

**MINUTES  
BOARD OF EDUCATION  
SCHOOL DISTRICT OF DELAVAN-DARIEN  
FEBRUARY 8, 2016**

President Jeffery Scherer called the regular meeting of the School District of Delavan-Darien Board of Education to order held at the School Administration Office at 7:00p.m.

**Board members present:** J. Scherer, S. Logterman, J. Andreoni, S. Gonzalez, R. Kelton, C. Kort

**Board members absent:** J. Hansen

**Administrators Present:** Superintendent R. Crist, Business Administrator M. Powell, Director of Pupil Services S. Halberg, Director of Instruction D. Erdmann, Director of Bilingual and School Coordinator R. Sandoval, Principals K. Pickel, H. Schmelz, Associate Principals A. Urmanski, G. Otte, Director of Facilities/Grounds G. Aull

The press was represented by Mike Hoey, Delavan Enterprise and Cathy Idzerda, Janesville Gazette.

**Agenda Change:** A motion was made by S. Logterman and seconded by S. Gonzalez to move item #5 after item #7C. The motion carried unanimously.

**Minutes Approve:** The minutes of the January 11, 2016 regular meeting were unanimously approved on a Kelton/Kort motion.

**Student Council Report:** No report given – unable to attend.

**Consent Agenda:** The board unanimously approved a motion by S. Logterman and seconded by S. Gonzalez to approve the Manifest of Bills dated February 8, 2016; the Treasurer's Report Summary for January 31, 2016 dated February 8, 2016; gifts/grants \$500 to Comet FAB Lab from Bill Chapman – Delavan, \$1,500 to Comet FAB Lab from Delavan Pentair Foundation; staff resignation for the 2015-16 school year for Brisa Almanza, sheltered English teacher Turtle Creek; staff retirements for the 2016-17 school year for Barbara Pawlowski, district payroll/bookkeeper and Kerry Butitta, science teacher DDHS; new staff contracts for the 2015-16 school year for Danielle Casey, 3<sup>rd</sup> grade teacher and Nicole Ehlert, 3<sup>rd</sup> grade teacher; non-faculty co-curricular contracts for the 2015-16 school year for Molly Simons – yearbook advisor DDHS.

**Audit Report for the 2014-15 School Year:** Ms. Wendi Unger of Baker Tilly reported that the objective of the audit was to express an opinion on the financial statements of the School District of Delavan-Darien as of June 30, 2015. The financial statements are presented in accordance with generally accepted accounting principles. All appropriate disclosures have been properly reflected in the financial statements. The audit went very well and the auditors expressed a clean unmodified opinion which is the highest level. A motion was made by R. Kelton and seconded by S. Logterman to accept the audit as presented. The motion carried unanimously.

**McKinstry Update – Energy Efficiency Projects:** Business Administrator M. Powell reported to the board that McKinstry has developed a list of energy efficiencies and safety projects at each district site with cost estimates and projected savings. He stated that McKinstry, along with other contractors, have spent a considerable amount of time evaluating all of the District buildings analyzing the various needs at each one. The administration has met with McKinstry multiple times to review the process

and recommended projects. During these meetings, a “finalized” priority list based on district concerns and recommendations from McKinstry and the contractors was developed. Mr. Dan Choi of McKinstry stated that the projects are divided into three tiers, with tier 1 being the highest priority based on need, condition of current equipment/systems, roofs, etc. and generating the most energy savings. The estimated cost for all of the projects is \$25.2 million with Tier 1 - \$10.58 million, Tier 2 - \$14.10 million and Tier 3 - \$520,000. Mr. Choi reviewed the Tier 1 list of bathroom facilities, building envelop sealing, tuck pointing, exterior lighting upgrades, roof replacements, windows, exterior doors, control upgrades, HVAC updates at the high school, district wide IT upgrades, etc. Mr. Aull reported that the boilers at the high school were made in 1950 and you can’t buy parts for them and if they would go down we would shut down. The process for funding of the projects would be 1) board approves resolution to borrow an amount not to exceed, 2) a notice regarding the proposed borrowing is published in the paper, 3) once approved, a petition period is established that allows the taxpayers in the district to gather enough signatures to require the question to go to referendum and the number of signatures needed would be the lessor of 7,500 or 20% of those that voted in last gubernatorial election, 4) the petition period is for 30 days, and 5) if the required signatures are not obtained the board has the ability to borrow the money for the projects and the entire amount does not need to be borrowed at one time as there is a five year window in which the funds can be accessed. Mr. Powell told the board that he has been working with Mike Clark from Baird exploring different financing options for the borrowing and he will be at the March meeting to review these options.

**Resolution Authorizing the Borrowing of Not to Exceed \$11,000,000; and Providing for the Issuance and Sale of General Obligation Promissory Notes:** A motion was made by C. Kort to pass a resolution authorizing the borrowing of not to exceed \$11,000,000 and providing for the issuance and sale of general obligation promissory notes. The motion was seconded by S. Logterman and the motion passed unanimously.

**Citizens Comments:** The following residents made comments regarding the educational structure concerns/center schools: Amber Hooverson, Kirsten Andreoni, Amber Williams, Will Volmar, Berenice Solis, Johanna Adams, Lisa Fusco, Earl Humphrey and Jose Lemus.

**Second Reading Board Policies 5113, 5113.01:** A motion was made by R. Kelton and seconded by S. Gonzalez to approve the second reading of board policies 5113 and 5113.01. The motion carried unanimously.

**First Reading Board Policies 8500, 8531:** A motion was made by S. Logterman and seconded by S. Gonzalez to approve the first reading of board policies 8500 and 851 and waive the second reading. The motion carried unanimously.

**Reinstate Girl’s Golf for Fall 2016-17 School Year:** A motion was made by S. Gonzalez and seconded by S. Logterman to approve girl’s golf for fall 2016-17 school year. The motion carried unanimously.

**School Calendar for the 2016-17 School Year:** A motion was made by S. Logterman and seconded by R. Kelton to approve the school calendar for the 2016-17 school year as presented. The motion carried unanimously. Superintendent Crist said changes to open houses and parent teacher conferences would need to be made if the center school structure was adopted.

**Educational Structure Concerns/Boundaries (Discussion Only):** Superintendent Crist and board members reviewed educational structure concerns. Discussion took place.

**Board Report:** Board member R. Kelton reported to the board on her attendance at the WASB Delegate Convention. She reported that the majority of this year's resolutions dealt with finances and who should be paying for what. She thanked the board for allowing her to attend and represent the district.

**Superintendent Report:** Superintendent Crist reviewed the latest list of alternative open enrollment applications in and out of the district.

**Future Agenda Items:** Set date for meeting on educational structure concerns/center schools

**Next meeting Date:** Regular Meeting – March 14, 2016 – 7:00 p.m.

A motion was made by S. Logterman and seconded by R. Kelton to adjourn into executive session, pursuant to Wis. Stat. §19.85 (1)(c) to discuss employment, promotion, compensation or performance evaluation data of any public employee (employee disciplinary action). The motion carried unanimously and the regular meeting adjourned at 9:31 p.m.

No motions were made in closed session.

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Karen Logterman, Secretary

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Jeffery Scherer, President