

**Alden-Hebron Community Consolidated Unit Schools
District #19 Hebron Illinois 60034**

ELEMENTARY SCHOOL
11915 Price Road
Hebron, IL 60034
815/648-2442

DISTRICT ADMINISTRATIVE OFFICE
11915 Price Road
Hebron, IL 60034
815/648-2442
Fax: 815/648-2339

MIDDLE/HIGH SCHOOL
9604 Illinois St.
Hebron, IL 60034
815/648-2442

District 19 FOIA Officer: Deanna VanderPal

FOIA REQUEST FORM

Date: _____

Request Submitted by: ___ E-mail ___ U.S. Mail ___ Fax ___ In Person

Name of Requester: _____

Street Address: _____

City/State/County/Zip: _____

Telephone (Opt.): _____ Fax (Opt.): _____

E-Mail (Opt.): _____

Records Requested: **Provide as much specific detail as possible so the information you are seeking can be identified.*

Are you requesting: Paper copies _____ **or** Electronic copies _____

***NOTE:** If the request for paper copies exceeds 50 pages, you will be charged .15 per page, as is allowed by the Illinois Attorney General for black and letter or legal-sized copies. For color copies or if the size copies requested exceeds 8.5 x 11" or 8.5 x 14", you will be charged the actual cost of copying.

Is this request for commercial use: YES or NO

(It is a violation of the Freedom of Information Act for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose, if requested to do so by the District 19. 5 ILCS 140.3.1©).

Are you requesting a fee waiver? YES or NO

(If you are requesting that District 19 waive any fees for copying the documents, you must attach a statement of the purpose of the request, and whether the principal purpose of the request is to access or disseminate information regarding the health, safety and welfare of legal rights of the general public. 5 ILCS 140/6 ©).

Revised March 12, 2019

2:250-F1