

**MINUTES  
BOARD OF EDUCATION  
SCHOOL DISTRICT OF DELAVAN-DARIEN  
MAY 11, 2015**

President Jeffery Scherer called the regular meeting of the Delavan-Darien School District Board of Education held at the School Administration Center to order at 7:09p.m.

**Board Members Present:** R. Kelton, J. Hansen, J. Scherer, S. Logterman, S. Gonzalez, C. Kort, V. Anaya

**Administrators Present:** Superintendent R. Crist, Business Administrator M. Powell, Director of Curriculum and Instruction C. Rund, Director of Pupil Services S. Halberg, Director of Bilingual and School Coordinator R. Sandoval, Principals K. Pickel, H. Schmelz, Associate Principals A. Urmanski, D. Furton, Community/Relations M. Heine

The press was represented by Mike Hoey, Delavan Enterprise.

**Minutes Approved:** The minutes of the April 13, 2015 regular/closed session meeting and the April 9, 2015 and April 27, 2015 closed session meetings were unanimously approved on a Kelton/Logterman motion.

**Student Council Report:** No report.

**Election of Officers:** Board President J. Scherer relinquished the chair to Superintendent R. Crist for election of a new president. S. Logterman, seconded by S. Gonzalez, moved that Jeff Scherer be nominated for President. C. Kort made a motion to close nominations and J. Hansen seconded the motion. The motion was unanimously approved and Jeff Scherer was elected President of the Delavan-Darien School Board. Superintendent Crist relinquished the chair to President Scherer.

President Scherer called for nominations for Vice President. Kelton/Hansen nominated Steve Logterman. C. Kort made a motion to close nominations and S. Gonzalez seconded. The motion was unanimously approved and Steve Logterman was elected Vice President of the Delavan-Darien School Board.

President Scherer called for nominations for Clerk. Gonzalez/Kort nominated James Hansen. R. Kelton made a motion to close nominations and S. Logterman seconded. The motion was unanimously approved and James Hansen was elected Clerk of the Delavan-Darien School Board.

President Scherer called for nominations for Treasurer. Kelton/Logterman nominated Sharon Gonzalez. C. Kort made a motion to close nominations and J. Hansen seconded. The motion was unanimously approved and Sharon Gonzalez was elected Treasurer of the Delavan-Darien School Board.

**Official Newspaper:** Logterman/Kelton moved that the Delavan Enterprise be designated as the official newspaper for the district for the 2015-2016 school year. Motion carried unanimously.

**Public Depositories:** Gonzalez/Logterman moved that Town Bank be designated as the public depository for the 2015-2016 school year. Motion carried with Logterman, Kelton, Hansen, Kort, Anaya, and Gonzalez voting yes and Scherer abstaining.

**WASB Delegate:** On a Kort/Gonzalez motion, the board unanimously approved Roxann Kelton as the delegate to the WASB convention in January 2016. No alternate was named.

**School District Attorney:** Logterman/Hansen moved that Ed Thompson, WASB, Law Firm of Strang, Patteson, Renning, Lewis & Lacy, S.C., and Davis & Kuelthau Law Firm be designated as attorneys for the school district for 2015-2016 school year. Motion carried unanimously.

**Citizen Comments:** Comments regarding Sheltered English were heard from Kirsten Andreoni and Vikee Loudon.

**Consent Agenda:** The board unanimously approved a motion by J. Hansen and seconded by S. Logterman to approve the Manifest of Bills dated May 11, 2015; the Treasurer's Report Summary for April 30, 2015 dated May 11, 2015; gifts/grants \$17,865 pole vault pit from Booster Club and \$2,100 gym wall mats w/accessories from Booster Club; staff retirements for the 2015-16 school year for Debra Maly administrative assistant and William Rima Alternative Education DDHS; staff resignations for the 2015-16 school year for Ramon Reyes – Associate Principal Turtle Creek, Michelle Lopez – Spanish teacher Phoenix, Jessica Hack – 5<sup>th</sup> grade teacher Turtle Creek and Maria Morales – ELL teacher Turtle Creek; and non-faculty co-curricular contracts for the 2014-15 school year for Michael Hall – extra assistant boys golf, Chelsea McIlquham – assistant girls softball DDHS and Natalie Buhler – volunteer assistant girls softball DDHS.

**Sheltered English:** Discussion and information was shared on the offering of Sheltered English classes next school year. Any questions regarding this should be directed to Ron Sandoval.

**Technology Update:** Technology integrators Mark Grunske and David Hall gave an update to the board on what integration has been happening in the schools this school year.

**Strategic Plan Update:** This was tabled until next month.

**Review of Listening Session Meetings Per Strategic Plan:** Board members shared their notes of the listening session meetings at each building.

**WKCE Results:** Director of Curriculum and Instruction C. Rund reviewed the WKCE proficiency report for Science and Social Studies for grades 4, 8, and 10.

**Curriculum Update:** Director of Curriculum and Instruction C. Rund told the Board that the K-5 team of math leaders is pacing out the math curriculum and aligning all work to the common core. Ms. Rund told the board that grade 7-12 reading teachers will be meeting with curriculum provider on working to group students by reading level to help them read at their level.

**Reading Assessment Update:** Director of Curriculum and Instruction C. Rund and reading specialists Carole Schroth and Brenda Scheff reviewed the Guidelines for Using the Basic Reading Inventory and Rigby in Grades K-8 document. The purpose of the document is for professional development in the district. Kindergarten through eighth grade staff members will be trained using this and will use this assessment, along with the Rigby, for assessing students; reading levels and behaviors. A motion was made by S. Logterman and seconded by R. Kelton to move forward with training using the Guidelines for Basic Reading Inventory and Rigby in Grades K-8. The motion carried unanimously.

**Community Work on Poverty:** Director of Pupil Services S. Halberg talked about increasing awareness in the community of students of lower economic status. She stated that the middle school has opened a Comet Care Center for elementary and we have been talking about poverty at the coalition meetings. Community/Relations Mike Heine reported that coalition meeting with the clergy members and other community partners on what we can do to work on poverty in the community. Community Action is taking the lead and first step to make an action plans. Further information to follow as action plans are made.

**Climate Survey:** Community/Relations Mike Heine gave an update on doing another climate survey. School Perceptions says we can do the same survey or use a new survey tool with different breakdown of categories. We could continue what we did in the past and get it done by the end of year or we could go with the new one and do it in the fall. The cost is \$1,000 no matter which way you want to do the survey. The board agreed to not rush the climate survey for the end of the year and do it in the fall and spring using the new system from School Perceptions.

**Board Member Book Study:** New board member Vanessa Anaya reported that she had attended a new board member training and different districts reported that they had done book studies on different issues that come up in school districts. She would like to see if any other board members would be interested in doing a book study. Board member C. Kort asked her to find a book everyone might be interested in and see if it came in electronic version to read on their devices. Ms. Anaya will report back.

**Final Notice of Non-Renewals:** A motion was made by J. Hansen and seconded by S. Gonzalez to approve the final notices of non-renewals as presented in closed session. The motion carried unanimously.

**Teacher Contract Renewals for the 2015-16 School Year:** A motion was made by H. Hansen and seconded by C. Kort to approve the teacher contract renewals for the 2015-16 school year as presented.

**Updated 403B Plan Document:** Business Manager M. Powell recommended to the board to amend the current 403B plan document and remove American Funds as a vendor. A motion was made by R. Kelton and seconded by C. Kort to approve the updated 403B plan document. The motion carried unanimously.

**Revised OPEB Benefit Structure:** Business Manager M Powell reviewed that during the 2013-14 school year, the Board approved changes to the post-employment benefits for teaching staff to be effective with the 2014-15 school year. Once the information was shared with the teaching staff, the administration and Board received feedback from some staff that felt even though they did not meet the age criteria in the first two levels; their many years of service in the District should be taken into consideration. The administration reviewed options to expand the inclusion of staff based on a certain number of years of service. The recommendation is to add another tier (2(b)) to include eligible staff members that meet the predetermined years of service criteria established by the Board. A motion was made by C. Kort and seconded by J. Hansen to approved revised OPEB benefit structure. The motion carried unanimously.

**Agreement with Pension Inc. (3<sup>rd</sup> Party Administration):** Business Manager M. Powell reported that it will be necessary to track these contributions for each employee individually to account for the different balances, allocation of investment returns and different vesting schedules for the revised

post-employment benefits plan. The recommendation is to use Pension Inc. as a 3<sup>rd</sup> party administrator to provide this service. A motion was made by C. Kort and seconded by S. Logterman to approve the agreement with Pension Inc. The motion carried unanimously.

**Open Enrollment 2015-16 Applications Incoming/Outgoing Approval/Denial:** A motion was made by J. Hansen and seconded by C. Kort to approve incoming and outgoing 2015-16 open enrollment applications. The motion carried on a 6-1 vote with R. Kelton opposing.

**Parent Transportation Contract:** A motion was made by J. Hansen and seconded by S. Gonzalez to approve the parent transportation contract as presented. The motion carried unanimously.

**Approval of Summer School Course Offerings:** A motion was made by C. Kort and seconded by J. Hansen to approve the summer school course offerings as presented. The motion carried unanimously.

**Superintendent Report:** Superintendent Crist reported that he approved one alternative outgoing open enrollment application on April 22. Dr. Crist asked for two board members for the graduation ceremony on June 11. Board members J. Hansen, S. Logterman and J. Scherer will be Board representatives for graduation.

**Future Agenda Items:** Strategic Plan update and CESA convention report

**Next Meeting Date:** June 8, 2015 – Regular meeting 7:00 p.m.

There being no further business, a motion was made by J. Hansen and seconded by S. Logterman to adjourn the meeting. The motion passed unanimously and the meeting was adjourned at 9:36 p.m.

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Karen Logterman, Secretary

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Jeffery Scherer, President