

**MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT OF DELAVAN-DARIEN
JANUARY 13, 2015**

Vice President Steve Logterman called the regular meeting of the Delavan-Darien School District Board of Education held at the School Administration Center to order at 7:00p.m.

Board Members Present: J. Peyer, R. Kelton, S. Logterman, S. Gonzalez, C. Kort

Board Members Absent: J. Hansen, J. Scherer

Administrators Present: Superintendent R. Crist, Business Administrator M. Powell, Director of Curriculum C. Rund, Director of Pupil Services S. Halberg, Director of Bilingual and School Coordinator R. Sandoval, Principals K. Pickel, M. Schmitt, Associate Principal D. Furton

The press was represented by Mike Hoey, *Delavan Enterprise*.

Student Council Report: No report.

Appoint Acting Secretary: S. Gonzalez made a motion to appoint Roxann Kelton as acting secretary for this meeting. C. Kort seconded the motion and the motion carried unanimously.

Minutes Approved: The minutes of the December 8, 2014 regular meeting was unanimously approved on a Gonzalez/Kelton motion.

Citizen Comments: None

Consent Agenda: The board unanimously approved a motion by S. Gonzalez and seconded by R. Kelton to approve the Manifest of Bills dated January 13, 2015; the Treasurer's Report Summary for December 31, 2014 dated January 13, 2015; resignations for the 2014-15 school year for Cathy Pierson, district network administrator and Antonio Nieto Medina, Spanish teacher; new staff contracts for the 2014-15 school year for Bradley Bouwman – district network administrator, Maria Morales – ESL teacher; and non-faculty co-curricular contracts for the 2014-15 school year for Kane Castel – assistant boys swimming DDHS, Steven Schultz, Jr. – volunteer wrestling DDHS, and Tammy Stirmel – volunteer Destination Imagination.

Audit Report: Will be rescheduled for the February meeting.

Dual Language Conference Report: Mr. Ron Sandoval, Kathleen Wellbank and Ray Paez reported on their La Cosecha Dual Language Conference. They were able to visit schools that used the GLAAD strategies and sat in on multiple sessions every day given by national and international researchers for tools to engage little learners. They brought back many strategies to share and incorporate into their classrooms. They all felt that this conference is critical for advancement of the DL program.

Strategic Plan Listening Session Reports: Board members reviewed comments from their strategic plan listening sessions from every school. One main thread was that substitutes are hard to get, but every district is facing this problem this school year.

DDHS Transition Business Proposal: Director of Pupil Services S. Halberg and Carri Brandt, special education teacher, presented to the board a transition business proposal for special education students ages 19-21 who can still receive services from the district. This business proposal would provide students with training in a variety of areas. Students would learn job skills in a natural environment outside of the school walls. It will be a real-life setting for students with disabilities because it will provide core academic and employability skills for success in the 21st Century. Mrs. Brandt gave short-term goals and long-term goals for the proposal. The board gave them the go ahead to continue to research job opportunities (car detailing, grocery shopping for elderly, house cleaning, leaf removal, etc.) for these students.

PBIS Tier 1 Report: Director of Pupil Services S. Halberg and Associate DDHS Principal D. Furton reviewed DDHS data collected to this point and teacher Beth Fossler reviewed Turtle Creek Elementary data. The PBIS teams are looking at the data and working on their next steps.

DDHS Baseball Fundraiser: DDHS baseball coach, Paul Yanko, asked the board to approve a fundraiser with Pinnacle Fundraising Services. The baseball players would be selling snacks such as candies, cheese spreads and sausage. They would be doing a Quick Program where each member would receive a pre-packaged box of their top-selling items to sell to their families, friends and neighbors. This eliminates taking orders and waiting for the product to be delivered. The profits would be used to purchase items for the baseball team that we can't afford in the regular budget. A motion was made by J. Peyer and seconded by C. Kort to approve the baseball fundraiser as presented. The motion carried unanimously.

Consent of Sale of Dousman Transport Company: Business Administrator M. Powell reported to the board the Dousman Transport Company is being sold to Landmark Student Transportation, headquartered in Aurora, Ontario. The transaction is expected to be finalized within the next few weeks. The current Dousman management team will remain in place. Mr. Rob Schulte gave a brief statement on the transaction to Landmark Student Transportation. A motion was made by J. Peyer to approve the consent of sale of Dousman Transport Company as presented. The motion was seconded by S. Gonzalez and the motion carried unanimously.

Contract with SkoolLive: Business Administrator M. Powell reported that the district's legal counsel has reviewed the proposed contract and made any changes they feel are in the best interests in the District. SkoolLive did agree to reduce the contract period from 60 months to 48 months. If the Board approves the agreement, the kiosks should be in place by the end of March. A motion was made by S. Gonzalez and seconded by R. Kelton to approve the SkoolLive contract. The motion carried unanimously.

Grade 9-12 Mathematics Curriculum Materials: A motion was made by R. Kelton and seconded by J. Peyer to approve the 9-12 mathematics curriculum materials. The motion carried unanimously.

Grade 8-9 Social Studies Curriculum Materials: A decision on the social studies curriculum materials was tabled until next month. With social studies ever changing, the board wanted to know if there was an "online only" cost for the materials since texts are outdated quickly.

DDHS New Courses/Proposed Sequences Changes: Director of Curriculum C. Rund and Principal M. Schmitt reviewed the 2015-16 DDHS new course proposals. A motion was made by R. Kelton and seconded by J. Peyer to approve the new courses and sequence changes. The motion passed unanimously.

DDHS 2015-16 Education Course Selection Guide: A motion was made by J. Peyer and seconded by C. Kort to approve the DDHS 2015-16 Education Course Selection Guide. The motion carried unanimously.

Delavan-Darien Audio Tapes/Photos to Delavan Historical Society: The district has found some 1/4" audio tapes of old concerts, plays, etc. and a box of old floppy discs containing photos from not sure when. These items are DD history and we want to preserve them so we contacted the Delavan Historical Society and they would be interested in preserving them and having them converted to digital if we would donate them. A motion was made by S. Gonzalez and seconded by R. Kelton to donate these items to the Delavan Historical Society. The motion carried unanimously.

WASB Resolutions for State Convention: A motion was made by J. Peyer and seconded by S. Gonzalez to give Roxann Kelton the district proxy for voting. The motion carried unanimously.

RESOLUTION CLOSING CERTAIN POLLING PLACES FOR FEBRUARY 17, 2015

REFERENDUM ELECTION: It was suggested that the district close polling places in the towns of Walworth, Sugar Creek and Richmond for the February 17, 2015 election. A motion was made by J. Peyer and seconded by R. Kelton to approve the Resolution to close three polling places as presented. The motion was unanimously approved.

Cuts if Referendum Fails: Superintendent R. Crist went through a list of possible cuts if the referendum fails in February. These are just examples of what things might have to be cut and nothing has been set in stone. The total cuts provided were approximately \$1,634,000. The possibilities are: reducing DDHS teaching staff by 5 and going to a 7-period day, reduce elementary teaching staff by 5, combine some elementary grades where enrollment numbers allow to further reduce staff, reduce equipment budget, reduce library staff and aide staff, reduce curriculum and instruction budget, reduce the total number of school days to save on transportation costs, reduce public relations efforts, reduce career and occupations efforts, reduce number of seats at the Alternative High School and last resort, close Wileman Elementary School or Darien Elementary School. Dr. Crist emphasized that each one of the proposed cuts has negative ramifications on the district and none would be easy to make. Board members concurred that these cuts do not make us a better school district and that struggling school districts can have a profound effect on the community in general.

Approval for Driver Ed Option Retroactive to Beginning of 2014-15 School Year: A motion was made by S. Gonzalez and seconded by R. Kelton to make the Driver Ed Option retroactive to September 1, 2014. The motion carried unanimously.

4K Program/Transportation: Director of Pupil Services S. Halberg told the board that the district is trying to increase our enrollment in 4K. We have tried a lot of things and our enrollment is not increasing. She reported that we have 125 students in the 4K program and last year we had 150 students. It was found that many do their 4K enrollment in February and we do ours in April so we are going to do our enrollment much earlier this year on February 19. Mrs. Halberg stated we would be changing our program to only half-day every day for all schools and programs (regular and dual language). Attendance for families will be based on their address for AM or PM programs. Walkers may request which time slot they prefer, but are not guaranteed it. A motion was made by J. Peyer and seconded by S. Gonzalez to approve the 4K program and transportation budget as presented. The motion carried unanimously.

Adoption Employee Handbook Revisions Retroactive to September 1, 2014: A motion was made by J. Peyer and seconded by R. Kelton to approve the adoption of the employee handbook revisions retroactive to September 1, 2014. The motion carried unanimously.

Approval of Course Options Application: A motion was made by S. Gonzalez and seconded by C. Kort to approve the Course Options Application as presented. The motion carried unanimously.

Alternative Open Enrollment Application Incoming/Outgoing: Superintendent Crist told the board that the incoming applicant had moved to the district and no longer need the application. A motion was made by R. Kelton and seconded by J. Peyer to approve the outgoing open enrollment application. The motion carried unanimously.

Superintendent Report: Superintendent Crist reported that he had received a short letter from a former Delavan resident that he had purchased a small postcard picture of the old high school of 1900 that he came across at a flea market and thought the district would like to have it. Dr. Crist also read a letter he had received from Wisconsin Health and Physical Education President recognizing Ben Herland for presenting at the 2014 WHPE convention on “Enhancing Student Engagement During Debriefs and Challenge Course Activities”, which focused on using debriefing activities to engage students in higher level thinking and improve their communication skills.

Future Agenda Items: None

Next Meeting Date: Regular Meeting – February 9, 2015 – 7:00 p.m.

There being no further business, a motion was made by J. Peyer and seconded by R. Kelton to adjourn into closed session, pursuant to Wis. Stat. §19.85(1)(c),(e), to discuss and take action, if appropriate, concerning the employment/contracts of administrators and discuss and take action, if appropriate, regarding individual teacher compensation. A roll call vote of all ayes was taken.

The regular meeting adjourned at 9:44 p.m.

Karen Logterman, Secretary

Steve Logterman, Vice President