

HUENEME ELEMENTARY SCHOOL DISTRICT

205 North Ventura Road, Port Hueneme, CA 93041

MINUTES OF A REGULAR MEETING OF THE COLLABORATIVE LEADERSHIP TEAM

Monday, February 25, 2019, 4:00 P.M.

A regular meeting of the Hueneme Elementary School District Collaborative Leadership Team (CLT) was held on **Monday, February 25, 2019**, in the Hueneme Elementary School District Office Boardroom. The agenda was posted and made available to the public on February 21st.

ATTENDANCE

Team Members Present:

1. Dr. Christine Walker, Superintendent
2. Helen Cosgrove, Assistant Superintendent
3. Darlene Bruno, Board Member
4. Siugen Constanza, Board Member
5. Alice Ramirez, HEA President
6. Kathrine Riley, HEA Member
7. Paul Robinson, CSEA President
8. Cinthya Perez, CSEA Member – arrived at 4:04 P.M.

Other Staff Present:

Cynthia Rojas, Executive Assistant

CALL TO ORDER – Item 1

Dr. Walker called the meeting to order at 4:01 P.M.

PUBLIC COMMENTS – Item 2

There were no public comments.

ADOPTION OF THE REGULAR AGENDA – Item 3

Mrs. Bruno motioned to adopt the agenda as submitted. Ms. Constanza seconded and the motion passed upon a vote of 7 ayes and zero nays, with one absence (Perez).

APPROVAL OF MINUTES OF THE REGULAR MEETING OF DECEMBER 10, 2018 – Item 4

Ms. Ramirez motioned to approve the minutes of the regular meeting of December 10, 2018. Mr. Robinson seconded and the motion passed upon a vote of 7 ayes and zero nays, with one absence (Perez).

INTRODUCTION OF NEW MEMBERS – Item 5

As there are new members to the CLT, each person introduced himself/herself to the team.

COMMON EARLY RELEASE DAY – Item 6

The CLT talked about a common early release day for eight school sites (Beach and Blackstock would be excluded). Dr. Walker indicated that it would be discussed with the administrative team at their upcoming meeting. She stated that it was being considered because it would help staff to better plan after school trainings, and it would provide teachers an opportunity for collaboration. Ms. Ramirez reported that she had already informed her council about the matter and members would be voting on whether they preferred Wednesday or Thursday as the early release day. Mr. Robinson planned to present the topic for discussion at the next CSEA chapter meeting.

ORGANIZATIONAL CHANGE – Item 7

Dr. Walker shared information about some organizational changes taking place in the district office.

SHINE PREPARATION – Item 8

The CLT started their planning for the SHINE event in August and discussed possible themes.

FUTURE AGENDA ITEMS – Item 9

Ms. Ramirez would like to follow up on the collaborative teams at school sites and learn about what they are doing. Mr. Robinson inquired about future trainings.

ADJOURNMENT– Item 10

There being no further regular business before the Collaborative Leadership Team, Dr. Walker adjourned the meeting at 4:58 P.M.