

**MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT OF DELAVAN-DARIEN
APRIL 13, 2015**

President Jeffery Scherer called the regular meeting of the Delavan-Darien School District Board of Education held at the Phoenix Middle School Auditorium to order at 7:10p.m. after hearing the Delavan-Darien Honor Choir perform.

Board Members Present: J. Peyer, R. Kelton, J. Scherer, S. Logterman, S. Gonzalez, C. Kort

Board Members Absent: J. Hansen

Administrators Present: Superintendent R. Crist, Business Administrator M. Powell, Director of Instruction C. Rund, Director of Pupil Services S. Halberg, Director of Bilingual and School Coordinator R. Sandoval, Principals K. Pickel, M. Kolff

The press was represented by Mike Hoey, Delavan Enterprise.

Student Council Report: Student Council President Leticia reported that the blood drive held at the end of March had 109 people attend. The Lip Dub video is going well and we will be trying to start filming soon. The current projects are teacher appreciation week, elections for next year and starting to plan Homecoming for next year.

Minutes Approved: The minutes of the March 9, 2015 regular/closed session meeting and the March 23, 2015 closed session meeting were unanimously approved on a Kelton/Gonzalez motion.

Citizen Comments: None

Consent Agenda: The board unanimously approved a motion by S. Logterman and seconded by J. Peyer to approve the Manifest of Bills dated April 13, 2015; the Treasurer's Report Summary for March 31, 2015 dated April 13, 2015; gifts/grants \$500 for Badger Boys/Girls State from Delavan Mobil Mart (Neal Gill-Delavan), \$100 for choir trip to New York from City of Delavan, \$847 for choir trip from Delavan Lions Club, Delavan, \$1,000 for Prom 2015 from Walworth-Lakeland Lodge-BPO Elks 2201 Delavan, \$500 for Promoting Math and Science at Wileman from Evergreen Mobil (Jim Mehta-Delavan); new staff contracts for 2014-15 school year for Deborah Maki – Interim Principal; Staff retirements for the 2015-16 school year for Cora Rund, Director of Curriculum/Instruction and Cathy Theobald, 4th grade teacher Wileman Elementary; Staff resignations for the 2015-2016 school year for Dawn Millard, DDHS Athletics Secretary and non-faculty co-curricular contracts for the 2014-15 school year for Mike Marse – head girls soccer DDHS.

Consideration of Use of Exterior Wall at Wileman School for Children's Mural: Ms. Patti Marsicano spoke to the board that the City of Delavan has been selected for the 2015 Walldogs meet. The Walldogs are a group of skilled sign and mural artists who meet annually at a 5-day event to paint 15 to 20 large murals on buildings throughout the chosen community. The meet will be held June 24-June 28, 2015. The committee is requesting consideration of allowing them to use the exterior wall of Wileman School which faces Geneva Street as the location for the Children's mural. This mural will be painted on panels which would then be attached to the wall. The Children's mural is being created by DDHS art teacher Rachel Pfarr and a sketch was passed out to the Board. There will be no cost to the school for preparation or maintenance of the mural. A motion was made by S. Logterman and seconded by R. Kelton to approve the mural on Wileman School as presented. The motion carried unanimously.

Destination Imagination Recap Competition: Advisor Michelle Gardner reported on the DI regional competition held on March 21 in Lake Geneva. Six teams competed and 33 students are continuing on to the state meet April 18 in Stevens Point, WI. This is the meet where the students would qualify for Nationals. Ms. Gardner introduced the teams to the Board of Education. Good Luck!

DDHS Summer 2016 Trip to France: French Teacher Bonny Blake reviewed with the Board a request for a summer 2016 travel and family stay program trip to France. The proposed itinerary is a 12 day trip to Paris and St-Malo area. The estimated price based on a minimum of 10-12 students is \$3,565-\$3,665. This includes all but a few meals for the students. A motion was made by S. Logterman and seconded by R. Kelton to approve the 2016 DDHS Summer trip to France. The motion carried unanimously.

Bus Transportation Contracts for the 2015-2016 School Year: Business Administrator M. Powell reviewed the bus transportation contracts for the 2015-16 school year. Koerner Bus Services transports only special education students and they have proposed a 2.50% increase due to increased benefits for employees, maintenance, new emission standards and increases in the cost of new fully-equipped wheelchair buses. The estimated increase would be \$865.00 based on the current student schedule. The District does receive aid on special education transportation costs. A motion was made by S. Logterman and seconded by S. Gonzalez to approve a one-year contract with Koerner bus Services for the 2015-16 school year. The motion carried unanimously.

Business Administrator M. Powell reviewed the other contract for consideration with Dousman Transport. Last year it was recommended that notice be given to Dousman that the District would bid out the transportation contract at the end of the 2015-16 school year. In meeting with Dousman to review the rate for 2015-16, Mr. Powell announced that they proposed no increase for the 2015-16 school year if the current contract would be extended for three (3) years through the 2017-18 school year and they would also limit the increase for the second year to no more than a 1.5% and the third year based on CPI minimum of 1.5%. Mr. Powell explained that if the contract is not extended the language allows for a minimum increase of 1.50% and projections right now are at 1.77% based on CPI and other factors used in the calculation. A motion was made by S. Logterman and seconded by S. Gonzalez to approve the three-year extension with Dousman Transport as presented. The motion carried unanimously.

GLAD Technique Proposals: Director of Bilingual and School Coordinator R. Sandoval reported back to the Board that the elementary principals had a meeting to talk about the GLAD program and the conclusion was that it would be better to go step by step instead of trying to do this in all schools at one time. Mr. Sandoval stated that we want to make sure this is done right and principals and administrators need to be trained. We need the right people to do the follow-up and keep going with the training as this is not a once and done type of strategy. To train teachers at Turtle Creek would cost approximately \$36,750 without specials and \$40,750 with trainers doing the follow up. This is our recommendation at this time. Superintendent Crist told the board that it gives us an opportunity to see how it works in one school before we train everyone else. Mr. Sandoval said we have budgeted for the six-day training \$40,750 for Turtle Creek's 35 teachers and the training will start June 18. A motion was made by S. Logterman and seconded by J. Peyer to move forward with the GLAD technique proposal as presented. The motion carried unanimously.

Curriculum Update: Director of Instruction C. Rund reported that she has consultants coming in to work with staff on *Journeys* and have also worked with grades 9-12 math standards and had lessons demonstrated and suggestions on how to rearrange their rooms for small group lessons. She reported that pacing guides are being carefully looked at and it has been a good second semester.

State Assessment Parent Opt Out: Director of Instruction C. Rund reported that a parent who wishes to opt-out their student from the Badger 3-8 Assessment must submit a written request for student opt-out to the principal or school board. The district has also developed a form for parents to submit their written request. If the student is in grades 4, 8, and 9-11, the request must be granted, however, if the student is not in those grade levels, the decision to grant the request is at the discretion of the school board. In order to expedite this requirement, we are recommending that the board move to approve parent's written request for student opt-out in grades 3, 5, 6, and 7 for the Badger 3-8 Assessment in 2015. A motion was made by J. Peyer and seconded by R. Kelton to approve state assessment parent written request for student opt-out in grades 3, 5, 6, and 7. The motion was a 5-1 vote in favor with C. Kort voting no.

High School Principal for the 2015-16 School Year: Superintendent Crist told the board that Mr. Mike Kolff has agreed to be interim principal for the rest of the 2014-15 school year and has agreed to return for the 2015-16 school year. A motion was made by J. Peyer and seconded by R. Kelton to approve Mr. Mike Kolff as high school principal for the 2015-16 school year. The motion carried unanimously.

Parent Transportation Contracts: A motion was made by S. Logterman and seconded by S. Gonzalez to approve the parent transportation contracts as presented. The motion carried unanimously.

ELL Program and Bilingual Program Changes: Superintendent Crist spoke to the board about our ELL programs where students K-5 are incorporated into regular education classes and the ELL teacher works with combined kids in the classroom. Dr. Crist would like to propose a sheltered English program be put in place where all ELL students in a certain grade and be put in the same classroom and they will have ELL or bilingual certified teacher working with them. Students can learn concepts quicker and the other students are not disturbed during class and this could save on resources. Dr. Crist recommended allowing the district to have sheltered English in conjunction with bilingual program for 4K thru 3rd grade. A motion was made by S. Logterman to offer the sheltered English program 4K-3 for the 2015-16 school year if feasible. R. Kelton seconded the motion and the motion carried unanimously.

Summer School: Superintendent Crist recommended summer school as shared last month with the Board. The high school would offer physical education, health education and remedial classes for credit recovery. These would only operate if class sizes were a minimum of 18 students and last for six weeks. The credit recovery classes would focus on the objectives missed by each student and once they have mastered those, they would be done. The middle school would focus on project-based learning incorporating reading, language arts, math, technology and leadership components for four weeks. The elementary schools would operate the same as middle school without the leadership component. Principal Rebecca Zahn will be in charge of elementary summer school, Principal Hank Schmelz and a teacher will do the middle school and the associate principals will do the high school. We received teacher input and the word will be going out to parents about our summer school offerings. A motion was made by S. Gonzalez and seconded by R. Kelton to approve the summer school plan as presented. The motion carried unanimously.

Board Policy Updates – 1230 – Responsibilities of the District Administrator: Superintendent Crist reviewed with the board that in October 2014 it had been approved that the District Administrator would be able to give additional compensation, such as salary increases, bonuses, stipends, and/or other salary enhancements in recognition of the employee's merit and value to the District. At that time we had decided not to put that in Board policy, but after looking through our NEOLA board policies it states that the job description of the District Administrator shall be included in the Board policy manual. Therefore, we need to have that information included into Board Policy 1230. A motion was made by J. Peyer and seconded by S. Gonzalez to approve Board Policy 1230 as presented and waive the second reading. The motion carried unanimously.

Board Policy Updates: A motion was made by J. Peyer and seconded by R. Kelton to approve the board policy updates 1630.01, 2120, 2221, 2421, 2510, 2521, 2623, 3120, 3211, 3220, 3420, 3430.01, 4211, 4340, 4430.01, 5451.02, 5516, 5830, 6111, 6146, 6230, 7230, 7440, 7540.02, 7540.03, 7540.04, 8145, 8431, 8500, 8540, 8550, 9150, 9210, 9211, 9270 and delete board policy 2700 and reject board policies 3217, 4217, 4420, 7217 and table board policy 8510 as presented and waive the second reading. The motion carried 5-1 with C. Kort voting no.

Oath of Office: Notary Public Karen Logterman gave the Oath of Office to Roxann Kelton, Jeffery Scherer and Vanessa Anaya.

Superintendent Report: Superintendent Crist reported to the board that through a district effort the district saved \$30,000 on HVAC controls. Dr. Crist also reported that he had approved two alternative open enrollment outgoing applications and that a new law firm had been formed with the name Strang, Patteson, Renning, Lewis & Lacy, s.c. We will continue to work with Kirk Strang and Shana Lewis who are part of this new law firm. Dr. Crist reported that the CESA Delegate Convention will be May 19 and we will need to send a delegate. Board member Roxann Kelton has volunteered to attend the convention. Dr. Crist also reported that staff member Katie Kopp has been working with a community hairdresser to give free haircuts to indigent students. We appreciate the efforts of both for our students. Board member Steve Logterman asked Dr. Crist to print the Budget Proclamation that the board signed into the *Delavan Enterprise*.

Future Agenda Items: Strategic Plan Update

Next Meeting Date: May 11, 2015 – Regular meeting 7:00 p.m.

There being no further business, a motion was made by J. Peyer and seconded by S. Logterman to adjourn into executive session to take place at the School Administration Center, pursuant to Wis. Stat. §19.85(1)(c) to discuss/take action on preliminary notices of non-renewal of teacher contracts and discuss employment, compensation or performance evaluation data of any employee. A roll vote of all ayes was taken. The regular meeting adjourned at 8:40 p.m.

Discussion took place in closed session with no motions being made. The board reconvened in open session at 9:08 p.m.

A motion was made by S. Logterman and seconded by S. Gonzalez to approve the list of preliminary non-renewals as presented. The motion carried unanimously.

There being no further business, a motion was made by S. Logterman and seconded by J. Peyer to adjourn the meeting. The motion carried unanimously and the meeting adjourned at 9:09 p.m.

Karen Logterman, Secretary

Jeffery Scherer, President