

BOARD OF COOPERATIVE EDUCATIONAL SERVICES  
SOLE SUPERVISORY DISTRICT  
FRANKLIN-ESSEX-HAMILTON COUNTIES

**HIGHLIGHTS OF BOARD OF EDUCATION MEETING – October 27, 2010**  
**Regular Meeting**

**MEMBERS PRESENT:** Dennis Egan, Thomas Derouchie, William McConvey, Thomas O'Bryan,  
Jack Swanston

**MEMBERS ABSENT:** Thomas Mac Donald, Hillarie Logan-Dechene, Gail Rogers Rice, Ralph Russell

**OTHERS PRESENT:** Stephen Shafer, Carol Lavoie, Nancy Montevago, Rick Swanston, Todd LaPage

**CALL TO ORDER:** at 7:01 PM at the North Franklin Educational Center in Malone

**PLEDGE TO FLAG:** was led by Vice President Egan

**BUSINESS MATTERS:**

- Minutes of the Regular Meeting held on 9/16/10 were approved.
- Treasurer's Reports, Budget Control and Analysis of Revenue Reports for all funds, except the Health Insurance, for the month of September were approved as presented along with the corrected Treasurer's Report for the Workers' Compensation Fund for the month of August.
- The Independent Audit Report for the year ending June 30, 2010 was accepted.
- The 2010-11 BOCES Budget was amended for a total increase of \$107,343.

**PERSONNEL:**

- Resignations were accepted as follows:  
Tina Culver, Teacher Aide, effective 10/13/10  
Nancy M. Montevago, Deputy Superintendent (due to retirement), effective 12/11/10  
Toni Newman – Teacher Aide, effective 10/4/10
- The following appointments were approved:  
Beth-Ann Haynes – Extra Classroom Activity Fund Treasurer (AEC), effective 11/1/10  
Toni Newman – Licensed Practical Nurse, effective 10/5/10
- Brian Savage was designated as a Teaching Assistant pursuant to the Feinerman's Agreement, effective 10/22/10.
- Compensation Agreements were approved for Mary Ellen McKane, Food Service Manager and Renee Durant, Cook Manager.
- Part-time & Occasional Employees were approved as follows for 2010-11 school year:

Substitutes – Instructional Employees (effective upon receipt of fingerprint clearance)  
Tina Culver

Part-time Specialized Education Itinerant Teacher (SEIT) – 9/13/10-6/30/11  
Jennifer Santamore (Up to 100 Hours for the period of 10/22/10 – 6/30/11)

Part-time Speech & Hearing Handicapped Teacher

Kimberly Sherwin (Up to 100 Hours for the period of 10/4/10 – 6/30/11)

Adult Education Instructor (Certified Nurse Aide Program

Shellie Manning (Up to 170 Hours – 2010-11 School Year)

School Psychologist Evaluations

Melissa Brown (Up to 100 Hours for the period of 9/20/10-6/30/11)

- A stipend was approved for Leslie LaRose to participate on Joint Intervention Team for Beach Channel High School to be paid from NYSED allocation to the BOCES.
- Alan Tessier was approved as an Interim Deputy Superintendent from 12/13/10 – 3/31/11.
- An unpaid leave of absence was approved from Monica Thibault, School Monitor.
- Authorization was given for the District Superintendent to fill all vacancies for the 2010-11 school year:
  - Culinary Arts Teacher
  - Deputy Superintendent
  - Senior Clerk
  - Teacher Aide (1.5 Positions)
  - Teacher of the Blind and Partially Sighted
  - Teaching Assistant

**RECOMMENDED ACTION:**

- Approval was given for disposition of BOCES personal property.
- Additional agency memberships were approved for the New York State Association for Pupil Transportation (North Chapter) and BOCES Governmental Relations Organization.
- The Board acknowledged the revised 2010-11 Health Occupations Consultant Committee located at the NFEC.
- A donation was accepted for the purposes of establishing a scholarship fund in memory of David J. DeSantis.
- Authorization was given to pay expenses for selected Team Members participating in the New York City Joint Intervention Team (JIT) Visit subject to reimbursement by the State Education Department.
- The following 2010-11 work sites were removed:
  - Blue Bird Diner, Malone
  - LaPizza, Brushton
  - Lobster House, Norwood
  - Peg's Country Kitchen, Dickinson
  - St. Lucia's Café, Malone
  - Violi's Restaurant, Massena
- Authorization was given for the President and/or District Superintendent to sign the following agreements:
  - a. Transportation Contracts
  - b. Memorandums of Understanding: Contracts for Sub Allocation of 611 and 619
  - c. Land Use Agreement with the Village of Saranac Lake
- The 5-Year CTE Reserve Plan for 2010-11 through 2014-15 was revised and authorization was given to purchase CTE Equipment in connection with the following programs:
  - Auto Technology Program at NFEC - \$5,000
  - Cosmetology Program at AEC - \$17,386
  - Electrical Trades Program at NFEC - \$6,400
  - Health Occupations Program at AEC - \$16,481
  - Health Occupations Program at NFEC - \$21,744

- High bids were awarded for the following obsolete vehicles:
  - 1999 Buick LeSabre - \$1,404 - (Craig Cox, Jr.)
  - 1996 GMC 14-Passenger Bus - \$753 (Town of Malone Highway Department)
  - 1976 White Forklift - \$1,776.76 (Meadowhurst Farms)
- A change order (decreasing the cost) in connection with the Boiler Replacement Project at the North Franklin Educational Center was approved and authorization given for President and/or District Superintendent to sign required documents.
- Joseph Lavorando was approved as an additional school attorney during the 2010-11 school year.
- The Agreement with the Franklin-Essex-Hamilton BOCES Teachers' Association for the 2010-11 School Year was ratified.

**ADDITIONAL MATTERS:**

- Ms. Montevago gave an update on Uniform Contract Services.
- The Board was reminded of the NFEC Open House scheduled for Tuesday, November 9<sup>th</sup>.
- Board members and administrators were reminded of the upcoming meetings:
  - Forum – Maintaining Comprehensive Instructional Programs: October 28<sup>th</sup>, 6:00-8:45 PM, NCCC, Saranac Lake
  - CEWW School Boards Association Meetings to be held at Cricket's in Peru, NY:
    - January 6, 2011
    - March 3, 2011

**ENTERED EXECUTIVE SESSION** at 8:35 PM to discuss the employment of a particular person.

**LEFT EXECUTIVE SESSION** at 8:36 PM.

**ADJOURNMENT:** 8:37 PM.

Carol J. Lavoie  
 District Clerk/Board of Education  
 10/28/10