of the Delavan-Darien School District Board of Education held at the School Administration Center to order at 6:00p.m.

Board Members Present: J. Hansen, S. Logterman, R. Kelton, C. Kort, S. Gonzalez

Board Members Absent: J. Scherer

Administrators Present: Superintendent R. Crist, Business Administrator M. Powell, Director of Pupil Services S. Halberg, Director of Instruction D. Erdmann, Director of Bilingual and School Coordinator R. Sandoval, Principals K. Pickel, Director of Buildings and Grounds G. Aull

The press was represented by Mike Hoey, Delavan Enterprise.

Citizen Comments: None

Oath of Office: Notary Public Karen Logterman gave the Oath of Office to John Andreoni.

Staff Resignations for the 2015-16 School Year: A motion was made by J. Hansen and seconded by R. Kelton to approve the staff resignations of Kathleen Roberts, Cristin Wert-Shade and Martha Haynes pending receipt of liquidated damages. The motion carried unanimously.

New Staff Contracts for the 2015-16 School Year: A motion was made by S. Gonzalez and seconded by J. Hansen to approve the new staff contracts for Antoni Medina-Piris, Kaitlyn Acker, Melissa Starin, Denni Klisch, and Kim Kirk. The motion carried unanimously.

Notice of Election in WASB Region 13: Superintendent Crist told the board members that WASB region 13 has opened nominations for a seat on the WASB Board of Directors if anyone was interested in being nominated.

Purchase of Back-Up Generator: Business Administrator M. Powell discussed with the board purchasing a back-up generator for the high school. He explained that the high school is the logical initial site as it houses the district's head end for the entire computer and phone systems and is the main prep kitchen and food storage site for the food service program. The administration feels it is very important to provide backup power at all schools to maintain proper operation of the buildings' heating system, controls, pumps, water lines, emergency lighting, etc. Mr. Powell reported that Gary Aull has been investigating different options for generators and received information from Generac, Cummings, and Kohler. The district is recommending purchasing a Kohler generator to be installed by JM Electrical Contractors. A motion was made by J. Hansen and seconded by R. Kelton to approve the purchase of a back-up generator as presented. The motion carried unanimously.

Preliminary Budget for the 2015-16 School Year: Business Administrator M. Powell reviewed the proposed budget and projected tax levy for the 2015-16 school year. The budget is to be approved by the board for presentation at the District's annual meeting on September 28. At the annual meeting, the budget will be reviewed and the community will approve a tentative levy. The board will approve the final budget and levy in late October when the student enrollment and state aid are finalized. The

budget is currently projected to have a deficit of \$278,417. This will be effected by the final enrollment and staffing numbers. A motion was made by C. Kort and seconded by J. Hansen to approve the 2015-16 proposed budget as presented. The motion carried unanimously.

Darien Fundraisers Activities for the 2015-16 School Year: Darien has requested the following fundraisers – new fall festival with concessions, raffle tickets for baskets and bounce house activity along with craft vendors, Butter Braids in spring, Papa Murphy Night, Little Caesars Pizza, or Pizza Ranch Night family event of nightly sales, Darien T-shire sales in fall, Scholastic Book Fair and popcorn, popsicle and/or bake sales. A motion was made by S. Gonzalez and seconded by J. Hansen to approve the fundraisers for Darien Elementary. The motion carried unanimously.

Superintendent Report: Superintendent Crist reported to the board on the incoming/outgoing alternative open enrollment applications approved. Dr. Crist invited the board members to the Welcome Back on August 27 at 8am in the high school auditorium.

Future Agenda Items: None

Next Meeting Date: Regular Meeting – September 14, 2015 – 7:00p.m.
Annual Meeting – September 28, 2015 – 7:00p.m.

There being no further business, a motion was made by C. Kort and seconded by J. Hansen to adjourn the meeting. The motion carried unanimously and the meeting adjourned at 6:34 p.m.

Karen Logterman, Secretary

Steve Logterman, Vice President