



**STUDENT TEACHER/INTERN APPLICATION**  
COLVILLE SCHOOL DISTRICT 115  
217 S. HOFSTETTER ST.  
COLVILLE, WA 99114

Thank you for your interest in becoming a Student Teacher/Intern in the Colville School District. After your initial discussion/request with the building administrator to serve in our District as a student teacher or intern, you must complete a Student Teacher/Intern Packet to be approved before we can begin your service in the Colville School District.

When you have completed all the forms, and provided all requested information return it to the school building principal, the department administrator where you wish to student teach or serve as an intern. You will then be notified if you have been approved as a Student Teacher or Intern. Again, thank you for your interest in the Colville School District.

**CRIMINAL HISTORY CHECK:**

In accordance with RCW 43.43.830 applicants and perspective student teachers/interns are required to complete this disclosure form.

Name \_\_\_\_\_  
Last First Middle

Maiden Name/Other Names \_\_\_\_\_

Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Birthdate \_\_\_\_\_ WA State Driver's License \_\_\_\_\_

I wish to serve as a Student Teacher/Intern at \_\_\_\_\_ with \_\_\_\_\_  
(Building) (Teacher)

Present Employment \_\_\_\_\_

Please answer YES or NO to each item listed below. If the answer is YES to any item, explain in the area provided – indicating the charge or finding, the date, and the court(s) involved.

1. Have you ever been convicted of any crimes against persons as defined in RCW 43.43.830 and listed as follows: Aggravated murder; first, second, or third degree murder; first or second degree kidnapping; first, second, or third degree assault; first, second, or third degree rape; first, second, or third degree statutory rape; first or second degree robbery; first degree arson; first degree burglary; first or second degree manslaughter; first or second degree extortion; indecent liberties; incest; vehicular homicide; first degree promoting prostitution; communication with a minor; unlawful

imprisonment; simple assault; sexual exploitation of minors; first or second degree criminal mistreatment; first, second, or third degree child molestation; first or second degree sexual misconduct with a minor; patronizing a juvenile prostitute; child abandonment; promoting pornography; selling or distributing erotic material to a minor; custodial assault; violation of child abuse restraining order; child buying or selling; prostitution; felony indecent exposure; or, any of these crimes as they may be renamed in the future.

Answer: \_\_\_\_\_ If yes, explain: \_\_\_\_\_  
\_\_\_\_\_

2. Have you ever been found in any dependency action under RCW 13.34.030 (2) (b) to have sexually assaulted or exploited any minor to have physically abused any minor?

Answer: \_\_\_\_\_ If yes, explain: \_\_\_\_\_  
\_\_\_\_\_

3. Have you ever been found by a court in a domestic relations proceeding under Title 26 RCW to have sexually abused or exploited any minor or to have physically abused any minor?

Answer: \_\_\_\_\_ If yes, explain: \_\_\_\_\_  
\_\_\_\_\_

4. Have you ever been found in any disciplinary board final decision to have sexually abused or exploited any minor or to have physically abused any minor?

Answer: \_\_\_\_\_ If yes, explain: \_\_\_\_\_  
\_\_\_\_\_

**Pursuant to RCW 9A.72.085, I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.**

**Applicant's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Investigation Consent and Release of Liability Form**

I authorize Colville School District No. 115 to make any investigation of any personal, educational, vocational, or employment history. I further authorize any former employer, person, firm, corporation, educational or vocational institution, or government agency to provide Colville School District No. 115 with any information they have regarding me. I hereby release and discharge Colville School District No. 115 and those who provide information from any and all liability as a result of furnishing this information.

**Applicant's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

## STUDENT TEACHER/INTERN CODE OF CONDUCT

### ***As a Student Teacher/Intern, Your Role and Responsibilities in the School Are Unique:***

- Understand that your role is to support the teachers, staff, and students.
- Never be left alone with one student out of view of other people. Always keep the door open. Always use adult bathrooms.
- Follow *student teacher/intern* guidelines and discipline practices. Physical discipline is absolutely prohibited. Ask the teacher or staff for assistance with problematic student behavior.
- Report immediately to a staff person any physical abuse or sexual exploitive behavior.

### ***Student Teacher/Intern Take Pride in Being Professional:***

- Maintain a constructive attitude.
- Never be under the influence of drugs or alcohol when with students on or off school grounds.
- Do not smoke on school grounds or at any time around students.
- Do not lend money, contribute or solicit money for organizations while on school grounds.

### ***Health and Safety Are Always Important:***

- Refer any student in need of first aid or any type of medication to the teacher or front office.
- Learn and follow fire drill emergency procedures and all school rules.
- Notify the principal of any accident you had on school grounds.

### ***Read and review the following policies and procedures:***

- [Policy No. 3205 Sexual Harassment of Students Prohibited](#)
- [Procedure No. 3205P Sexual Harassment of Students Prohibited](#)
- [Policy No. 3207 Prohibition of Harassment, Intimidation and Bullying](#)
- [Procedure No. 3207P Prohibition of Harassment, Intimidation and Bullying](#)
- [Policy No. 5010 Sexual Harassment of District Staff Prohibited](#)
- [Procedure No. 5010P Sexual Harassment of District Staff Prohibited](#)
- [Policy No. 5011 Sexual Harassment of District Staff Prohibited](#)
- [Procedure No. 5011P Sexual Harassment of District Staff Prohibited](#)
- [Technology Acceptable Use Agreement](#)
- [Policy No. 5253 Maintaining Professional Staff/Student Boundaries](#)
- [WAC 181-87 Code of Professional Conduct](#)
- [Policy No. 2202 Electronic Resources and Internet Safety](#)
- [Policy No. 3231 Student Records](#)
- [Policy No. 5253 Maintaining Professional Staff/Student Boundaries](#)
- [Policy No. 6895P Integrated Pest Management](#)
- [Family Educational Right and Privacy Act \(FERPA\)](#)

**I have read and understand the Student Teacher/Intern Code of Conduct and agree to follow.**

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**Student Teacher/Intern Name**

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**Signature**

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**Administrator Signature**

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**Date**