BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT
FRANKLIN-ESSEX-HAMILTON COUNTIES

HIGHLIGHTS OF BOARD OF EDUCATION MEETING – May 28, 2014
Regular Meeting

MEMBERS PRESENT: Dennis Egan, Ralph Russell, Thomas Derouchie, William McConvey, John Swanston

MEMBERS ABSENT: George Cook, Stephen Dupree, Thomas O'Bryan

OTHERS PRESENT: Stephen Shafer, Leslie LaRose, Carol Lavoie

CALL TO ORDER: at 7:00 PM at the Adirondack Educational Center in Saranac Lake

PLEDGE TO FLAG: was led by President Egan

BUSINESS MATTERS:
- Minutes of the Regular Meeting held on 4/30/14 were approved as presented.
- Treasurer's Reports, Budget Control and Analysis of Revenue Reports for all funds for the month of April were approved as presented.
- Authorization was given to Mr. Shafer to reopen the search for Director of Management and Finance and advertise appropriately.

VISITOR INPUT: Several visitors addressed the Board regarding their experience in the Health Occupations Program at the Adirondack Educational Center.

ENTERED EXECUTIVE SESSION at 7:17 PM to permit an employee to address the board regarding a recommendation not to grant tenure and to discuss the employment history of a specific individual.

LEFT EXECUTIVE SESSION at 8:39 PM.

PERSONNEL:
- A resignation was accepted from Kim Bruso, Special Education Teacher (due to retirement, eff. 7/1/14)

- The following individuals were approved to be called back for the 2014-15 school year:
  Phyllis Grady – Special Education Teacher
  Denise Krawczyk – Special Education Teacher
  Michelle Farmer – Teaching Assistant

- Part-Time and Occasional Employees were approved as follows:
  <u>CNA Adult Education</u>
  Tara Ellis (up to 8 hours)
  <u>Job Coach</u>
  Loretta Charland (additional 150 hours)

Bus Driver Training Instructors 2014-15 School Year (Dominic Barse, Darrin Jock, Norman Treptow)

Basic 30-Hour Program
Advanced 10-Hour Program
Bus Driver Refresher (2-3 Hours)
Salary for Annual Training (5 Days)
Physical Performance Testing of School Bus Drivers
19-A Testing
Wheelchair Securement
Two-Hour Refresher
Basic 10-Hour Program
Physical Performance Testing of Monitors/Attendants

Part-time Manager of Office Operations & Staff

Carol Lavoie (2 ½ days per week for July and August)

- The following individuals were appointed to tenure:
  Mary Jones – Instructional Support Srv in Curr & Diff Instr., eff. 9/1/14
  Alisha Wheeler – School Media Specialist (Library), eff. 9/1/14
  Christian Wissler – Natural Resources & Ecology 7-12, eff. 9/1/14

- Authorization was given for the District Superintendent to fill the following vacancies:
  Director of Management and Finance
  Home Economics Teacher 50%
  Employment and Training Assistant
  Teacher of the Blind and Partially Sighted

RECOMMENDED ACTION:

- Authorization was given for the President and/or District Superintendent to sign the following:
  - Agreement with Pitney Bowes in connection with the Digital Mailing System
  - Agreement with Adirondack Health for CNA Adult Education Course
  - Agreement with Adirondack Health in connection with the AEC Health Occupations Program
  - Agreement with Core Climate Systems for AEC
  - Agreement with Research Foundation for Mental Hygiene, Inc. in connection with Employment Network Support Services
  - Agreement with Esther Debyah in connection with Claims Auditing Services
  - Agreement with Learner Center Initiatives in connection with MPPR License Renewal for March-June 2014
  - Agreement with Learner Center Initiatives in connection with MPPR License Renewal for July 2014-June 2015
  - Agreement with Alice Hyde Medical Center, New Vision Program
  - Agreement with Alice Hyde Nursing Home, CNA Program
  - Agreement with Centenary United Methodist Church
  - Agreement with Giggles and Wiggles Daycare in connection with Early Childhood Ed. Program
  - Agreement with Champlain Valley Educational Services in connection with the Supplemental Nutrition Assistance Program
  - Agreement with OneWorkSource for CNA Adult Education Course Service Agreement with Albany BOCES
- Authorization was given to advertise notice to bidders for the following:
  - Bid for Trash and Recyclables Removal from NFEC and AEC
  - Bid for Internal Auditing Services
  - Bid for External Auditing Services
- Approval was given for disposition of BOCES personal property.
- Revisions to the Annual Professional Performance Review were approved.
- Revisions to the Technology Plan were approved for July 2014 – June 2017.

- Authorization was given to the President and/or District Superintendent to sign the Request for Revision of Financial Information Form (FP-F1 Form) in connection with the Final Report for the Reconstruction Project at the North Franklin Educational Center.
- Board Members and Administrators were authorized to attend the following at the expense of the BOCES:
    - NYSSBA's Annual Convention and Education Expo in New York City, October 26-28, 2014

ADDITIONAL MATTERS:

- Leslie LaRose provided an update on the long range planning for career and technical education and also shared information regarding the Regents discussion on expansion of integrated credits in approved CTE programs.
- Mr. Shafer distributed information from the NYS Council of School Superintendents regarding the 2014 Legislative Priorities.

ADJOURNMENT: 9:10 PM.

Carol J. Lavoie
District Clerk/Board of Education
5/29/14