

**MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT OF DELAVAN-DARIEN
FEBRUARY 9, 2015**

President Jeffery Scherer called the regular meeting of the Delavan-Darien School District Board of Education held at the School Administration Center to order at 7:04p.m.

Board Members Present: J. Hansen, R. Kelton, J. Peyer, J. Scherer, S. Logterman, S. Gonzalez

Board Members Absent: C. Kort

Administrators Present: Superintendent R. Crist, Business Administrator M. Powell, Director of Instruction C. Rund, Director of Bilingual and School Coordinator R. Sandoval, Principals K. Pickel, Director of Career and Occupations C. Yager, Community/Relations M. Heine

The press was represented by Mike Hoey, *Delavan Enterprise*.

Student Council Report: Student Council President Leticia reported that last week was Winter Week and everything went very well. The first lip synch competition was won by Max Grover and Comet cash drawings were made. They continue to work on the lip dub video and securing a date to start filming. The student council will be working on a blood drive.

Minutes Approved: The minutes of the January 13, 2015 regular and closed session meetings and the January 7, 2015 closed session meetings were unanimously approved on a Gonzalez/Logterman motion.

Citizen Comments: Dawn Heath introduced herself as the Community outreach and sustainability coordinator for the Boys and Girls Club. She spoke of changes that had been made to the club and that she will be organizing fundraising events. You can contact her with any questions.

Consent Agenda: The board unanimously approved a motion by R. Kelton and seconded by J. Peyer to approve the Manifest of Bills dated February 9, 2015; the Treasurer's Report Summary for January 31, 2015 dated February 9, 2015; staff resignations for the 2014-15 school year for Mark Schmitt – Principal DDHS; new staff contracts for the 2014-15 school year for Michelle Lopez, Spanish teacher, Michael Kolff, interim DDHS principal, David Perez, district computer technician; and non-faculty co-curricular contracts for the 2014-15 school year for Jim Peltier – volunteer wrestling DDHS, and Thomas Aiello – student newspaper Phoenix.

Audit Report for 2013-14 School Year: Ms. Wendi Unger of Baker Tilly reported that the objective of the audit was to express an opinion on the financial statements of the School District of Delavan-Darien as of June 30, 2014. The financial statements are fairly presented in accordance with generally accepted accounting principles. All appropriate disclosures have been properly reflected in the financial statements. The audit went very well. A motion was made by J. Peyer and seconded by S. Logterman to accept the audit as presented. The motion carried unanimously.

Buildings & Grounds Report: Business Administrator M. Powell gave an update on the district facilities. He reported that Gary Aull as Director of Maintenance has focused on aesthetics, mechanics, repair and to improve efficiency. The district is trying to be efficient and bidding out for prices and putting together a plan for capital projects for the summer. We are trying to prepare a 5-10 year plan for capital improvements. The boilers at the high school are a major concern and we have a

roof plan in place. The goal would be to get one system so that we can shut-off zones and such to get more efficient and do this remotely.

Grade 9 Math Curriculum Update: Director of Curriculum C. Rund reported that the high school will be creating a new Algebra class that would be over the freshman and sophomore year. Students who are not quite ready for Algebra will take Algebra over two years and the teacher will loop with the students for two years.

Grade 8 Social Studies Curriculum Updates: A motion was made by S. Logterman and seconded by J. Hansen to approve the curriculum as requested per book and per student for \$14,644.70. The motion carried unanimously.

Grade 9 Social Studies Curriculum Materials: A motion was made by S. Logterman and seconded by J. Hansen to approve the Grade 9 curriculum as presented per book, per student for \$19,400. The motion passed unanimously.

Summer School: Superintendent Crist reported that he had took a look at revenues summer school generated and what the expenses were and the district lost over \$100,000 for summer school. We have been considering just a remedial situation for summer school for middle school and high school students and a two week focus on reading and math skills for the elementary. The district doesn't have to provide transportation and money could be saved there, but some children can't get to school then. Discussion took place and it was decided to get numbers from past years and discuss next month.

Alumni Directory: Mr. Mike Heine, Community/Relations, spoke in regard to developing an alumni database to facilitate and maintain regular contact with our graduates, both recent and distant past graduates. The costs of creating such a database could potentially be split between the District and Foundation if both entities agreed. Virginia-based Harris Connect is a company that finds and solicits contact information for alumni from lists of graduates. Harris typically finds 70-80% of alumni through data research of which about 30-40% of the information found is verified directly from the alumni. Having alumni census data on hand is a first step to building better relationships with alumni, whether it's for marketing and education purposes, or for foundation solicitations. The recommendation is to see if both the District and Foundation are agreeable to split costs and pursue this further. The board felt this was a good tool but wants the district to pursue with the Foundation, but would like the Foundation to work on this as it serves them more. Mr. Heine will work with the Foundation further on this alumni directory.

Technical Excellence High Education Scholarship Program: Career and Occupations Director, C. Yager, reported to the board on the Technical Excellence Higher Education Scholarship program that awards a scholarship to certain scholars designated on the basis of level of proficiency in technical education subjects, who enroll, on a full-time basis in a technical college district school (Gateway). The level of proficiency criteria must be approved by the school board and then designate two seniors as scholars with the two highest levels of proficiency in technical education subjects. This designation must be made by the school board no later than Feb. 25 of each school year. Mrs. Yager reviewed the other proposed criteria with the board. A motion was made by S. Logterman to approve the criteria for the Technical Excellence Higher Education Scholarship Program as presented. R. Kelton seconded the motion and the motion passed unanimously.

Alternative Open Enrollment Applications Approval/Denial: Discussion took place regarding the denial of the alternative open enrollment applications. A motion was made by S. Gonzalez and seconded by S. Logterman to have Dr. Crist approve or deny any further alternative open enrollment applications for this school year. Motion failed with a 3-3 vote. A motion was made by J. Hansen and seconded by S. Logterman to follow the rule to let them move out. Motion passed 4-2 with J. Peyer and R. Kelton opposing the motion.

School Calendar for 2015-2016 School Year: Superintendent Crist reported that the calendar committee from each school and principals had met to put together a school calendar for next year. It was decided that we can do away with early release days entirely because we are caught up with the basics of all initiatives and we have added five full inservice days plus a few before school starts to continue the work on initiatives. The school starting and ending times will remain the same and the calendar proposal is to start on September 1. Discussion took place on the 2015-2016 school calendar. A motion was made by R. Kelton and seconded by J. Peyer to approve the 2015-2016 school calendar as presented. The motion passed 5-1 with S. Gonzalez opposing.

Lacrosse America Tournament: Superintendent Crist reported that Lacrosse America contacted Hank Johnson that they would like to charge \$10 per car for parking at their tournament. Dr. Crist was involved with a conference call with them and told them our families would not be able to afford it and they said that they would provide free passes for our families and students showing an ID. Most people that attend are from far away and they would be charged the parking fee. A motion was made by S. Logterman and seconded by S. Gonzalez to approve the \$10 parking fee and free passes for our district families and students. The motion passed unanimously.

Referendum: Superintendent R. Crist reported that signs are being placed to support the referendum. Mr. Peyer thanked Mr. Ron Deschner for putting that effort together. Dr. Crist said that a referendum information session will be held Thursday, February 12 at 5pm at the School Administration Center.

Board Report: Board member R. Kelton reported to the board about the delegate convention at the 94th State Education Convention.

Superintendent Report: Superintendent Crist asked for board approval to approve youth option applications with a deadline of March 1 and put on next agenda for backup approval. The board approved request. Dr. Crist reported that since the high school principal retired we need to have someone evaluate 22+ teachers and that has to be picked up by a calibrated person. All calibrated people have full workloads with their own people and wanted to inform you that he has contacted CESA 6 to see if they have people available to do evaluations in districts. CESA 6 does have this service available with a husband and wife team that would be willing to do this for us. The cost will be approximately \$32,000 and of course this is an unfunded mandate from the state. The teachers have put a lot of work into this and we need to complete the process with everyone. CESA 6 will begin with a three hour session on the February inservice day for getting starting. The board gave verbal permission to move forward and will bring contract for action next month. Dr. Crist told the board that our students are being testing too much and that he received an email back regarding state and federal mandates and there is only one test we require and that is the MAP tests. I will put together an email on requirement and how many times a year. Dr. Crist said that we had the discussion on open enrollment and nothing further to discuss.

Future Agenda Items: CESA 6 Evaluation Costs

Next Meeting Date: April 13, 2015 – Regular meeting 7:00 p.m.

There being no further business, a motion was made by J. Peyer and seconded by S. Logterman to adjourn into closed session, pursuant to Wis. Stat. § 19.85 (1),(c), to discuss and take action, if appropriate, concerning the employment, promotion, compensation or performance evaluation data of any employee. A roll call vote of all ayes was taken.

The regular meeting adjourned at 9:00 p.m.

Discussion took place in closed session. There were no motions made in closed session.

The board came back into open session at 9:17 p.m.

A motion was made by J. Peyer and seconded by R. Kelton to approve a 1.46% increase for all staff other than teachers who received their 1.46% wage increase in October and administrators retro to July 1, 2014. The motion passed unanimously.

There being no further business, a motion was made by S. Gonzalez and seconded by J. Hansen to adjourn the meeting. The motion carried unanimously and the meeting adjourned at 9:18 p.m.

Karen Logterman, Secretary

Jeffery Scherer, President